



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



JUL 16 2024

**SPECIAL ORDER**

No. 2024- 436

**SUBJECT:                    DESIGNATION OF MR. VIJAY D. PALICPIC OF  
GSD CASHIER SECTION, AS SPECIAL  
DISBURSING OFFICER FOR THE 2024 DENR  
INTER-COLOR TOURNAMENT**

In the interest of the service, Mr. Vijay D. Palicpic of the Cashier Unit, General Services Division (GSD), is hereby designated as Special Disbursing Officer (SDO) for the 2024 DENR Inter-Color Tournament.

As such, she/he is authorized to hold cash in the amount of six hundred forty-four thousand pesos (Php 644,000.00) chargeable against DENR funds to defray expenses and other miscellaneous and incidental expenses relative to the conduct of the said tournament. The said cash advance shall solely be disbursed for the stated purpose and shall be liquidated after the conduct of the activity.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This Order shall take effect immediately and shall automatically be revoked upon completion of the activity.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary

Organizational Transformation and Human Resources