



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. 929-6626 to 29; 929-6633 to 35  
926-7041 to 43; 929-6252; 929-1669  
Website: <http://www.denr.gov.ph> / E-mail: [web@denrgov.ph](mailto:web@denrgov.ph)

**MEMORANDUM**

**OCT 28 2022**

**FOR/TO :** All Undersecretaries  
All Assistant Secretaries  
All Service Directors

**FROM :** **The OIC Director**  
Human Resource and Development Service

**SUBJECT :** **INVITATION TO THE ONLINE SEMINARS OR WEBINARS FOR THE 4<sup>TH</sup> QUARTER OF CY 2022 OFFERED BY THE ASSOCIATION OF GOVERNMENT INTERNAL AUDITORS INC. (AGIA)**

This pertains to the attached invitation of the Association of Government Internal Auditors to their online seminars or webinars for the 4<sup>th</sup> Quarter of CY 2022.

The AGIA is an Accredited Continuing Professional Development (CPD) Provider by the CPD Council for Accountancy issued by the Professional Regulation Commission, Accreditation No. 2009-022. It offers seminars and trainings related to accounting, budgeting, procurement, risk management, disposal, and other related administrative functions.

**Interested employees** shall submit their duly accomplished Endorsement Form signed by their respective Service Director or immediate supervisor to the Training and Development Division, HRDS **at least two (2) weeks prior to the activity**, for the preparation of necessary Special Order.

Participation in the courses is subject to availability of funds and the usual accounting and auditing rules and regulations.

The investment cost will vary per course to be paid to AGIA. To know more about registration and event details, you may visit [www.agiaphil.org](http://www.agiaphil.org).

For your information and appropriate action.

  
**MIRIAM M. MARCELO**



Republic of the Philippines  
 Department of Environment and Natural Resources  
 Visayas Avenue, Diliman, Quezon City  
 Tel Nos. 929-6626 to 29; 929-6633 to 35  
 926-7041 to 43; 929-6252; 929-1669  
 Website: <http://www.denr.gov.ph> / E-mail: [web@denrgov.ph](mailto:web@denrgov.ph)

### ENDORSEMENT FORM FOR LEARNING EVENT

Course Title:			
Learning Service Provider:			
Learning Event Objective(s):			
Date Covered:			
Name of Learner(s)	Position/Designation	Target(s) for Development	Signature of Learner(s)
<p>This office certifies that the attendance of the above-mentioned personnel to the learning event stated in this form will not hamper in the delivery of service by this office. Also, all expenses to be incurred from this activity including registration fee is chargeable against this office, subject to the provisions of the National Budget Circular No. 563 dated April 22, 2016 and to the usual accounting and auditing rules and regulations.</p>			
<p>_____</p> <p>Head of Office</p>			
<p>_____</p> <p>Designation</p>			
<p>_____</p> <p>Date</p>			
Office/ Division/ Section/ Unit:		Tel. Nos.:	
Office/ Region/ Bureau/ Attached Agencies:		Office Email Address:	

242428



**ASSOCIATION OF GOVERNMENT INTERNAL AUDITORS, INC.**

Unit 402 Merchant Square Condominium, 1386 E. Rodriguez Sr. Avenue cor. Mabolo St.,  
New Manila, Quezon City 1102  
Telephone No.: (02) 7 739-0045

Email Address: info.agia52@gmail.com | Website: www.agiaphil.org

**OFFICERS / MEMBERS  
BOARD OF DIRECTORS FOR CY 2022 - 2023**

- MARISSA N. FABRICANTE, CICA**  
President  
Officer-In-Charge  
Internal Audit Service  
Department of Social Welfare and Development
- LIEZL F. ENTRATA-PANGAN, CPA, CIA, CISA, MBA**  
Executive Vice President  
Vice President  
Internal Audit Office  
Philippine Guarantee Corporation
- DR. EDITHA D. MORALES, CPA, DPA**  
VP - Internal Affairs  
Department Manager A  
Financial Management Department  
National Irrigation Administration
- ATTY. ANTHONY C. NJYDA, CPA, CESO III, MBA**  
VP- External Affairs  
Director IV / Regional Director  
Department of the Interior and Local Government,  
Region V
- DR. RODELENE P. TAN, EDD, RPSY, RPM, PCGA**  
Secretary  
National Security Specialist IV  
Office of the Deputy Director-General and Chief of Staff  
National Security Council
- CRISTINA S. ROSARIO, CPA**  
Assistant Secretary  
Internal Auditor V  
Department of Environment and Natural Resources
- DINAH E. PICHAY, CESE, MN**  
Treasurer  
Department Manager III  
Internal Audit Service  
National Tobacco Administration
- EVELYN A. SANTOS**  
Assistant Treasurer  
Administrative Officer  
Management Division  
Land Transportation Office
- DANIEL L. AMBASAN, CPA, MPA, CIA**  
Auditor  
Internal Auditor IV  
City Government of San Fernando, La Union
- COL MA VENE R TACUBOY PAF (RET)**  
Assistant Auditor  
Acting Department Manager  
Internal Audit Service  
Civil Aviation Authority of the Philippines
- BCEN EDGAR P NEGOS PA**  
Public Relations Officer  
Army Internal Auditor  
Office of the Army Internal Auditor
- ALEXANDER ALIMJUDIN J. ALI**  
Assistant Public Relations Officer  
Director  
Internal Audit Division  
Department of Agrarian Reform
- ATTY. IREKE D.T. ALOGOC, CESO I**  
Board Member  
Executive Director V  
Office for Alternative Dispute Resolution
- ATTY. LAURO A. PATIAG, CPA, MNSA, DPA, CESO V**  
Board Member  
Assistant General Manager  
Branch Operations Sector  
Philippine Charity Sweepstakes Office
- H'DELIZ MARIE A. LARANANG, MBA, CICA**  
Ex-Officio Director / Immediate Past-President  
Internal Auditor V  
Internal Audit Service  
Department of Trade and Industry
- MEMBER, ADVISORY COUNCIL  
ALL PAST-PRESIDENTS**

19 August 2022

**MR. ERNESTO D. ADOBO, JR.**  
Undersecretary  
Department of Environment and Natural Resources  
Legal, Administration and Human Resources  
Visayas Avenue, Diliman  
Quezon City 1104

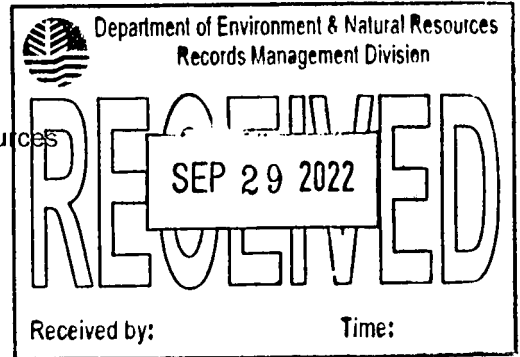
Dear Mr. Adobo:

Greetings from the Association of Government Internal Auditors!

We are inviting participants from your office to attend our on-line seminars or Webinars for the 4th Quarter of CY 2022. These are seminars open not only to internal auditors but also to those who perform *accounting, budgeting, procurement, risk management, disposal, and other related administrative functions.*

The seminars are part of AGIA's commitment to assist government officials and employees to become more responsive and effective public servants in line with Memorandum Circular No. 89 dated August 18, 2005, and in compliance with Section 3 of Administrative Order No. 70 series of 2003, both issued by the Office of the President, mandating the AGIA to ensure that all internal audit works in all government agencies be conducted in conformity with the standards of the internal audit profession.

The AGIA is an Accredited Continuing Professional Development (CPD) Provider by the CPD Council for Accountancy issued by the Professional Regulation Commission, Accreditation No. 2009-022.



Inclusive Dates	Time	Course Title	No. of Hours	Seminar Fee (On-line)	Seminar Fee (Face to Face) LIVE-OUT
October 5 - 7	8am - 5pm	BASIC INTERNAL CONTROL CONCEPTS AND INTERNAL AUDITING PRINCIPLES AND PRACTICES	24	3,750.00	---
October 5 - 7	8am - 5pm	BASIC ACCOUNTING AND INTERNAL CONTROL FOR NON-ACCOUNTANTS	24	3,750.00	---
October 12 - 14		<b>ANNUAL NATIONAL CONVENTION cum SEMINAR AGIA @ 63: Nagkakaisa Tungo sa Marangal, Makabago at Maunlad na Pilipinas Venue: ICON Iloilo Convention Center, Megaworld Blvd., Mandurriao, Iloilo City</b>		HYBRID EVENT	<u>Live-in Rate:</u> 12,000.00 <u>Live-out Rate:</u> 8,000.00 <u>Online/Virtual</u> 4,500.00
October 17 - 20	8am - 12nn	UPDATES ON TAX RULES AND REGULATIONS	16	2,500.00	---
October 18 - 20	8am - 5pm	RISK MANAGEMENT	24	3,750.00	---
October 18 - 20	8am - 5pm	GOVERNMENT PROCUREMENT REFORM ACT (R.A. 9184) AND ITS REVISED IRR AND UPDATES (Face to Face)	24	---	6,000.00
October 24	8am - 5pm	COSO BASED AUDITING: RISK ASSESSMENT	8	1,250.00	---
October 26 - 28	8am - 5pm	GOVERNMENT PROCUREMENT REFORM ACT (R.A. 9184) AND ITS REVISED IRR AND UPDATES	24	3,750.00	---
October 26 - 28	8am - 5pm	CASH MANAGEMENT AND ITS INTERNAL CONTROL SYSTEM	24	3,750.00	---
November 8 - 11	8am - 12nn	THE PHILIPPINE BUDGETING SYTEM	16	2,500.00	---
November 8 - 11	1pm - 5pm	OPERATIONS AUDIT	16	2,500.00	---
November 9 - 11	8am - 5pm	INTERNAL CONTROL SYSTEM FOR PROPERTY AND SUPPLY MANAGEMENT (Appraisal and Disposal)	24	3,750.00	---
November 15	8am - 5pm	COSE BASED AUDITING: CONTROL ACTIVITIES AND MONITORING	8	1,250.00	---
November 15 - 17	8am - 5pm	THE PHILIPPINE BIDDING DOCUMENTS	24	3,750.00	---



# ASSOCIATION OF GOVERNMENT INTERNAL AUDITORS, INC.

Unit 402 Merchant Square Condominium, 1386 E. Rodriguez Sr. Avenue cor. Mabolo St.,

New Manila, Quezon City 1102

Telephone No.: (02) 7 739-0045

Email Address: info.agia52@gmail.com | Website: [www.agiaphil.org](http://www.agiaphil.org)

**OFFICERS / MEMBERS  
BOARD OF DIRECTORS FOR CY 2022 - 2023**

**MARISSA N. FABRICANTE, CICA**  
President  
Officer-In-Charge  
Internal Audit Service  
Department of Social Welfare and Development

**LIEZL F. ENTRATA-PANGAN, CPA, CIA, CISA, MBA**  
Executive Vice President  
Vice President  
Internal Audit Office  
Philippine Guarantee Corporation

**DR. EDITHA D. MORALES, CPA, DPA**  
VP - Internal Affairs  
Department Manager A  
Financial Management Department  
National Irrigation Administration

**ATTY. ANTHONY C. NJYDA, CPA, CESO III, MBA**  
VP- External Affairs  
Director IV/Regional Director  
Department of the Interior and Local Government,  
Region V

**DR. RODELENE P. TAN, EDD, RPSY, RPM, PCGA**  
Secretary  
National Security Specialist IV  
Office of the Deputy Director-General and Chief of Staff  
National Security Council

**CRISTINA S. ROSARIO, CPA**  
Assistant Secretary  
Internal Auditor V  
Department of Environment and Natural Resources

**DINAH E. PICHAY, CESE, MM**  
Treasurer  
Department Manager III  
Internal Audit Service  
National Tobacco Administration

**EVELYN A. SAIMOS**  
Assistant Treasurer  
Administrative Officer  
Management Division  
Land Transportation Office

**DANIEL L. AMBASAN, CPA, MPA, CIA**  
Auditor  
Internal Auditor IV  
City Government of San Fernando, La Union

**COL MA VENE R TACUBOY PAF (RET)**  
Assistant Auditor  
Acting Department Manager  
Internal Audit Service  
Civil Aviation Authority of the Philippines

**BGEN EDGAR P NEGOS PA**  
Public Relations Officer  
Army Internal Auditor  
Office of the Army Internal Auditor

**ALEXANDER ALIMJUDIN J. ALI**  
Assistant Public Relations Officer  
Director  
Internal Audit Division  
Department of Agrarian Reform

**ATTY. IRENE D.T. ALOGOC, CESO I**  
Board Member  
Executive Director V  
Office for Alternative Dispute Resolution

**ATTY. LAURO A. PATIAG, CPA, MNSA, DPA, CESO V**  
Board Member  
Assistant General Manager  
Branch Operations Sector  
Philippine Charity Sweepstakes Office

**HIDELIZ MARIE A. LARANANG, MBA, CICA**  
Ex-Officio Director / Immediate Past-President  
Internal Auditor V  
Internal Audit Service  
Department of Trade and Industry

**MEMBER, ADVISORY COUNCIL  
ALL PAST-PRESIDENTS**

Inclusive Dates	Time	Course Title	No. of Hours	Seminar Fee (On-line)	Seminar Fee (Face to Face/ Hybrid) LIVE-OUT
November 15 - 18	8am - 12nn	<b>TOOLS AND TECHNIQUES FOR AUDIT ENGAGEMENT</b>	16	2,500.00	---
November 16 - 18	8am - 5pm	<b>PREPARATION OF THE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) AND THE ANNUAL PROCUREMENT PLAN (APP): Concepts, Principles and Techniques (Face to Face)</b>	24	---	6,000.00
November 22 - 25	8am - 12nn	<b>EFFECTIVE AUDIT REPORT WRITING</b>	16	2,500.00	---
November 23 - 25	8am - 5pm	<b>GOVERNMENT PROCUREMENT REFORM ACT (R.A. 9184) AND ITS REVISED IRR AND UPDATES (Face to Face)</b>	24	---	6,000.00
November 23 - 25	8am - 5pm	<b>GUIDING PRINCIPLES ON THE MANAGEMENT OF GOVERNMENT FUNDS AND PROPERTIES (Laws, Rules and Regulations for Government Expenditures)</b>	24	3,750.00	---
November 28	8am - 5pm	<b>LEADERSHIP AND ETHICS</b>	8	1,250.00	---
December 5 - 7	8am - 5pm	<b>GOVERNMENT PROCUREMENT REFORM ACT (R.A. 9184) AND ITS REVISED IRR AND UPDATES (Hybrid)</b>	24	3,750.00	---
December 5 - 7	8am - 5pm	<b>BASIC ACCOUNTING AND INTERNAL CONTROL FOR NON-ACCOUNTANTS (Hybrid)</b>	24	3,750.00	---
December 12	8am - 5pm	<b>GOOGLE WORKPLACE</b>	8	1,250.00	---
December 12 - 15	8am - 12nn	<b>MANAGEMENT AUDIT</b>	16	2,500.00	---
December 13 - 15	8am - 5pm	<b>PREPARATION OF THE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) AND THE ANNUAL PROCUREMENT PLAN (APP): Concepts, Principles and Techniques (Hybrid)</b>	24	3,750.00	---
December 13 - 15	8am - 5pm	<b>ACCOUNTING POLICIES, GUIDELINES AND PROCEDURES FOR NATIONAL GOVERNMENT AGENCIES (NGAs)</b>	24	3,750.00	---
October to December 2022		<b>PUBLIC SECTOR INTERNAL AUDITORS UPSKILLING SEMINAR SERIES (18 Sessions)</b>		15,500.00	---

We offer face-to-face and online trainings but may be subject to change to webinar/online as necessary and with due notification prior to date of training. Face to face training will be conducted at **HOTEL KIMBERLY, #770 Pedro Gil St., Malate, Manila (in front of UP Manila).**

**FOR ON-LINE REGISTRATION, please visit our website [www.agiaphil.org](http://www.agiaphil.org). We encourage early confirmation and payment.** Those who have neither confirmed their participation nor rendered payment or without Agency's Guarantee Letter on or before the seminar schedule will not be accommodated.

Very truly yours,

  
**MARISSA N. FABRICANTE, CICA**  
 President