Circular
No. 6
September 2, 1991

SUBJECT: Verification and Approval of Cadastral Project (Main and Subsidiary) Controls

1. In accordance with the decentralization program of the DENR, Regional Offices particularly the Land Sectors are hereby authorized to verify and approve the project main and subsidiary controls in a cadastral project within their respective jurisdictions. However, regional offices who feels that their technical men are not yet capable of performing the verification work thereon may continue to submit such survey returns to the Lands Management Bureau during the transition period, provided that the Region must set up the mechanism in the Regional Offices as soon as possible. This transitional arrangement is intended not to disrupt the operations but to expedite approval of the cadastral projects.

2. The main project (primary and secondary) controls shall be established in accordance with the provisions as prescribed in the Manual for Lands Surveys in the Philippines.

3. Verification and approval of political boundary control surveys in a cadastral project shall be done after the approval of the main project controls of the cadastre. Likewise, the verification and approval of the political (i.e. barangay) boundary surveys shall precede the verification and approval of lot surveys. Considering the effect of the approved project main controls to the lot surveys, the accuracy of the verification, computations, analysis and adjustments in respect to adjoining approved cadastral projects, shall be the responsibility of the approving official.

4. The Regional Offices shall submit to the Lands Management Bureau thru the Chief, Geodetic Surveys Division the following documents after the verification and approval of:

4.a Project main and subsidiary control surveys:

1) Original computation sheets,
2) Original project control map (drafting film),
3) Monument description book (drafting film) which describe the primary control stations and location monuments (BLLMs), their grid and geographic coordinates, azimuths and distances,

etc. Certified technical data thereof shall also be furnished the project chief for use in the execution of the project.

4.b Political boundary control surveys (the processing having been decentralized in May 24, 1989):

1) Original computation sheets,
2) Original political boundary map (drafting film),
3) Monument description book (drafting film)

4.c Cadastral lot surveys (a function decentralized in 1973): Set of whiteprint copy of:

1) Barangay boundary and index map (BBIM) or Case boundary and index map (CBIM),
2) Municipal boundary and index map (MBIM),
3) Cadastral maps,
4) Lot description,
5) Copy of report in previously approved survey (Sec. 696, 711),
6) Copy of report in private claims inside public land area, and ISF claims within unclassified public forest; government lands and mineral lands (Sec. 724, 736 ff., 739 ff. of MLSP), and foreshore lands.

Two set of items 4.c (1) to (4) shall be submitted to include the copy for the Land Registration Authority.

5. The Lands Management Bureau shall extend its technical assistance to the Regional Offices by initiating on-the-job training of regional surveys division personnel on the verification of project main and subsidiary controls.

6. If necessary, the Lands Management Bureau shall monitor and conduct a random verification of approved projects in the region to ensure accuracy and satisfactory results. Erroneous verification of main controls will result to conflict in lot surveys and the region must be notified immediately.

7. All concerned officials of the department are hereby enjoined to see to it that these instructions are complied with.

8. DENR Lands Circular No. 1 dated May 24, 1989 and other circulars and issuances that are inconsistent herewith are hereby repealed or modified accordingly in so far as Project main and subsidiary controls are concerned.

9. This Circular shall take effect immediately.

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