

**Administrative Order
No. 31
May 13, 1993**

SUBJECT : Submission of Statistical Data and Information by All Foreign-Assisted Projects to the Planning Service, Planning and Policy Office

In the interest of the service and in order to effectively utilize the data and information generated by the various DENR units, programs, projects and activities, all Foreign-Assisted Projects are hereby directed to submit quarterly reports on the statistical data and information they are able to generate to the Planning and Policy Office, Attention: The Chief, Research and Statistics Division, Planning Service. Reports shall be submitted not later than the 10th day of the first month following the Quarter.

The FAPs shall include compliance to this Order as one of their Key Result Areas (KRA) which shall be included in their Work Plans. Initial reports shall be submitted to cover the period April-June (Second Quarter), CY 1993.

The Research and Statistics Division, Planning Service shall include these FAPs-generated statistical data and information in its regular publications.

This Order takes effect as specified above and shall remain in force unless revoked or amended in writing.

**ANGEL C. ALCALA
Secretary**

Recommending Approval:

**BEN S. MALAYANG III
Undersecretary for Environment
and Research**

**CIRILO B. SERNA
Assistant Secretary for
Planning and Policy**