



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



SEP 26 2024

SPECIAL ORDER  
No. 2024- 626

**SUBJECT: AUTHORIZING THE ATTENDANCE OF SOME DENR PERSONNEL TO THE LECTURE ON UPDATED TRAFFIC RULES AND REGULATIONS, VEHICLE MAINTENANCE AND ROAD ETIQUETTE ON SEPTEMBER 28, 2024 AT THE DENR SOCIAL HALL, 7:00 A.M-5:00 P.M.**

In the interest of the service and in line with the Department's thrust of continuing staff development, the conduct of the "Lecture on updated Traffic Rules and Regulations, Vehicle Maintenance and Road Etiquette" to be held at the DENR Social Hall on September 28, 2024, 7:00 A.M-5:00 P.M. is hereby authorized.

The following officials and staff shall attend the said activity:

NAME	POSITION/DESIGNATION
Engineer Guillermo V. Estipona, Jr.	OIC Chief, General Services Division
Roy Jake Castillo	Chief, Motorpool Section, General Services Division
Jonathan Acabal	Administrative Aide IV/Driver
Ferdie Garin	Driver
Paul John Destura	Bus Driver
Antonio B. Zipagan	Administrative Aide IV/Driver
Leonardo A. Ramos	Administrative Aide V/Driver
Maximo B. Ablang, Jr.	Administrative Aide VI/Driver
Dhynesse Mendoza	Administrative Aide IV/Driver
Francis B. Avanceña	Driver
Nora A. Tangaro	Administrative Aide IV/Driver
Reyner Garcia	Bus Driver
Ariel Abayan	Administrative Aide VI/Driver
Anastacio Vivar	Administrative Aide V/Driver
Jonas Veloria	Driver/ Messenger
Francisco Dela Cerna	Driver
Conrado B. Perobias	Driver
Patrick Lorzano	Driver
Jose Albarado	Driver
Nicolas Calderon, Jr.	Administrative Aide V/Driver
Arnel Delos Reyes	Administrative Assistant II/Driver/Mechanic
Hamza Macatoon	Administrative Aide IV/Driver
Rizal Martinez	Administrative Aide VI/Driver
Samuel Macapagal	Driver/Messenger
Alex Villanueva	Administrative Aide IV/Driver
Apolinario Delantar, Jr.	Bus Driver
Angelito Café	Driver
Lenireta Cunanan	Administrative Officer I
Ester Sarmiento	Administrative Aide IV
Gilbert B. Talal	Driver
John Christian C. Barcenas	Administrative Aide V/Driver
Niel Bullos	Driver
Michael Sarmiento	Driver
Rene Sarmiento	Driver

Architect Jamille Vanessa E. Saplagio	Administrative Officer IV
Jack Victor M. Nera	Administrative Officer V
Marie Kristinne Mamaradlo	Administrative Officer V
Engineer Jay B. Alconis	Administrative Assistant V
Philip Godwin V. Edralin	Administrative Assistant V
Eulogio R. Valdez	Administrative Aide VI
Cielo May Macapagal	Administrative Aide VI
Nena A. Mendoza	Information Officer
Francis L. Naldo	Project Coordinator
John Clarence I. Escubio	Monitoring Officer
Kharlo John D. Lagman	Administrative Assistant
Anne Myrene Tumbaga	Technical Assistant
Lourie Oliverio	Administrative Aide VI
Ofelia Bonquin	Administrative Aide V
Rosie L. Jundarino	Administrative Assistant
Jayr G. Timola	Administrative Assistant
John Vincent M. Libo-on	Data Management Officer
Marby P. Soreño	Office Support Staff
Kyra Chloe Cubelo	Office Support Staff
Rodel Bargo	Liaison Officer
Detachment Commander	Hackett Security-DENR Detachment


The Administrative Service Director is authorized to amend/change this Special Order should there be changes in the composition of participants and to reschedule the program in case of conflict of schedule with other important activities of the Department.

All expenses to be incurred during the activity shall be charged against General Services Division (GSD) funds, subject to existing accounting and auditing rules and regulations.

Attendance to the said activity is beyond the regular Office Days (Saturday). As such, confirmed attendees shall be entitled to the corresponding Compensatory Time Off (CTO) to be used until 31 December 2024.

A report shall be submitted online ([bit.ly/LNDportal](https://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after the completion of the activity. Any changes in the schedule shall be submitted to the HRDS for record purposes.

This Order shall take effect on the dates herein specified.

  
**AUGUSTO D. DELA PEÑA**  
 Undersecretary for Organizational  
 Transformation and Human Resources