

Administrative Order

No. 54

October 30, 1992

SUBJECT : Establishing an Organizational and Management Structure for the Implementation of the USAID-funded Industrial Environmental Management Project (IEMP)

In the interest of the service and pursuant to the Grant Agreement between the governments of the United States of America and The Republic of the Philippines in implementing the Industrial Environmental Management Project (IEMP), the following organizational and management structure shall be adopted:

1. An inter-agency Steering Committee shall be created to provide policy directions for program implementation. The Steering Committee shall be chaired by the Undersecretary for Environment and Research with the Undersecretary for Project Management as Vice Chairman, the members to include the EMB Director and one representative each from the Department of Science and Technology (DOST), Department of Trade and Industry (DTI), Department of Trade and Industry (DTI), Department of Agriculture (DA), Laguna Lake Development Authority (LLDA), the non-government organizations (NGO) and the industry sector. The Committee shall provide linkages and coordination among the agencies/ organizations involved and shall regularly review the progress of implementation of the project and recommend necessary measures as may be needed to attain the expected output of the project.

To oversee the day to day operations of the project, a Project Management Desk (PMD) is created at the Environmental Management Bureau (EMB) to provide the necessary administrative and technical support and inputs. The PMD shall be headed by a Project Coordinator and assisted by two technical/research assistants and clerical staff. The Director and Assistant Director of EMB shall act as Project Advisers to provide overall guidance in the project implementation. The PMD shall have the following functions:

- a. Coordinate all aspects of the project management;
- b. Liaise with consultants, USAID, Steering Committee members, DENR regional offices and other concerned offices/agencies;

- c. Ensure that the activities of the consultants are geared towards achieving the expected output of the project; and
 - d. Serve as Secretariat to the Steering Committee
3. All other concerned DENR Offices/Units are enjoined to give full cooperation and assistance on a need basis to ensure success of the project.

This Order shall take effect immediately.

ANGEL C. ALCALA
Secretary

Recommending Approval:

ANTONIO S. TRIA
USEC for Project Management

BEN S. MALAYANG III
Assistant Secretary and
OIC, Undersecretary for Environment
and Research

RODRIGO U. FUENTES
EMB Director