



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



SEP 26 2024

**SPECIAL ORDER
No. 2024- 631**

**SUBJECT: CREATION OF PROJECT STEERING COMMITTEE,
INTER-AGENCY TECHNICAL WORKING GROUP, AND
PROJECT COORDINATING OFFICE FOR THE
IMPLEMENTATION OF THE "CLIMATE RESILIENT CITIES"
PROJECT**

In the interest of the service and in order to ensure the efficient and effective implementation of the project titled "**Climate Resilient Cities**", a Project Steering Committee (PSC), Inter-Agency Technical Working Group (IATWG), and a Project Coordinating Office (PCO) are hereby created with members and functions as follows:

A. Project Steering Committee (PSC)

Chairperson: Undersecretary for Finance, Information Systems and Climate Change

Co Chairperson: Undersecretary for Policy, Planning, and International Affairs

Members:

- Assistant Secretary for Policy, Planning and Foreign Assisted Projects, DENR
- Deputy Executive Director - Climate Change Commission (CCC)
- Director, Department of Finance - Climate Finance Policy Group (DOF-CFPG)
- Director, Department of Human Settlements and Urban Development - Environmental, Land Use and Urban Planning and Development Bureau (DHSUD-ELUPDB)
- Director, Department of Interior and Local Government - Bureau of Local Government Development (DILG-BLGD)
- Director, Department of Science and Technology - Philippine Atmospheric Geophysical and Astronomical Services Administration (DOST-PAGASA)
- Director, Department of Agriculture - Agricultural Training Institute (DA-ATI)
- Director, Department of Civil Defense - Office of Civil Defense (DND-OCD)
- Chief, Environment Office - U.S. Agency for International Development (USAID)

Secretariat: Climate Resilient Cities (CRC) Project Team and DENR-Climate Change Service (CCS)

The PSC shall have the following functions and responsibilities:

1. Provide strategic direction and guidance to ensure that outputs will contribute to the attainment of the objectives and desired outcomes of the Project and harmonization with other DENR projects;
2. Provide recommendations to support the achievement of climate change adaptation and resilience goals;
3. Ensure complementation & synergy of related programs with CRC project activities;
4. Ensure coordination between various donor & government-funded projects & programmes;
5. Endorse the Annual Work Plan to USAID;
6. Ensure commitment of human resources to support project implementation
7. Respond more appropriately and prioritize options should there is a need to change the project's scope such as the conduct new activities/tasks, and/or additional budget necessary to attain the goals and ensure the success of the project; and
8. Identify potential risks and formulate plans on how to mitigate/eliminate these risks.

The PSC shall meet at least once a year or as the Chairperson may deem necessary.

B. Inter-Agency Technical Working Group (IATWG)

Chairperson: Director, Climate Change Service (CCS)

Vice-Chair: Director, Foreign-Assisted and Special Projects Service (FASPS)

Members:

- Representative, Office of the Assistant Secretary for Policy, Planning and Foreign-Assisted and Special Projects
- Representative, DENR Policy and Planning Service (PPS)
- Representative, DENR Forest Management Bureau (FMB)
- Representative, DENR Mines and Geosciences Bureau (MGB)
- Representative, DENR Ecosystems Research and Development Bureau (ERDB)
- Representative, DENR Biodiversity Management Bureau (BMB)
- Representative, DENR Environmental Management Bureau (EMB)
- Representative, Climate Change Commission (CCC)

- Representative, Department of Finance - Climate Finance Policy Group (DOF-CFPG)
- Representative, Department of Human Settlements and Urban Development - Environmental, Land Use and Urban Planning and Development Bureau (DHSUD-ELUPDB)
- Representative, Department of Interior and Local Government - Bureau of Local Government Development (DILG-BLGD)
- Representative, Department of Science and Technology - Philippine Atmospheric Geophysical and Astronomical Services Administration (DOST-PAGASA)
- Representative, Department of Agriculture - Agricultural Training Institute (DA-ATI)
- Representative, Department of Civil Defense - Office of Civil Defense (DND-OCD)
- Chief, Environment Office - U.S. Agency for International Development (USAID)

The IATWG shall have the following functions and responsibilities:

1. Assist the PSC in fulfilling its oversight responsibilities on specific technical matters;
2. Provide valuable inputs and technical assistance in areas of strategic importance to the project;
3. Review work plans and periodic project reports of Outcome 3 of the project, including outputs/deliverables, to ensure that the agreed deliverables are produced satisfactorily according to the plans and schedule, and make necessary recommendations to the PSC;
4. Serve as venue for project updates from respective sectors on policies and good practices that can enhance implementation;
5. Serve as venue for communicating project learnings and good practices to the respective sectoral agencies to enhance sustainability;
6. Participate in the evaluation of project implementation;
7. Facilitate complementation and synergy of related programs with the CRC project; and
8. Undertake other relevant tasks as provided by the PSC.

The IATWG shall meet biannually or as deemed necessary. Representatives from relevant DENR Offices, Bureaus, Regional Offices, and Project Sites (LGUs of Batangas City, Legaspi City, Borongan City, Cotabato City, Iloilo City and Zamboanga City) may be invited as need arises.

Permanent and alternate focal persons from different offices shall be designated to ensure consistent participation.

C. Project Coordinating Office (PCO)

A PCO consisting of the DENR Climate Change Service (DENR-CCS) and CRC Project Team shall be responsible for the overall supervision of the Project. The DENR Regional Office will provide support to the PCO, as may be necessary.

The PCO shall have the following functions and responsibilities:

1. Coordinate relevant activities in support of the project's goals with the local government concerned;
2. Participate in major activities that will be organized at the national level and/or in project sites; and
3. Submit report updates to the DENR-FASPS and other reportorial requirements.

All expenses to be incurred in the implementation of this Order shall be charged against the CRC Project and/or DENR Climate Change Service funds, as necessary.

This Order shall take effect immediately and shall remain valid and in force until the termination of the DENR-USAID Climate Resilient Cities (CRC) Project.


MARIA ANTONIA YULO LOYZAGA
Secretary

