



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



AUG 22 2024

**SPECIAL ORDER**

No. 2024 - 548

**SUBJECT: AUTHORIZING THE CONDUCT OF THE STRATEGIC PLANNING WORKSHOP FOR PROJECT TRANSFORM IN THE PROVINCE OF RIZAL**

In the interest of service and as part of the Department's priority thrusts to scale up the implementation of the DENR's flagship program, Project TRANSFORM, the conduct of the Strategic Planning Workshop for Project TRANSFORM in the Province of Rizal is hereby authorized to be held on 28-29 August 2024 in the Province of Rizal.

The following officials and employees are hereby authorized to attend:

1. The Chief of Staff and Supervising Undersecretary for Strategic Communications
2. The Undersecretary for Policy, Planning and International Affairs (UPPIA)
3. The Director, Strategic Communications and Initiatives Service (SCIS)
4. The Head, Special Projects and Priority Programs (SPPP)
5. The Regional Executive Director (RED), Region IV-A
6. The Provincial Environment and Natural Resources of Rizal (PENRO)
7. Staff, OCOS
8. Staff, OUPPIA
9. Staff, SPPP
10. Staff, SCIS
11. Staff, Office of RED Region IV-A
12. Staff, Office of PENRO Rizal

The SPPP and SCIS shall take the lead in the conduct, organization, and management of the activity.

All expenses to be incurred during the activity including food, venue, supplies and materials and other incidental expenses shall be charged against SPPP funds which will be downloaded to PENRO Rizal. All expenses are subject to the usual accounting and auditing rules and regulations.

The Chief of Staff and Supervising Undersecretary for Strategic Communications is authorized to reschedule the activity in case of conflict with other activities of the Department.

A report shall be submitted to the undersigned within fifteen working days (15) days upon the completion of the activity.

This Order shall take effect on the date specified therein.

  
AUGUSTO D. DE LA PEÑA

Undersecretary for Organizational Transformation  
and Human Resources

Visayas Avenue, Diliman, Quezon City 1100, Philippines  
www.denr.gov.ph