



SPECIAL ORDER

No. 2024-__ 763 __

SUBJECT: AUTHORIZING THE CONDUCT OF THE LEGISLATIVE INFORMATION SYSTEM (LegislativeIS) USERS ACCEPTANCE TESTING (UAT)

In the interest of service, the DENR Legislative Liaison Office (LLO) and Knowledge and Information Systems Service (KISS) are hereby authorized to conduct the Legislative Information System (LegislativeIS) Users Acceptance Testing (UAT) on 13-15 November 2024, at the Central Park Reef Resort, Subic, Zambales, Region III.

The following shall attend the said activity:

Office	Attendees
CENTRAL OFFICE	
Office of the Undersecretary for Special Concerns and Legislative Affairs	Usec. Ignatius Loyola A. Rodriguez One (1) Representative
Legislative Liaison Office	Dir. Romirose B. Padin Atty. Shanelle T. Napoles Atty. Angelique Pearl V. Miranda Ma. Victoria T. Somera Everly J. Guerrero Luis Paolo D. Masangkay Kamille Victoria H. Ordoveza Conrad Lasker D. Omandac Willie S. Agustin Jr.
Knowledge and Information Systems Service	Six (6) Representatives
DENR Region III Office	Thirteen (13) Representatives

All expenses incurred in the conduct of this activity for accommodation, supplies, and other incidental expenses shall be charged against Office of the Undersecretary for Special Concerns and Legislative Affairs funds. Transportation expenses of the participants to and from the DENR Central Office/ venue shall be charged against their respective offices, subject to the usual accounting and auditing rules and regulations.

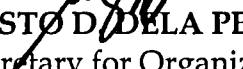
A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service - Training and Development Division, fifteen (15) days after completion of the activity.

The Director for the Legislative Liaison Office is authorized to amend this Special Order through a Memorandum should there be changes in the participants

and/or to reschedule the event in case of unavailability of the venue or conflict with other activities of the Department.

Any changes in schedule shall be submitted to the HRDS for records purposes.

This Special Order takes effect on the date specified herein.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human
Resources