



JUL 26 2024



**SPECIAL ORDER**

No. 2024 - 442


**SUBJECT: DESIGNATING MS. LLARINA S. MOJICA, CHIEF, POLICY STUDIES DIVISION AS IN-CHARGE, OFFICE OF THE DIRECTOR FOR POLICY AND PLANNING SERVICE**

In the interest of the service and in view of the official travel of Director Cheryl Loise T. Leal to Vientiane Capital, Lao PDR to attend the 35<sup>th</sup> Meeting of ASEAN Senior Officials on Environment (ASOEN-35) and related meetings from 28 July to 2 August 2024, Ms. Llarina S. Mojica, Chief, Policy Studies Division, PPS is hereby designated as In-Charge, Office of the Director for Policy and Planning Service, in concurrent capacity.

As such, Ms. Mojica shall perform all duties and responsibilities of the Director, PPS except personnel movement. She shall sign/approve documents as follows:

**LLARINA S. MOJICA**  
Chief, Policy Studies Division  
and In Charge, Office of the Director  
for Policy and Planning Service

This Order shall take effect immediately and shall be automatically revoked upon the return of Director Leal.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary  
Organizational Transformation and  
Human Resources