



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



**AUG 22 2024**

**Special Order  
No. 2024 - 550**

**SUBJECT: CREATION OF THE NATIONAL PROJECT MANAGEMENT COMMITTEE (N-PMC), INTER-AGENCY TECHNICAL WORKING GROUP (IATWG), PROJECT MANAGEMENT TEAM (PMT), AND PROJECT COORDINATING UNIT (PCU) FOR THE "PROMOTION OF THE RULE OF LAW IN MINDANAO (DAVAO REGION)" (RoLMin) PROJECT**

In the interest of service, and in order to ensure the effective and efficient implementation of the technical cooperation with the GIZ titled, "Promotion of the Rule of Law in Mindanao (Davao Region)" (ROLMin) Project," a National Project Management Committee (N-PMC), Inter-Agency Technical Working Group (IATWG), Project Management Team (PMT), and Project Coordinating Unit (PCU) is hereby created.

**I. NATIONAL PROJECT MANAGEMENT COMMITTEE**

- Chairperson:** The Undersecretary for Legal and Administration
- Co-chairperson:** The Principal Advisor for ROLMIN, GIZ
- Members:**
- Representative, Office of the Undersecretary for Field Operations-Mindanao
  - Representative, Office of the Chief State Counsel, Department of Justice (DOJ)
  - Representative, Office of the Executive Director, Commission on Human Rights (CHR)
  - The Director, Foreign Assisted and Special Projects Service
  - The Director, Legal Affairs Service
  - The Director, Land Management Bureau
  - The Director, Forest Management Bureau
  - The Director, Biodiversity Management Bureau
  - The Director, Ancestral Domains Office, National Commission on Indigenous Peoples (ADO-NCIP)
  - The Director, Training, Accreditation, and Promotion Service, Office for the Alternative Dispute Resolution (OADR)
  - Representative, National Barangay Operations Office (NBOO), Department of Interior and Local Government (DILG)

The N-PMC shall be the decision-making body that will provide direction, guidance, and oversight for the effective implementation of the project. It shall perform the following specific functions:

- a. Provide strategic directions and guidance in the implementation of the project towards achievement of project outputs and outcomes;
- b. Provide guidance and support for the resolution of project-related issues and concerns; and
- c. Provide guidance on post-project sustainability and mainstreaming of project intervention.

The N-PMC may invite resource persons from other offices, whenever necessary, to provide technical advice and support. It shall serve as a forum of exchange of information and mobilization of stakeholders' support.

The N-PMC shall meet once every six (6) months or as deemed necessary.

## **II. INTER-AGENCY TECHNICAL WORKING GROUP**

Chairperson: The Director, Land Management Bureau

Alternate: The Assistant Director, Land Management Bureau

Members: The Chief, Legal Division, Land Management Bureau

The Chief/Senior Technical Staff, Forest Management Bureau

The Chief, National Parks Division, Biodiversity Management Bureau

The Chief, Project Management Division, Foreign Assisted and Special Projects Service

Representative, Ancestral Domains Office, National Commission on Indigenous Peoples (ADO-NCIP)

Representative, Training, Accreditation, and Promotion Service, Office for the Alternative Dispute Resolution (OADR)

Representative, Office of the Executive Director, Commission on Human Rights (CHR)

Representative, National Barangay Operations Office (NBOO), Department of Interior and Local Government (DILG)

The IATWG shall provide sound recommendations to the N-PMC in fulfilling its oversight responsibilities on specific technical matters. It shall perform the following functions:

- a. Review the Project Operation Agreement, work plans, project reports and other outputs for endorsement to the N-PMC;
- b. Review the project's progress, work and financial plan, operations manual, mid-term review and evaluation reports, and make recommendations for follow-up actions for timely and quality implementation

- c. Review project deliverables and outputs from consultants, and endorse the same to the N-PMC;
- d. Recommend policy guidelines regarding the introduction of new mechanisms for the project;
- e. Ensure that necessary policies and procedures exist to address technical concerns;
- f. Review and approve proposed policy guidelines that will support project implementation; and
- g. Review and approve the Project's Operations Manual, work and financial plan, and all project outputs.

### **III. PROJECT MANAGEMENT TEAM (PMT)**

Project Manager: The Assistant Director, Land Management Bureau

Deputy Project Manager: The Chief, Legal Division, Land Management Bureau

Technical Bodies:

- 1. Division Chiefs under LMB
- 2. GIZ Technical Team

The PMT shall be responsible for the overall supervision of the project. It shall perform the following functions:

- a. Initialize execution of project activities;
- b. Provide project management and guidance and instruments in project execution;
- c. Ensure that necessary policies and procedures exist to address technical concerns;
- d. Recommend policy guidelines regarding the introduction of new mechanisms for the Project;
- e. Mainstream relevant project outputs/policies to concerned agencies; and
- f. Review all the documents, budgets and reports for endorsement to the N-PMC.

The PMT shall meet on a monthly basis or more frequently, as deemed necessary, to allow members to expeditiously troubleshoot problems.

### **IV. PROJECT COORDINATING UNIT (PCU)**

The LMB's Legal Division shall serve as the PCU. It shall be under the direct supervision of the PMT and shall perform the following specific functions:

- a. Perform periodic project monitoring and evaluation and submit reportorial requirements to concerned agencies;

- b. Incorporate all expected outputs, including responsible partner outputs, into the required Project reports; and
- c. Acts as Secretariat to the N-PMC and IATWG.

The DENR-Region XI is authorized to issue a Regional Special Order (RSO) for the creation of a Project Implementing Structure to be submitted to the N-PMC. Likewise, it may adopt any existing implementation structures from previous and ongoing GIZ-funded projects, provided that the Foreign-Assisted and Special Projects Service (FASPS) and LMB are informed formally through writing.

All incidental expenses that shall be incurred by all units stated herein shall be charged against ROLMin Funds subject to the existing accounting and auditing rules and regulations.

This Order shall take effect immediately and shall remain in force until revoked in writing.

  
**MARIA ANTONIA YULO LOYZAGA**  
Secretary

