



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**



NOV 07 2024

SPECIAL ORDER:
No. 2024 - 755


**SUBJECT : DESIGNATING MS. RHONA P. MABILANGAN AS
SPECIAL DISBURSING OFFICER FOR THE
HOSTING OF LOSS AND DAMAGE FUND BOARD
MEETING**

In the interest of the service, Ms. Rhona P. Mabilangan, Financial Analyst II of the Financial and Management Service, is hereby designated as Special Disbursing Officer (SDO) for the activities in relation to the Hosting of Loss and Damage Fund Board Meeting on December 2-5, 2024 at the Philippine International Convention Center (PICC), with constituency and preparatory meeting on 29 November to December 1, 2024

As such, she is authorized to hold cash advance amounting to One Million Five Hundred Pesos (Php 1,500,000.00), chargeable against the DENR Funds for the Loss and Damage Fund Board Meeting, for expenses including the pre and post activities relative to the event. The said cash advance shall be used solely for the stated purpose and shall be liquidated when no longer needed.

The report of disbursement shall be immediately submitted to the Accounting Division for Liquidation as soon as the purpose of the cash advance has been served in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 and 2012-004 dated 18 May 2009 and 28 November 2012, respectively.

This order shall take effect immediately and shall automatically be revoked upon completion of the activity.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources