



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

APR 27 2023

**SPECIAL ORDER**

No. 2023- 174

**SUBJECT: AFFIRMING THE DESIGNATION OF PENR OFFICER JOSE ELMER C. BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES, DENR REGION IVA**

In the interest of the service, the designation of PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR Region IVA, issued by virtue of Regional Special Order No. 2022-275 dated 06 September 2022, is hereby *affirmed*.

As such, he shall continue to act on documents and shall perform the duties and responsibilities appurtenant to his designation pursuant to the DENR Manual of Authorities. He shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments on a reimbursable basis, subject to existing accounting and auditing rules and regulations, upon actual assumption to duty in this designation.

He shall inform the undersigned in writing, through the Human Resource Development Service, of his compliance with this Order for record purposes.

This Order shall take effect immediately.

  
**AUGUSTO D. DELA PEÑA**  
Undersecretary

Organizational Transformation and  
Human Resources





Republic of the Philippines  
 Department of Environment and Natural Resources  
**Document Action Tracking System**  
**Document Routing Slip**

**Document No:** DENRCO - AS RMD-2022-022990 **Print Date:** Wednesday, September 28, 2022  
**Sender:** NILO B. TAMORIA  
**Address:** DENR REGION IV-A CALABARZON  
**Subject:** MEMO DTD 09/12/2022 REQUESTING FOR DESIGNATION OF PENRO OFFICER JOSE ELMER C. BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES, DENR IV-A (CALABARZON)  
**Addressee(s):** Office of the Undersecretary for Field Operations and Environment (OUFOE)  
**CC Addressee(s):**  
**Date/Time Received:** 09/14/2022 02:49:00 PM

ROUTING AND ACTION INFORMATION				
FROM	DATE/TIME RECEIVED	FOR/TO	DATE/TIME RELEASED	ACCEPTANCE REMARKS/ACTION REQUIRED/TAKEN REMARKS/STATUS
	09/14/2022 02:45:05 PM	DENRCO - AS RMD		
DENRCO - AS RMD	09/15/2022 09:09:31 AM	OUFOE	09/14/2022 02:45:20 PM	RSB/SO  Date: 09/15/2022 02:29:23 PM To: From: Flaviano, Farida F. Message: RSB PER UJMTC TO HRDS, FOR A/A
OUFOE	09/16/2022 04:29:08 PM	DENRCO - HRDS OD	09/15/2022 02:29:38 PM	
DENRCO - HRDS OD	09/22/2022 09:23:51 AM	DENRCO - HRDS PD	09/16/2022 04:29:20 PM	
DENRCO - HRDS PD	09/22/2022 09:29:43 AM	OUFOE	09/22/2022 09:24:29 AM	UJMTC APPROVED AFFIRMATION/OUEDA
OUFOE	09/22/2022 10:34:53 AM	OULAHRLA	09/22/2022 09:30:12 AM	

*OUHRLA*

*9/28  
9:08*

*Tin / 10/29*

9/29

*Ma'am Lolit / Usec EDA*

9/30

Ma'am / Sir,

Draft SO for the affirmation of the designation of PENR Officer Jose Elmer C. Bascos as OIC, Asst. Regional Director for Technical Services, DENR IV-A issued by virtue of Regional S. O. No. 2022-275 dated 06 September 2022.

Mr. Bascos' designation is in view of the compulsory retirement of Alfredo S. Palencia on 09 September 2022.

RED Nilo Tamoria requested for Mr. Bascos' affirmation with approval/concurrence of Usec for Environment, Field Ops-Luzon and Visayas Juan Miguel Cuna.

For UEDA's signature please.

*OUHRLA*

*oec*

*9/30/22*

*CL*

*9/30/22*

*For clearance / barcoding*

*CAROL*

*4-3-23*

*MS. LAI*

*4-3-23*

*FOR CLEARANCE / BARCODING*

*RMO*

*4-26-23*

*Anae*

*4/27/23*

*2:26*

*SO*

*SO#460-920*



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**SPECIAL ORDER**

No. 2022- \_\_\_\_\_

**SUBJECT: AFFIRMING THE DESIGNATION OF PENR OFFICER JOSE ELMER C. BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES, DENR REGION IVA**

In the interest of the service, the designation of PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR Region IVA, issued by virtue of Regional Special Order No. 2022-275 dated 06 September 2022, is hereby *affirmed*.

As such, he shall continue to act on documents and shall perform the duties and responsibilities appurtenant to his designation pursuant to the DENR Manual of Authorities. He shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments on a reimbursable basis, subject to existing accounting and auditing rules and regulations, upon actual assumption to duty in this designation.

He shall inform the undersigned in writing, through the Human Resource Development Service, of his compliance with this Order for record purposes.

This Order shall take effect immediately.

**ATTY. ERNESTO D. ADOBO, JR., CESO I**

Undersecretary  
Legal, Administration, Human Resources,  
and Legislative Affairs



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**SPECIAL ORDER**  
No. 2022- \_\_\_\_\_

**SUBJECT: AFFIRMING THE DESIGNATION OF PENR OFFICER JOSE ELMER C. BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES, DENR REGION IVA**

In the interest of the service, the designation of PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR Region IVA, issued by virtue of Regional Special Order No. 2022-275 dated 06 September 2022, is hereby *affirmed*.


As such, he shall continue to act on documents and shall perform the duties and responsibilities appurtenant to his designation pursuant to the DENR Manual of Authorities. He shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments on a reimbursable basis, subject to existing accounting and auditing rules and regulations, upon actual assumption to duty in this designation.

He shall inform the undersigned in writing, through the Human Resource Development Service, of his compliance with this Order for record purposes.

This Order shall take effect immediately.

Region IVA  
Region IVB  
Region V  
Region X

Region XIII  
DENRO Bulacan  
FMB

  
ATTY. ERNESTO D. ADOBO, JR., *CESO I*  
Undersecretary  
Legal, Administration, Human Resources,  
and Legislative Affairs



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**MEMORANDUM**

FOR : The Undersecretary  
Legal, Administration, Human Resources, and  
Legislative Affairs

FROM : The Assistant Secretary  
Human Resources, Strategic Communication, and  
Sectoral Initiatives

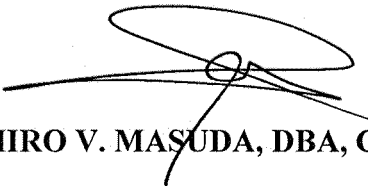
SUBJECT : **DRAFT SPECIAL ORDER FOR THE AFFIRMATION OF  
THE DESIGNATION OF PENR OFFICER JOSE ELMER C.  
BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR  
FOR TECHNICAL SERVICES, DENR REGION IVA**

DATE : 27 September 2022

Respectfully forwarded herewith is the draft Special Order affirming the designation of PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR Region IVA, issued by virtue of Regional Special Order No. 2022-275 dated 06 September 2022. This is in view of the compulsory retirement of OIC Assistant Regional Director for Technical Services Alfredo S. Palencia on 09 September 2022.

The Undersecretary for Field Operations, Atty. Juan Miguel T. Cuna, concurs with the designation issued by DENR Region IVA Regional Executive Director, Nilo B. Tamoria.

Should you approve, attached is the draft Special Order to affirm the designation, for your signature.

  
**HIRO V. MASUDA, DBA, CESO III**



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**MEMORANDUM**

FOR : The Undersecretary  
Legal, Administration, Human Resources, and  
Legislative Affairs

FROM : The Assistant Secretary  
Human Resources, Strategic Communication, and  
Sectoral Initiatives

SUBJECT : **DRAFT SPECIAL ORDER FOR THE AFFIRMATION OF  
THE DESIGNATION OF PENR OFFICER JOSE ELMER C.  
BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR  
FOR TECHNICAL SERVICES, DENR REGION IVA**

DATE : 27 September 2022

Respectfully forwarded herewith is the draft Special Order affirming the designation of PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR Region IVA, issued by virtue of Regional Special Order No. 2022-275 dated 06 September 2022. This is in view of the compulsory retirement of OIC Assistant Regional Director for Technical Services Alfredo S. Palencia on 09 September 2022.

The Undersecretary for Field Operations, Atty. Juan Miguel T. Cuna, concurs with the designation issued by DENR Region IVA Regional Executive Director, Nilo B. Tamoria.

Should you approve, attached is the draft Special Order to affirm the designation, for your signature.

  
**HIRO V. MASUDA, DBA, CESO III**



Republic of the Philippines  
 Department of Environment and Natural Resources  
 Document Action Tracking System  
 Document Routing Slip

Document No: DENRCO - AS RMD-2022-022990 Print Date: Wednesday, September 14, 2022  
 Sender: NILO B. TAMORIA  
 Address: DENR REGION IV-A CALABARZON  
 Subject: MEMO DTD 09/12/2022 REQUESTING FOR DESIGNATION OF PENRO OFFICER JOSE ELMER C. BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES, DENR IV-A (CALABARZON)  
 Addressee(s): Office of the Undersecretary for Field Operations and Environment (OUFOE)  
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DENRCO - AS RMD		OUFOE	09/14/2022 02:45:20 PM	

**RECEIVED**  
 SEP 16 2022  
 10:57

RNA 9/14/22  
 ARNS 9/15/22

Srs  
 Sir Arturo, Sir E.Z., please.  
 Thank you.  
 RMD 9/15/22

m. 9-16-22 Jing 9-16-22 for inclusion pl. D  
 4:02 pm

QUEDA 9/22/22 WMTIC approved affirmation

OUAHLUA 9/22/22  
 10:28 AM

OUAHLUA PERSONNEL DIV. 9/27 FOR PROCESSING OF SPECIAL ORDER PLS. THANK YOU.

103-256-116

80-182-1

SO#458-913



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**MEMORANDUM**

FOR : **The Undersecretary**  
Environment and Field Operations-Luzon and Visayas

FROM : **The OIC Director**  
Human Resource Development Service

SUBJECT : **REQUEST FOR AFFIRMATION OF THE SPECIAL  
ORDER ISSUED TO PENR OFFICER JOSE ELMER C.  
BASCOS AS OIC. ASSISTANT REGIONAL DIRECTOR  
FOR TECHNICAL SERVICES, DENR REGION IVA**

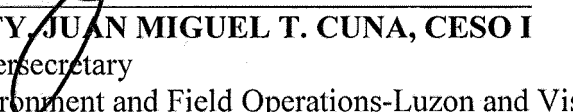
DATE : 20 September 2022

Respectfully forwarding herewith the Memorandum dated 12 September 2022 from Regional Executive Director Nilo B. Tamoria, DENR Region IVA, requesting for the affirmation of Regional Special Order No. 2022-275 dated 06 September 2022, issued to PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR Region IVA. This is in view of the compulsory retirement of OIC Assistant Regional Technical Services Director for Technical Services Alfredo S. Palencia on 09 September 2022.

May we request your comment on the said request.

  
MIRIAM M. MARCELO

Approved  Disapproved

  
ATTY. JUAN MIGUEL T. CUNA, CESO I  
Undersecretary  
Environment and Field Operations-Luzon and Visayas





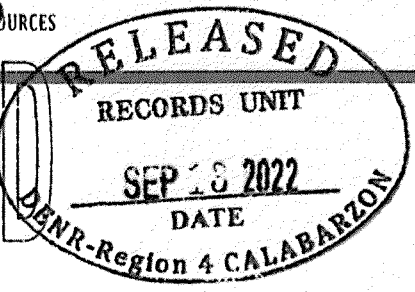
0470E 82

Republic of the Philippines  
Department of Environment and Natural Resources  
Regional Office No. IV-A (CALABARZON)

DEPT. OF ENVIRONMENT AND NATURAL RESOURCES  
RECORDS MANAGEMENT DIVISION

SEP 14 2022

TIME: \_\_\_\_\_ SIG: \_\_\_\_\_



MEMORANDUM FOR THE SECRETARY

**THRU** : The Undersecretary for Field Operations

**FROM** : The Regional Executive Director

**SUBJECT** : **REQUESTING FOR DESIGNATION OF PENRO OFFICER JOSE ELMER C. BASCOS AS OIC, ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES, DENR IV-A (CALABARZON)**

**DATE** : SEP 12 2022

We are respectfully recommending for the designation of PENR Officer Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR IV-A (CALABARZON) in lieu of the mandatory retirement of OIC, Assistant Regional Director for Technical Services Alferdo C. Palencia.

For his information and favorable consideration.

NIÑO B. TAMORIA, CESO III



REGIONAL SPECIAL ORDER

NO. 2022 - 275

SEP 06 2022

**SUBJECT : DESIGNATION OF PENR OFFICER JOSE ELMER C. BASCOS AS IN-CHARGE, OFFICE OF THE ASSISTANT REGIONAL DIRECTOR FOR TECHNICAL SERVICES IN CONCURRENT CAPACITY AS OIC, ASSISTANT REGIONAL DIRECTOR FOR SPECIAL CONCERNS**

In the interest of the service and in view of the compulsory retirement of OIC, Assistant Regional Director for Technical Services Alfredo C. Palencia, PENR Officer Jose Elmer C. Bascos is hereby designated as In-Charge, Office of the Assistant Regional Director for Technical Services in concurrent capacity as OIC, Assistant Regional Director for Special Concerns.

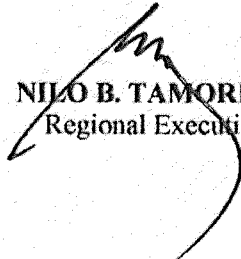
As such, he shall undertake the functions, duties and responsibilities attached to his designation and sign as follows:

**JOSE ELMER C. BASCOS**

In-Charge, Office of the Assistant Regional Director for Technical Services  
in concurrent capacity as OIC, Assistant Regional Director for Special Concerns

He shall inform the undersigned, through channels, of his compliance to this Order for record purposes.

This Order takes effect immediately for 30 days and is subject to affirmation by the Secretary. All other orders inconsistent herewith are hereby revoked and superseded

  
**NILO B. TAMORIA, CESO III**  
Regional Executive Director



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**SPECIAL ORDER**

No. 2022-\_\_\_\_\_

**SUBJECT : AFFIRMING THE DESIGNATION OF PENR OFFICER  
JOSE ELMER C. BASCOS AS OIC, ASSISTANT  
REGIONAL DIRECTOR FOR TECHNICAL SERVICES,  
DENR IV-A (CALABARZON)**

In the interest of the service, the designation of PENRO Jose Elmer C. Bascos as OIC, Assistant Regional Director for Technical Services, DENR IV-A (CALABARZON) is hereby affirmed.

As such, he shall continue to act on documents and shall perform duties and responsibilities appurtenant to his position/designation pursuant to the DENR Manual of Authorities. He shall be entitled to claim Representation and Transportation Allowance (RATA) and all other emoluments appurtenant to his position and subject to existing accounting and auditing rules and regulations.

He shall inform the undersigned in writing, through the Human Resource Development Service, of his compliance herewith.

This Order shall take effect on the dates herein specified.

**ATTY. ERNESTO D. ADOBO, JR., CESO I**  
Undersecretary  
Legal, Administration, Human Resources,  
and Legislative Affairs



Republic of the Philippines  
DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES  
Visayas Avenue, Diliman, Quezon City  
Tel. No. 929-66-26

**MEMORANDUM**

FOR : **THE UNDERSECRETARY**  
Environment and Field Operations-Luzon and Visayas

FROM : **THE OIC DIRECTOR**  
Human Resource Development Service

SUBJECT : **REQUEST FOR AFFIRMATION OF THE REGIONAL SPECIAL ORDER ISSUED TO SOME OFFICERS IN DENR REGION IVA**

DATE : 17 March 2023

Respectfully forwarded herewith is the Memorandum for the Secretary dated 01 March 2023 from DENR Region IVA Regional Executive Director Nilo B. Tamoria, requesting for the affirmation of the Regional Special Orders issued to the following officers in DENR Region IVA:

<b>RSO NO.</b>	<b>NAME/POSITION</b>	<b>DESIGNATION/ASSIGNMENT</b>
2023-065 dated 16 February 2023	<b>Jose Elmer C. Bascos</b> PENR Officer OIC, ARD for Technical Services in concurrent capacity as OIC, ARD for Special Concerns	OIC, Assistant Regional Director for Technical Services
	<b>Herminigildo C. Jocson</b> PENR Officer ENGP Regional Coordinator	OIC, Assistant Regional Director for Special Concerns
	<b>Ma. Carolane P. Gonzales</b> Planning Officer IV Chief, Planning and Programming Section, Planning and Management Division, R.O.	OIC, Conservation and Development Division, R.O.

Relative to this, may we request your comment on the proposed designations/assignments.

**MIRIAM M. MARCELO**

Approved       Disapproved

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**Atty. JUAN MIGUEL T. CUNA, CESO I**  
Undersecretary  
Environment and Field Operations-Luzon and Visayas