



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



AUG 01 2024

**SPECIAL ORDER**

No. 2024 - 464

**SUBJECT: AUTHORIZING THE CONDUCT OF 2024 KNOWLEDGE AND INFORMATION SYSTEMS SERVICE (KISS) MID-YEAR ASSESSMENT**

In the interest of the service and in line with the continual improvement of the performance of the Knowledge and Information Systems Service, the conduct of 2024 KISS Mid-year Assessment is hereby authorized to be conducted within CALABARZON on August 14-16, 2024.

The assessment shall be participated by the following:

OFFICE	NAME
Office of the Undersecretary for Finance, Information Systems, and Climate Change	Atty. Analiza Rebuelta-Teh
	1 Staff
KISS - Office of the Director	Director Arlene A. Romasanta
	Gil Angelo DR. Mondroy
Network Infrastructure and Management Division (NIMD)	Eugene C. De Guzman
	Nizethal Aducal-Matias
	Enielbert E. Estefanio
	Michael L. Pagulayan
	Ronnel B. Vigil
	Reginald B. Sambajon
	Albert M. Parpan, Jr
Information Systems Division (ISD)	Antonio S. Bautista, Jr.
	Nasser Lawrence B. Luminog
	Klarisse C. Angeles
	Marco P. Matias
	Ma. Angelica Y. Cezar
	Felino Don Pedro L. Austria
	Archimedes John P. Madrid
	Mary Joy P. Yumol
Statistics Data Resource and Management Division (SDRMD)	Roja Guia S. Bati-on
	Ariel P. Catindig
	Arvin R. Reginio
	Aura Venia D. Rayala
	Kathleen Ann S. Dimalanta
	Kristialuz Beatrice N. Camat
	Rhea Amor A. Vega
	Daryl D. Ansano
	April Grace R. Toraja
	Norman B. Calixto
	Jose Henry M. Talabis
Secretariat / Facilitator	Ma. Alyssa Chelsea N. Blaquera
	Gerard I. Pulumbarit
	Iyra Jean Budol

	Earl John S. Manaog
	Jovan L. Luciano
	Hannah Joyce R. Español
	Edward Joseph L. Hinal
	Christian B. Casingal
	Jhona Mae G. Dela Cruz
	Princes Dianne R. Mendoza
	Pamela Joy F. Castilla
	Joseph Palma


An assessment report shall be submitted by KISS to the Undersecretary for Finance, Information Systems and Climate Change with an action plan and timeline for the implementation of the activities in the Central Office.

All expenses to be incurred during the said workshop shall be charged against the DENR Data Management funds, subject to the usual accounting and auditing rules and regulations. The Director of Knowledge and Information Systems Service is hereby authorized to adjust the date and venue of the activity as exigencies of the office may warrant.

In case the event falls on a weekend/holiday, offsetting privilege equivalent to one (1) day will be granted to participants to be used until 31 December 2024, subject to the submission of proof of attendance and approval of their respective supervisors.

A report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after the completion of the activity.

This Order takes effect on the dates specified herein.

  
**AUGUSTO D. DELA PEÑA**  
 Undersecretary for Organizational Transformation  
 and Human Resources