

**Administrative Order
No. 62
October 15, 1993**

**SUBJECT : Institutionalizing Community Organizing
as an Approach and Strategy in the
Planning and Implementation of Programs
and Projects in the Department of
Environment and Natural Resources
(DENR) and Providing Funds Thereof**

In order to promote the national interests and the well being of the Filipino people pursuant to the Constitution and Executive Order No. 192 which mandates the Department to implement programs and projects for the conservation, development and management of our natural resources and our environment, community organizing as an approach and strategy to attain these national objectives is hereby adopted.

Section 1. Basic Policy

It is the policy of the Department to exert, maximum effort to implement the spirit and letter of the Constitution, particularly, Article II, Section 17, which states: "The state --- shall accelerate social progress, and promote total human liberation and development ---". Also, Section 23; "The state shall encourage non-governmental, community based or sectoral organizations that promote the welfare of the nation; Art. XIII, Section 16." --- The state shall by law, facilitate the establishment of adequate consultation mechanism ---". Community organizing shall be the strategy and approach to attain these stated objectives of our Fundamental Law of the Land.

The Department shall use community organizing in the planning, organization and implementation of programs and projects in consultation and in partnership with the people of communities affected in project and program implementation. It shall promote opportunities for individual participation for citizens to fulfill their rights and responsibilities to their community and to society in general. It shall seek to bring about responsible and self reliant communities capable of developing and managing its resources on a sustainable basis.

Section 2. Goals and Objectives

- 2.1 To achieve successful and meaningful implementation of community-based programs and projects

- 2.2 To identify and develop leaders and/or strengthen existing traditional leaders and structures for effective community mobilization
- 2.3 To improve the quality of life of the people
- 2.4 To establish effective self-governing people's organizations
- 2.5 To attain a responsible people empowerment for effective national development

Section 3. Definition of Community Organizing

Community organizing is a mean to create conditions for development through citizens participation. It is a strategy for mobilizing people to become fully and collectively involved in activities that aim to improve their lives. It is a systematic, planned and liberating; change process of transforming a community into an organized, conscious, empowerec , self-reliant, just and humane entity and institution.

Section 4. Implementation and Management Structure

- 4.1 The direction and management of community organizing shall rest on the Department Secretary. He shall chair and derive information and advice from a National Steering Committee on Community Organizing (NSCCO).
- 4.2 The NSCCO shall be composed of the Undersecretary for Natural Resources Management, Undersecretary for Environment and Research, Assistant Secretary for Management Services, Special Assistant for Regional Administration, National Coordinator for Coastal Environment Project, National Coordinator for Urban and Roadside Forestry, National Coordinator for Urban Pollution, Director for Plans and Programs, Director for Finance, Director for Human Resources Development, Director for Special Concerns Office, Director for Foreign Assisted Projects, and any other official that the NSCCO and the Secretary recommends and believes can contribute positively to the program.
- 4.3 A secretariat shall be organized to support the National Coordinating Committee.
- 4.4 The NSCCO shall assist the Secretary in the institutionalization of community organizing in the Department.
- 4.5 The National Coordinator for Community Organizing shall be a member and the Executive Officer of the NSCCO.

- 4.6 The National Coordinator shall monitor and coordinate the community organizing program in the Department. He shall be supported by a section of staff for program monitoring; a section of staff for program coordination; a section of staff for program research and an administrative support staff.

All Project Coordinators, Directors and managers of Projects with community organizing components shall submit reports on community organizing activities and efforts to the National Coordinator on community organizing.

Regional Coordinators on Community Organizing shall do the same. Project consultants and advisers on community organizing shall also do so.

- 4.7 A Technical Working Group shall be organized composed of representatives from DENR offices and projects with community organizing components.

- 4.8 Within fifteen days from the issuance of this order each and every Regional Executive Director (RED) shall organize a Regional Committee on Community Organizing (RCCO) from among his Regional Technical Directors (RTDs) as members. The RCCO may increase its membership in accordance with the needs of regional program implementation.

- 4.9 A Regional Coordinator for community organizing shall be designated by the REDs from among regional executives and staff who have had experience and exposure in community organizing. The Regional Coordinator shall assist the RED in the monitoring, coordination and support of the community organizing program in the region. He shall be assisted by a duly designated technical and administrative support staff.

All activities and efforts of other Regional Project Coordinators shall be integrated by the Regional Coordinator on community organizing in a unified effort on community organizing in the region.

- 4.10 The REDs shall designate coordinators for community organizing for each of their respective PENROs and CENROs. These coordinators shall assist their respective PENROs and CENROs, coordinate, support, and monitor community organizing projects and activities in their respective areas of jurisdiction.

They shall integrate all efforts on Community Organizing and project coordination in their respective areas of jurisdiction.

- 4. 11** The REDs shall designate and assign a Project Management Officer (PMO) from among employees with permanent appointments for every project with a community organizing component.

The PMOs shall live and work with the people in communities where the project is located to effectively facilitate community organizing in their areas of assignments.

- 4.12 The Guidelines in the implementation of Community Organizing of DENR is attached DAO - "A" Guidelines in the Planning and Implementation or Community Organizing in the Department of Environment and Natural Resources (DENR)

Section 5. Training and Orientation Programs

- 5.1 Field workers and officers who implement community organizing as a strategy and approach in program implementation shall be trained in community organizing.
- 5.2 Executives and staff of the Department who have responsibilities in the implementation of programs and projects with community organizing components shall undergo an orientation in community organizing.
- 5.3 The Human Resources Development Service (HRDS) is tasked to assist in the training needs assessment, training design preparation, training implementation and evaluation of the program.

Section 6. Funding

The funds to implement this order shall come from appropriate or designated items in the Annual General Appropriations of the Department and from such other sources both local and foreign as are programmed or obtained for the national development efforts of the Department.

Section 7. Repealing Clause

All orders, circulars, official instructions or parts thereof inconsistent with the provisions of this order are hereby repealed.

Section 8. Effectivity

This Order shall take effect immediately.

ANGEL C. ALCALA
Secretary

Recommended by:

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