

**Memorandum Circular
No. 2
January 10, 1990**

**TO: All Regional Executive Directors/
PENROs/CENROs**
**SUBJECT: Comprehensive Guidelines on DENR-NFP
Monitoring and Evaluation System re-echo
seminar**

SECTION 1. BASIC POLICY. Consistent with the implementation of contract reforestation nationwide, it is the policy of the Department of Environment and Natural Resources to implement a well defined Monitoring and Evaluation System (DENR-MES) for effective management and closer supervision of all types of reforestation contracts. In view of the need for a unified system which is cost effective, systematic, precise and complete in generating pertinent information on field accomplishments, the DENR shall encourage the Monitoring and Evaluation System re-echo seminar to further enhance the number of DENR staff and other sectors capable of implementing DENR, MES at each level of management.

SECTION 2. IMPLEMENTING GUIDELINES. a) Effective immediately, all DENR offices involved in the DENR Monitoring and Evaluation System are hereby instructed to encourage the re-echo seminar of the DENR-MES. b) The DENR-MES re-echo seminar shall involve personnel from the Regional Offices down to the PENROs and CENROs and shall include reforestation contractors staff from Local Government Units (LUGs) and Non-government organizations (NGOs). c) In the conduct of the DENR-MES re-echo seminar, Regional Offices shall be guided by the Comprehensive Schedule and Course Design stipulated under annexes "A" and "B," hereof.

SECTION 3. FUNDING SOURCE. In carrying out the DENR-MES, funds allocated for NGO for Monitoring and Evaluation (NGOs M&E fund) shall be utilized. A total budget estimate is P64,000 per region.

SECTION 4. TARGET AREAS FOR RE-ECHO SEMINAR. The Regional Executive Director (RED) shall determine the number of DENR personnel necessary for the implementation of DENR-NFP Monitoring and Evaluation System consistent with the attached annexes "A" and "B".

SECTION 5. EFFECTIVITY. This Circular shall take effect immediately.

EBERT T. BAUTISTA
Director
Special Concerns Office