



DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
KAGAWARAN NG KAPALIGIRAN AT LIKAS YAMAN



NOV 07 2024

**SPECIAL ORDER**

No. 2024 - 752

**SUBJECT: AUTHORIZING THE CONDUCT OF THE YEAR-END ASSESSMENT WORKSHOP OF OFFICES UNDER THE OFFICE OF UNDERSECRETARY FOR POLICY, PLANNING AND INTERNATIONAL AFFAIRS (OUPPIA)**

In the interest of service and in line with the mandate of the Office of the Undersecretary for Policy, Planning and International Affairs (OUPPIA) as the lead unit that supervises and manages the following offices- Policy and Planning Service, Foreign-Assisted and Special Projects Service, Manila Bay Coordinating Office and Forest Management Bureau, the conduct of the Year-End Assessment Workshop of Offices under OUPPIA is hereby authorized to be held on 26-29 November 2024 in Region IV-A CALABARZON.

The Year-End Assessment Workshop is set to determine the status of work and financial plans, guide the forward implementation and to continuously address the issues and concerns towards smooth implementation of activities being implemented by Offices under the OUPPIA. Moreover, the workshop is set to deliver a clearer direction for upcoming FY 2025 targets and assess the performance of the concerned offices. In view hereof, the following personnel/ representatives are authorized to participate in the forum:

**Central Office**

- Undersecretary for Policy, Planning and International Affairs
- OUPPIA Staff:
  1. Loreta Z. Basilio
  2. Chito B. Reyes
  3. Maria Magnolia Q. Danganan
  4. Jeremy Christian Q. Rola
  5. Prince Joyous Lising
  6. Luzviminda B. Jarne
  7. Crisanto B. Remo
  8. Eric John Badong
  9. Carissa M. Aguinaldo
  10. Rowena D. Gersalia
  11. Abegail T. Rivera
  12. Joseph Andrew G. Buhain
  13. Claudyne A. Neyra
  14. Noel B. Araneta
  15. Moises Ar S. Mendoza
  16. Marcelo Amor

- **Representatives:**
  - Office of the Assistant Secretary for Policy, Planning, International Affairs and Climate Change
  - Policy and Planning Service
  - Foreign-Assisted and Special Projects Service
  - Manila Bay Coordinating Office
  - Forest Management Bureau

**Region IV-A**

- **Representatives (Secretariat):**
  - DENR Regional Office
  - PENRO Rizal


All related expenses to be incurred shall be charged against OUPPIA funds subject to the usual accounting and auditing rules and regulations. The entire duration of the activity shall be in compliance with the health protocols, standards and social distancing measures as stipulated by the Inter-Agency Task Force for Management and Infectious Diseases.

The Undersecretary for Policy, Planning and International Affairs is authorized to amend and reschedule the activity in case of conflict with other activities of the Department.

A report shall be submitted online ([bit.ly/LNDportal](http://bit.ly/LNDportal)) to the undersigned through the Human Resource Development Service- Training and Development Division, fifteen (15) days after the completion of the activity.

Any changes in the schedule shall be submitted to the HRDS for records purposes only.

This Order takes effect on the dates specified herein unless moved to another date.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary for Organizational  
Transformation and Human Resources