



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**

JUL 16 2024



SPECIAL ORDER

No. 2023- 454


SUBJECT: DESIGNATION OF DIRECTOR IV KARMELA BEATRIZ L. GALURA, AS IN-CHARGE, OFFICE OF THE DIRECTOR, DOCUMENT MANAGEMENT AND OPERATIONS SUPPORT AND HEAD, DENR ACTION CENTER/HOTLINE 8888 OF THE OFFICE OF THE SECRETARY, IN CONCURRENT CAPACITY AS DIRECTOR, STRATEGIC COMMUNICATIONS

In the interest of the service and in view of the leave of absence of Director III Joe-Mar S. Perez on July 22 to August 3, 2024, Director IV Karmela Beatriz L. Galura is hereby designated as In-Charge, Office of the Director, Document Management and Operations Support and Head, DENR Action Center/Hotline 8888 of the Office of the Secretary, in concurrent capacity as Director, Strategic Communications.

As such, she shall act on documents and perform the duties and responsibilities of her designation in accordance with existing rules and regulations, except personnel movement and policy matters.

She shall inform the undersigned in writing through the Human Resource Development Service of her compliance with this Order.

This Order shall take effect on the dates specified above and shall be automatically revoked upon reporting back to duty of Director Perez.


AUGUSTO D. DELA PEÑA
Undersecretary

Organizational Transformation and Human Resources