



**DEPARTMENT ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



NOV 07 2024

SPECIAL ORDER

No. 2024 - 750

SUBJECT: AUTHORIZING THE CONDUCT OF THE 4TH DENR HR SUMMIT ON 17-21 NOVEMBER 2024 IN REGION III

In the interest of the service and as part of strengthening the human resource management and development of the Department, the conduct of the 4th DENR HR Summit on 17-21 November 2024 in Region III is hereby authorized, with the theme "*Back to Basics: HR Strategies for Organizational Transformation.*"

The event shall be attended by the following officials and employees:

1. Central Office

- Undersecretary for Organizational Transformation and Human Resources
- Assistant Secretary for Human Resources and Sectoral Initiatives
- Director, Strategy Management and Organizational Transformation Office
- OIC Director, Human Resource Development Service
- Chief, Training and Development Division
- Chief, Career Development Division
- Representatives, Office of the Undersecretary for OTHR (2)
- Representatives, Office of the Assistant Secretary for HRSI (2)
- Representatives, Office of the Director for Human Resource Development Service (2)
- Representatives, Training and Development Division (18)
- Representatives, Personnel Division (15)
- Representatives, Career Development Division (10)

2. Regional Office

- All Regional Executive Directors
- All ARDs for Management Services
- All Administrative Division Chiefs
- All HRD Section Chiefs
- All Personnel Section Chiefs

3. Provincial Environment and Natural Resources Office

- All Management Service Division Chiefs

4. Line and Staff Bureaus

- All Assistant Bureau Directors
- All Administrative Division Chiefs/Admin & Finance Officers
- All HR Chiefs

5. Attached Agencies

- HRMO Palawan Council for Sustainable Development Staff (2)
- HRMO National Mapping and Resource Information Authority (2)
- HRMO National Water Resource Board (2)
- HRMO Laguna Lake Development Authority (2)


- HRMO Metropolitan Waterworks and Sewerage System (2)
- HRMO Local Water Utilities Administration (2)
- HRMO Natural Resource Development Corporation (2)

All expenses to be incurred relative to the attendance of the participants, such as traveling expenses and other allowable expenses shall be charged against their respective offices funds. Other expenses such as supplies, materials, resource persons' fees, and other related expenses shall be charged against DENR funds, subject to the usual accounting and auditing rules and regulations.

Should there be any conflict with other activities of the DENR, the Assistant Secretary for Human Resources and Sectoral Initiatives is hereby authorized to issue a memorandum amending the schedule of the event.

A report shall be submitted online (bit.ly/LNDportal) by the HRDS to the undersigned fifteen (15) days after the completion of the activity.

This Order shall take effect on the dates specified herein.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources