



SPECIAL ORDER
No. 2024 - 764

**SUBJECT: OFFICE ASSIGNMENT OF DENR CENTRAL OFFICE
INTERNAL QUALITY AUDIT (IQA) AUDITORS**

Pursuant to Special Order No. 2024-630 dated September 26, 2024 on the conduct of IQA on November 16-December 15, 2024 as part of the continual improvement undertakings of the Department, the DENR Central Office needs to reconstitute its IQA Teams to further ensure that its conduct fulfills the requirements of ISO 9001:2015, to wit:

OFFICE TO BE AUDITED	COMPOSITION
a. Management Audit	Engr. Gilbert Mondroy - Team Leader (TL) Dir. Arlene Romasanta Atty. Anthony Raymond Velicaria Krystyne Gayle Ong Alyanna Melisse Vergara - documenter
b. Administrative Service	Dexter Tindoc - TL Chito Reyes Ivy Nicole Angeles Allen Edward Vergara
c. Climate Change Service	Engr. Guillermo Estipona Jr. - TL Cherry Winsom Holgado Ariel Catindig Dennis Guy Segovia
d. Environmental Law Enforcement and Protection Service	Roja Guia Bati-on - TL Krystyne Gayle Ong Honey May Parungao Dexter Villa
e. Financial and Management Service	Ernestina Jose - TL Ramil Mangubos Robelyn Ceballo - observer
f. Foreign Assisted and Special Projects Service	Atty. Anthony Raymond Velicaria - TL Mark Vincent Yngente Enielbert Estefanio

OFFICE TO BE AUDITED	COMPOSITION
g. Human Resource and Development Service	Cherry Winsom Holgado - TL Ramil Mangubos Kenneth Bornias Mersha Casilisilihan - observer
h. Internal Audit Service	Llarina Mojica - TL Enielbert Estefanio Aura Venia Rayala Fretziel Catugda
i. Knowledge and Information Systems Service	Dir. Joe-Mar Perez - TL Chito Reyes Mervin Murillo - observer
j. Legal Affairs Service	Evelyn Nillosan - TL Krystyne Gayle Ong Fretziel Catugda
k. Policy and Planning Service	Dir. Arlene Romasanta - TL Evelyn Nillosan Marc Genesis Bauzon
l. Strategic Communication and Initiatives Service	Maybell Mangubos - TL Honey Mae Parungao Allen Edward Vergara
m. Manila Bay Coordinating Office	Kenneth Bornias - TL Enielbert Estefanio Nizethal Aducal Matias
n. Action Center 8888, SDRMD and SMCRD	Dir. Donna Mayor-Gordove - TL Kenneth Bornias Allen Edward Vergara
o. Document Management and Operations Support	Jocelyn de Layola - TL Chito Reyes Marc Genesis Bauzon
p. Strategy Management and Organizational Transformation Office	Cherry Winsom Holgado - TL Ramil Mangubos Kenneth Bornias Mersha Casilisilihan - observer
q. Special Projects and Priority Programs	Mark Vincent Yngente - TL Honey Mae Parungao Allen Edward Vergara
r. Legislative Liaison Office	Arvin Reginio - TL Nizethal Aducal Matias Dennis Guy Segovia

OFFICE TO BE AUDITED	COMPOSITION
s. Water Resources Management Office	Dexter Villa - TL Fretziel Catugda Enielbert Estefanio
t. Geospatial Database Office	Mario Bernabe Contreras, Jr. - TL Ivy Nicole Angeles Ramil Mangubos Allen Edward Vergara

In addition, selected Central Office IQA auditors will audit the following Regional Offices and Staff Bureaus as part of the preparation for the upcoming ISO 9001:2015 recertification:

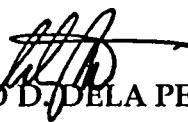
OFFICE TO BE AUDITED	COMPOSITION
a. DENR NCR and CAR Regional Offices	Dir. Joe-Mar S. Perez - TL Chito B. Reyes Marc Genesis Bauzon Allen Edward Vergara Allen Renz Rebadomia - documenter
b. DENR I Regional Office and FMB	Dir. Donna Mayor-Gordove - TL Evelyn Nillosan Ivy Nicole Angeles Antonette Laman - documenter
c. DENR II Regional Office and ERDB	Dir. Maria Matilda A. Gaddi - TL Jocelyn B. De Layola Cherry Winsom Holgado Krystyne Gayle N. Ong Joana Mae Y. Constantino - documenter
d. DENR CALABARZON Regional Office and LMB	Roja Guia Bati-on - TL Kenneth Bornias Dexter Villa Veronica Agasen - documenter
e. DENR MIMAROPA Regional Office and BMB	Atty. Anthony Raymond Velicaria - TL Mark Vincent Yngente Honey May Parungao Alyanna Melisse Vergara - documenter Roxannie Gabitan - documenter

All Audit Teams shall submit an Audit Plan to the Central Office Lead Auditor. The Audit Teams shall issue and provide their Auditees an Audit Notice and approved Audit Plan, respectively seven (7) days prior to the actual conduct of audit, with a copy furnished to the QMS Secretariat for documentation and monitoring purposes.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resources Development Division (HRDS) - Training and Development Division within fifteen (15) days upon the completion of the activity.

All expenses that will be incurred in the conduct of the IQA shall be charged against the QMS Funds, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect immediately.


AUGUSTO D. DELA PEÑA
Undersecretary
Organizational Transformation
and Human Resources