



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



AUG 01 2024

SPECIAL ORDER:

No. 2024 - 460


SUBJECT : DESIGNATING MS. LUCIENE L. LERIO AS SPECIAL DISBURSING OFFICER (SDO) FOR THE FY 2025 BUDGET DELIBERATIONS/HEARINGS

In the interest of the service, Ms. Luciene L. Lerio of the Cashier Unit of the General Service Division (GSD), is hereby designated as Special Disbursing Officer in relation to the FY 2025 of Budget Deliberations/Hearings to be conducted by both Houses of Congress.

As such, she is authorized to hold cash advance amounting to Five Hundred Thousand Pesos (Php 500,000.00) in two tranches subject to 85% liquidation; to defray expenses relative to the said activity. The said cash advance shall be used solely for the stated purpose and shall be liquidated when no longer needed.

The report of disbursement shall be immediately submitted to the Accounting Division for Liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This order shall take effect immediately and shall automatically be revoked upon completion of the activity.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources