



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City

Tel Nos. +929.6626 +929.6628 +929.66.35 +929.4028 +929.4028 +929.3618
+426.0465 +426.0001 +426.0347 +426.0408

VOIP Trunkline (632) 988.3367

Website: <http://www.denr.gov.ph> E-mail: web@denrgov.ph

NOV 15 2022

SPECIAL ORDER

No. 2022- 832

SUBJECT: DESIGNATING MR. JONATHAN S. SANTIAGO AS SPECIAL DISBURSING OFFICER IN RELATION TO THE CELEBRATION OF THE GLOBAL WARMING AND NATIONAL CLIMATE CHANGE CONSCIOUSNESS WEEK FROM 19-25 NOVEMBER 2022

In the interest of the service, Mr. Jonathan S. Santiago of the Cashier Unit of the General Service Division, is hereby designated as Special Disbursing Officer (SDO) for the various activities in support of Proclamation No. 1667, s. 2008, entitled "Global Warming and Climate Change Consciousness Week".

As such, Mr. Santiago is authorized to hold cash advance in the amount of **Four Hundred Thousand Pesos Only (P 400,000.00)** charged to Gender and Development Office and **One Hundred Thousand Pesos Only (P 100,000.00)** charged to the Task Force Build Back Better to defray expenses related to the celebration of the Global Warming and National Climate Change Consciousness Week. The said cash advance shall be disbursed to said activities, such as but not limited to judges'/resource persons', fees, tokens, cash prizes, and supplies/materials.

The report of disbursement shall be immediately submitted to the Accounting Division for liquidation as soon as the purpose of the cash advance has been service in accordance with COA Circular No. 97-002 dated 10 February 1997 and reiterated in COA Circular No. 2009-002 dated 18 May and 28 November 2012, respectively.

This Order shall take effect immediately and shall automatically be revoked upon completion of the activity.

ATTY. ERNESTO D. ADOBO, JR., CESO I
Undersecretary for Legal, Administration
Human Resources, and Legislative Affairs

