

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



AUS 0 9 2924

SPECIAL ORDER NO. 2024-491

SUBJECT:

AUTHORIZING THE CONDUCT OF HYBRID ORIENTATION AND INTERNAL AUDIT TRAINING ON THE OCCUPATIONAL SAFETY AND HEALTH (OSH) FOR DENR OFFICIALS AND EMPLOYEES

In the interest of the service and pursuant to the Republic Act No. 11058 and Joint Memorandum Circular (JMC) NO. 1, S. 2020 of the Civil Service Commission (CSC), Department of Health (DOH), and the Department of Labor and Employment (DOLE), also known as the Guidelines on Occupational Safety and Health (OSH) Standards for the Public Sector, the conduct of Hybrid Orientation and Internal Audit Training to be held at the DENR Social Hall, 2nd Floor, DENR Main building and via Zoom teleconferencing application is hereby authorized.

The learning event aims to raise awareness on OSH best practices to ensure compliance to standards. Likewise, this promotes a culture of safe and healthy work environment for officials and employees, to enhance their productivity and engagement for environmental protection and sustainability.

As such, the following officials and employees are authorized to participate in this activity on specified dates:

Date	Participants	Venue
Orientation Batch 1 August 12 – 13, 2024 (Monday & Tuesday	 All Service and Other Offices Directors All Division Chiefs and Assistant Division Chiefs All Section Chiefs of the following: Knowledge Information Systems	Face-to-Face DENR Social Hall

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	- Strategy Management and	
	Organizational Transformation	
	Office	Face-to-Face
	- Field Operations Group -	DENR Social Hall
	Stakeholders Management and	
	Conflict Resolutions Division	
	• 2 Representatives:	
٠.	- Office of the Undersecretaries	
	- Office of the Assistant Secretaries	,
. •	- Office of the Assistant Secretaries	
	Employees of the following offices:	
,	- Office of the Undersecretaries	
•	- Office of the Assistant Secretaries	_
	- Strategic Communication and	·
	Initiatives Service	
* * *	- Knowledge Information Systems	•
	Service	
	- Legal Affairs Service	
		·
	Climate Change ServiceEnvironmental Law Enforcement	·
	and Protection Service	
•		
	- Strategy Management and	
	Organizational Transformation	
	Office	·
	- Field Operations Group -	Via Zoom
	Stakeholders Management and	via Zoom
	Conflict Resolutions Division	
	- River Basin Control Office	
·	- Manila Bay Coordinating Office	
	- 43 Hackett Security Personnel	
	- 50 D'Triumph Janitorial Personnel	
· . :	Regional Offices:	
	- Assistant Regional Directors for	* *
	Management, Regions 1, 2, 3, 4A,	•
	4B, 5, 6 and 7	•
	- All Division Chiefs of	
	Administrative Division, Regions	
	1, 2, 3, 4A, 4B, 5, 6 and 7	•
	- All Division Chiefs of DENR	
	Regional 7	·
	Staff Bureaus:	
	All Chiefs of Administrative	•
·	Division	•
	- Land Management Bureau	
	- Forest Management Bureau	
	- Biodiversity Management Bureau	

Orientation	All Section Chiefs of the	
Batch 2	following:	
	- Policy and Planning Service	
September 3	- Human Resource Development	
- 4, 2024	Service Service	
(Tuesday &	- Administrative Service	•
Wednesday)		
(vveuriesuay)	- Foreign Assisted and Special	Face-to-Face
	Projects Service	DENR Social Hall
•	- Financial Management Service	DENK Social Hall
	- Internal Audit Service	
	All concerned official and	
	employees:	
	- Environmental Management	
	System (EMS) Internal Auditors	
	 Quality Management System 	
	(QMS) Internal Auditors	
	- Medical Unit	
	- Health and Wellness	
	Employees of the following offices:	
	- Policy and Planning Service	
	- Human Resource Development	. •
	Service	
	- Administrative Service	
	- Foreign Assisted and Special	
•	Projects Service	
	- Financial and Management	
	Service	
• .	- Internal Audit Service	
	- Document Management and	
	Operations Support and DENR	Via Zoom
	Action Center / Hotline 8888	V III 200111
	- Special Concerns	
	- Legislative Liaison Office	·
	- Indigenous Peoples Concerns -	
	, -	
	Mindanao and Bangsamoro	
	Autonomous Region in Muslim	·
	Mindanao Affairs	
	- Comprehensive Agrarian Reform	
	 National Coordinating Office 	
	- 43 Hackett Security Personnel	
	- 50 D'Triumph Janitorial Personnel	

Ragional Offices	•
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NCR, CAR, 8, 9, 10, 11, 12 and 13	•
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- Mines and Geosciences Bureau	
- Environmental Management	Via Zoom
Bureau	
Attached Agencies:	
All Division Chiefs/Head of	•.
Administrative Division	
- National Mapping and Resource	·
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-	•
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_	
Corporation	
- Environmental Management	·
	• .
	• ,
	Face-to-Face
	DENR Social Hall
- Representative, OASECTINSCSI	
	Bureau Attached Agencies: • All Division Chiefs/Head of

The Office of the Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives (OASECHRSCSI) shall take the lead in the conduct of the activity and in coordination with other concerned offices.

All expenses to be incurred in the activity shall be charged against DENR funds, subject to usual accounting and auditing rules and regulations.

Moreover, the Assistant Secretary for Human Resources, Strategic Communication and Sectoral Initiatives is hereby authorized to reschedule the activity in case of conflict with other activities of the Department.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service - Training and Development Division fifteen (15) days after the completion of the activity.

This Order shall take effect on the date specified herein.

AUGUSTO D. DELA PEÑA
Undersecretary for Organizational Transformation
and Human Resources