

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCESKAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN



OCT 0 1 2024

SPECIAL ORDER No. 2024-<u>645</u>

SUBJECT: AUTHORIZING THE ATTENDANCE OF MS. MABEL F. COLOMA,

INTERNAL AUDITOR V, INTERNAL AUDIT SERVICE, IN THE TRAINING ON EMPLOYEE COUNSELING AND GRIEVANCE

HANDLING

In the interest of the service and as part of the continuing capacity development of DENR personnel, Ms. Mabel F. Coloma is hereby authorized to attend the Training on Employee Counseling and Grievance Handling organized by the Personnel Officers Association of the Philippines (POAP), Inc. on 22-25 October 2024 in Dumaguete City.

All expenses to be incurred in connection with her attendance, such as registration fee, shall be charged against IAS funds, subject to the existing accounting and auditing rules and regulations.

The Assistant Secretary for Human Resources and Sectoral Initiatives is authorized to amend this Special Order through a Memorandum in case of changes and conflict in the event schedule.

Ms. Coloma shall submit an Individual Learning Report to the undersigned through the DENR-HRDS L&D portal link: bit.ly/LNDportal, seven (7) days after completion of the event.

This Order takes effect on the dates herein specified.

Undersecretary for Organizational
Transformation and Human Resources