



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



JUN 19 2024

SPECIAL ORDER:
No. 2024- 332

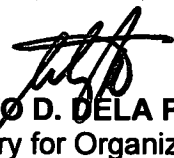
SUBJECT: DESIGNATING MR. JAN ALDIN S. BESA AS SPECIAL DISBURSING OFFICER (SDO) FOR THE CONDUCT OF PROJECT TRANSFORM COLLOQUIUM 2024 ON 20 JUNE 2024

In the interest of the service, Mr. Jan Aldin S. Besa of the Cashier Unit, General Services Division, is hereby designated as the SDO for the Project TRANSFORM Colloquium 2024 to be conducted on 20 June 2024.

As such, Mr. Besa is authorized to hold cash advance amounting to Five Hundred Ninety-Three Thousand Pesos (Php 593,000.00), chargeable against the DENR funds for Project TRANSFORM, for expenses relative to the said activity. The cash advance shall be used solely for the stated purpose and shall be liquidated when no longer needed.

A report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This Order shall take effect immediately and automatically be revoked upon completion of the activity


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources