

**Administrative Order
No. 5I
October 07, 1992**

SUBJECT : Amending Department Administrative Order No. 120, Series of 1989, Otherwise Known as the "General Rules and Regulations on the Participation of Non-Governmental Organizations in the DENR Programs "

In order to further institutionalize the participation of NGOs in the DENR programs, the following amendments to the Department Administrative Order No. 120, Series of 1989 are hereby promulgated:

1. Section 3, item no. 2 is hereby amended as follows

"2. To ensure genuine NGO participation in DENR programs"
2. Section 4, Definition of terms, another definition is added, to wit:

"f. Track record - refers to the actual status of activities/projects undertaken (i.e., advocacy work, project implementation, etc.) by the concerned NGO involving environmental and social issues.

g. Accreditation of NGOs - refers to the process of identifying and screening NGOs for purposes of classifying and categorizing according to area of operation, target clientele, field of expertise and complementarity of programs with that of the DENR."
3. Section 8, Classification, the following classifications are added:

"8.8 DENR programs-induced NGOs
8.9 Cooperatives
8.10 Government-organized NGOs .
8.11 Consultancy groups
8.12 Advocacy groups
8.13 Forestry associations
8.14 Others"
4. Section 9, Accreditation Criteria, another criteria is added, to wit:

"9.5 With proven track record."

5. Section 10, Prioritization Criteria, the original paragraph is hereby revised to read as follows:

"In case of specific programs where NGOs are willing to participate, priority shall be given to those who are locally based (the POs especially) but are considered as capable and strengthened, which means as having several years of operations, has the capability and the potential to handle environmental and development-oriented programs."

"However, in the event that no locally-based NGO is qualified, it is only at this point that capable regional-based and national-based NGOs are to be considered."

"In this connection a representative from concerned NGO Desk shall always sit as a member of the Selection Committee of any DENR programs/projects, either foreign-assisted or otherwise."

6. Section 11, Who Will Accredite, the original paragraph is hereby revised to read as follows:

"The National and the respective Regional NGO Desks shall be the main bodies to accredit NGOs. National-based NGOs shall be accredited by the National NGO Desk while Provincial and Regional-based NGOs shall be accredited by the respective Regional NGO Desks. All NGOs shall be accredited only once."

7. Section 12, Procedures, the following items are revised and another item is added to read as follows:

"12.1 Certificate of good community standing from any two (2) of the following:

12.2 SEC, CDA or DSWD statements

12.3 Audited financial statements

12.4 Bio-data of key implementing staff"

8. Section 13, Duration of processing, the word "preferably" in the first paragraph was added and the following paragraph was also added, to wit:

"In addition, processing shall include background verification of NGOs to ascertain their true existence and trustworthiness; and also to validate the documents submitted to the NGO Desk."

- 9. Section 14, Accreditation's Duration of Effectivity, is an additional provision, to wit:**

"The effectivity of accreditation shall only be one (1) year after which all accredited NGOs are to apply for re-accreditation again."

- 10. Section 15, The Accreditation Procedures, the word "continuing" was put in lieu of initial.**
- 11. This Order shall take effect immediately.**

**ANGEL C. ALCALA
Secretary**

Recommending Approval:

**MANUEL E. GONZALEZ, JR.
Director, Special Concerns Office**