



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



SEP 12 2024

**SPECIAL ORDER**

No. 2024- 592

**SUBJECT: AUTHORIZING MR. JOEL S. PARDILLO TO AVAIL OF STUDY LEAVE PRIVILEGE IN PREPARATION FOR THE 2025 BAR REVIEW AND EXAMINATIONS**

Pursuant to DENR Memorandum Circular No. 2023-03 dated 04 October 2023, entitled "Revised Guidelines on the Grant of Study Leave Privileges of DENR Officials and Employees", **Mr. Joel S. Pardillo**, Park Operations Superintendent V, currently assigned at the Office of the Assistant Secretary for Administration, is hereby authorized to avail of study leave privilege from **01 April 2025 to 30 September 2025**, to prepare for the upcoming 2025 Bar Review and Examinations.

As such, Mr. Pardillo shall execute a Service Obligation Contract (copy attached) and shall be bound by the terms and conditions enumerated under the aforementioned Circular. For this study leave privilege, the required service obligation is **two (2) years**. After the completion of his study leave, Mr. Pardillo shall submit reporting for duty with documentary proofs of completion to the Secretary, through proper channels, copy furnished HRDC Secretariat and Personnel Division for 201 File.

This Order shall take effect only on the dates herein specified.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary  
Organizational Transformation  
and Human Resources