



**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
KAGAWARAN NG KAPALIGIRAN AT LIKAS NA YAMAN**

NOV 12 2024



SPECIAL ORDER

No. 2024-773

**SUBJECT: AUTHORIZING THE CELEBRATION OF NATIONAL ALTERNATIVE
DISPUTE RESOLUTION DAY 2024**

In the interest of the service and to promote awareness of Alternative Dispute Resolution (ADR), the following officials and employees are authorized to attend the DENR National ADR Day on December 09 to 10, 2024 in the National Capital Region, and simultaneously online through Zoom Video Conference:

- All Undersecretaries
- All Assistant Secretaries
- All Prospective ADR Officers
- All ADR Officers, DENR-Central Office
- All ADR Officers, Land Management Bureau
- All ADR Officers, DENR-National Capital Region
- All Focal ADR Officers
- All Awardees or their representatives

The following officials and employees are authorized to attend online through the Zoom Video Conference:

- All Regional Executive Directors
- All Bureau and Attached Agency Heads
- All Service and Task Force Directors
- All Provincial Environment and Natural Resources (PENR) Officers
- All Community Environment and Natural Resources (CENR) Officers
- All Alternative Dispute Resolution Officers (ADROs)

Further, to ensure broader awareness and to maximize the impact of ADR services in the Department, the DENR Regional Offices, PENROs, CENROs, Bureaus and Attached Agencies are also encouraged to celebrate ADR Day at any day in December in their respective Offices.

The following members of the ADR Committee Secretariat and Staff are tasked to provide the necessary technical and administrative support for the efficient and orderly conduct of the said activity:

1. Atty. Karen Ann F. Tangonan - Head, ADR Committee Secretariat
2. Atty. Mark Gregory Maquiraya- Deputy Head, ADR Committee Secretariat
3. Atty. Marlou Alutaya - Member, ADR Committee Secretariat, LMB
4. Atty. Primo Carlo Saraos - ADR Committee Secretariat
5. Leo Syed Pablo - Member, ADR Committee Secretariat
6. Marie Jasmine Molina - Member, ADR Committee Secretariat
7. Ma. Teresa G. Zamora - Admin. Support, ADR Committee Secretariat

8. Mary Emmeline F. Custodio - Admin. Support, ADR Committee Secretariat
9. Inah Bianca Boquiren - ADR Committee Secretariat Staff
10. Kyle Rafael Sulabo - ADR Committee Secretariat Staff
11. Bryan Jorge Bangal - ADR Committee Secretariat Staff
12. Rodel P. Vergara - ADR Committee Secretariat Staff
13. Arnel Gonzales - ADR Committee Secretariat Staff
14. Simon Ocampo - ADR Committee Secretariat Staff
15. Aran Khristian Mendoza - ADR Committee Secretariat Staff

The ADR Committee shall supervise and oversee the overall conduct of the activity:

1. Norlito A. Eneran, *LL.M. CESO III* - Chairperson, ADR Committee, and Assistant Secretary for Legal Affairs and Enforcement
2. Atty. Emelyne V. Talabis, *CESO III* - Member, ADR Committee, and Director, Land Management Bureau


The Assistant Secretary for Legal Affairs and Enforcement and Chairperson of the ADR Committee is hereby authorized to determine the appropriate venue for the activity, amend, and reschedule all the aforementioned activities in case of unavailability of the resource person/s, venue or conflict of schedule with other activities of the Department.

A report shall be submitted online (bit.ly/LNDportal) to the undersigned through the Human Resource Development Service (HRDS) - Training and Development Division, fifteen (15) days after the completion of the activity.

Any changes in schedule shall be submitted to the HRDS for record purposes.

All expenses for food and accommodation, tokens, supplies, and materials, transportation and other incidental expenses for the conduct of this activity shall be chargeable against the Legal Affairs Service - Office of the Director and the ADR Committee funds, while transportation and traveling expenses to be incurred by participants who are coming from the Regional and Field Offices shall be chargeable to their respective offices, subject to the usual accounting and auditing rules and regulations.

This Order shall take effect on the dates specified herein.


AUGUSTO D. DELA PEÑA
Undersecretary for Organizational
Transformation and Human Resources