

Memorandum Circular  
No. 13  
September 20, 1991

**SUBJECT:    Precedures on the Use of the New  
              Numbering System for Land Surveys**

In conformity with the prescribed NEDA RURBAN CODE, also known as the Philippine Standard Geographic Code (PSGC) which facilitates the computerization of the inventory of survey plans and records, and in order to provide uniformity and efficiency in the numbering of all kinds of surveys, the following procedural guidelines are hereby issued for the guidance and compliance of all concerned:

1.     The new numbering system shall adopt the prescribed NEDA RURBAN CODE and shall consist of four (4) parts, as follows:
  - 1.1    The first part shall be the **survey symbol** consists of two (2) to three (3) characters (e.g. Psu, Csd, etc.);
  - 1.2    The second part consists of six (6) characters or digits which indicate the location of the survey. This part represents the **inter-level code** at the region, province and municipality levels, each represented by a two-digit number ranging from 01-99.

The inter-level code consists of two parts, namely: (a) region code, and (b) municipality identifier. The region code is represented by the first two-digit number and the municipality identifier consists of the last four digits. For example: **7310**. The first two digits (73) represent the provincial and followed by another two digits (10), the municipality code.

The following diagram illustrates this part of the new numbering system:

```

:-----Region Code-----:
:                               :
: INTER-LEVEL 097310         :
:      CODE   ----          :
:-----Municipality Identifier-----:

```

**where:**

- 09 - Region IX (Western Mindanao);
- 73 - Province of Zamboanga del Sur; and
- 10 - Municipality of Kabankalan;

1.3 The third part is the serial number of the survey which usually starts with a number "1" and increasing numerically as entered in the Registry Book; and

1.4 The fourth part of the numbering system is a one-letter suffix letter (D) which indicate that the survey was conducted by Geodetic Engineer in private practice. Absence of this suffix "D" means that the survey was undertaken by the government.

**Illustration:**

**Psu - 043401 - 000001 - D**

**where:**

- Psu - survey symbol
- 043401 - interlevel code
- 000001 - Serial number of the survey
- D - Survey undertaken by the private sector

1.5 For lands covered by the Comprehensive Agrarian Reform Program or CARP, a suffix AR shall be appended to the survey number instead of OLT.

- 2. The present system of classifying the surveys in accordance with the survey symbols in Appendix II of the MLSP shall continue to be followed.
- 3. The serial numbering in numerical order of the surveys belonging to a survey class shall start from the last number issued under the old system.

**Illustration:**

<b>Last Survey Numbering</b>	<b>Start of New Survey Numbering</b>
a) Psu-02-000148	Psu-021525-000150
Psu-02-000149	Psu-020906-000151
b) Ccs-01-000581	Ccs-015512-000583

- |    |               |   |
|----|---------------|---|
|    | Ccs-01-00582  | Ccs-013320-000584   |
| c) | Psd-09-015763 | Psd-096615-015764<br>Psd-097005-015765<br>Psd-090701-015766, etc. |

4. Survey approved using the old survey numbering system shall be integrated into the computerized listing of the present system as exemplified by the following illustration:

- a) Fp-9723, a free patent survey located in Malaybalay, Bukidnon;
- b) Csd-11-007099-D, located in General Santos, South Cotabato;
- c) H-138662, located in San Carlos, Negros Occidental;
- d) H-V-3149, located in Angadanan, Isabela; and
- e) F-(XII-1)-21615, located in Dinaig, Maguindanao shall be assigned RURBAN CODES as follows:

<b>OLD SURVEY NO.</b>	<b>RURBAN CODE</b>
Fp-9713	F-101312-009713
Csd-11-007099-D	Csd-116303-007099-D
H-138662	H-064524-138662
HV-3149	H-023102-003149
F(XII-1)-21615	F-123807-021615

All surveys submitted for verification and approval three (3) months from the date of approval of this Order shall be processed using the new numbering system provided herein.

All other orders, circulars or instructions inconsistent herewith are hereby repealed and/or amended accordingly.

This order takes effect immediately.

**FULGENCIO S. FACTORAN, JR.**  
Secretary