

**DENR Administrative Order  
No. 13  
April 19, 1994**

**SUBJECT : Amending DENR Administrative Order No. 43,  
Series of 1992: Creating the Organizational and  
Management Structure for the Implementation of  
the ENR-SECAL Program In Region IX.**

In order to effectively implement the activities of the RRMP component of the ENR-SECAL Program in Region IX, certain provisions of DAO 43, series of 1992, are hereby amended as follows:

**1.0 REGIONAL LEVEL**

Sections I.A to A.A.1 of DAO 43 is replaced with the following provisions:

**1.1 REGIONAL PROGRAM COMMITTEES**

In coordination with the Regional Development Council (RDC), the Regional Executive Director shall initiate the organization of the Regional Management Program Committee (RRMPC) as a subset of the RDC with the following composition and functions.

**1.1.1 COMPOSITION.** The RRMPC shall be composed of the following:

Chairman: RED, Department of Environment and Natural Resources

Members: The Regional Directors of the Departments of Agriculture, Agrarian Reform, Interior and Local Government, Trade and Industry, Science and Technology, Education/Culture/Sports, Social Welfare and Development, Health, NEDA, Budget and Management, COA, Office of Southern Cultural

Communities and Philippine Information Agency; Other agencies that the RRMPC may later on decide to include. The Provincial Governors of Basilan, Zamboanga del Norte, Zamboanga del Sur, and the City Mayors of Pagadian and Zamboanga.

The RDC NGO member.

### **1.1.2 FUNCTIONS**

- a. Promulgate policies and guidelines for community-based regional resource management (CBRM) and approve administrative procedures to facilitate implementation of projects promoting community resource management, protection and rehabilitation in accordance with the overall RRMP concepts, principles and design.
- b. Resolve CBRM project implementation issues and secure inter-agency support and participation in RRMP activities. For this reason, the RRMPC shall ensure the participation of National Service Agency representatives at the municipal levels in the Municipal Action Teams (MAT) that will be organized in municipalities where RRMP sites are located and review annual implementation plans formulated by these MATs for the delivery of services to the key barangays.
- c. Facilitate the strengthening of Local Government Units (LGU) (e.g. creation of environment and natural resource offices within the LGU, provision of budget for the implementation of local ISF and other resource management programs, staffing, etc.) to enable them to assume expanded responsibility for community-based resource management pursuant to the RRMP project design and the Local Government Code.
- d. Facilitate community-based resource management project development and preparation activities for additional resource

management project sites within identified critical watersheds in the region and the identification and sourcing of funding therefor.

- e. Review annual work and financial plans and overall budgets of the project and ensure consistency of such plans and programs with the Regional Resource Management Framework Plan and the Regional Physical Framework Plan.
- f. Coordinate with appropriate RDC committees and subcommittees and other agencies in resolving issues affecting the implementation of the project.
- g. Render reports to the RDC through the RDC Executive Committee on annual performance and problems and issues requiring action by the council.
- h. Create a technical working group among the technical staff of the agencies represented to attend to the day-to-day activities of the committee.

## **1.2 REGIONAL PROGRAM MANAGEMENT OFFICE (RPMO)**

The RPMO shall be composed of the (a) Regional Program Director (Regional Executive Director), (b) Regional Program Coordinator (Regional Technical Director for Forestry), (3) Regional Resource Management Unit, (d) Technical Counterpart Coordinators, (e) Other offices as specified/designated by the Regional Program Director.

The Regional Program Director shall take an active role in the management and supervision of ENR-SECAL program implementation in the region. He ensures that the program design is implemented within program timetables and that a facilitative environment is created within DENR to enable the different RRMP actors to deliver their service and output commitments effectively and on time. He facilitates the institutionalization of community-based resource management within the DENR in the region.

The Regional Program Director and the Regional Program Coordinator shall perform the functions specified under I.B.1 and I.B.2 respectively.

**1.2.1 REGIONAL RESOURCE MANAGEMENT UNIT (RRMU)**

The Regional Resource Management Unit shall be organized within the Office of the Regional Program Director to assist the latter in the day-to-day management of the RRMP. Headed by the RRM Coordinator and composed of the contractual and detailed technical and administrative staff, the RRMU reports directly to the Regional Program Director or, in his absence, the Regional Program Coordinator. The RRMU is a separate and distinct unit from the regular units/divisions of the regional office. Its functions are:

- a) Coordinate/work closely with the RTAT for the effective conduct of their contracted assistance.
- b) Monitor and evaluate the implementation of activities of the RTAT and contracted NGOs and review and consolidate reports for submission to the RRMPC and the PMO
- c) Review and consolidate municipal/ WMU work and financial plans and programs and prepare an overall RRM Project Strategic Plan for submission to the Regional Program Director, RRMPC and PMO.
- d) Facilitate the identification and provision of technical assistance and training support to concerned PENROs, PPDOs, CPDOs, CENROs, WMUs, MPDOs, site BDUs and clientele especially to the multi-agency action teams at the municipal level.

- e) Assist the project's field units and participating agencies involved in project implementation to internalize RRMP's development philosophy and learning process methodology while establishing community-based resource management (CBRM) working models in the key barangays.
- f) Facilitate coordination of key inter-agency committees and task forces including ENR, RDC and other RRMP-initiated task forces (from DENR, DA, DAR, DOJ).

**1.2.2 TECHNICAL COUNTERPART COORDINATORS (TCC)**

To promote effective technology transfer, the Regional Program Director shall designate selected middle management level personnel to serve as counterpart staff to the Regional Technical Assistance Team (RTAT) contracted to provide technical backstopping services to the RRMP. These personnel shall work hand in hand with the corresponding specialists of the RTAT and are assigned as such with the end in view of their eventually assuming the role of the technical assistance team as the project expands and as the RTAT phases out.

The TCC shall establish and strengthen linkages with other units/divisions of the regional office and national service agencies and assist the RPMC in the execution of policies and guidelines promulgated by ENR-SECAL Committees and the National Program Management Office.

**2.0 PROVINCIAL LEVEL**

Section II.A of DAO 43 is amended as follows:

**2.1 PROVINCIAL RESOURCE MANAGEMENT PROGRAM COMMITTEE (PRMPC)**

In consultation with the local chief executive, the Regional Executive Director shall initiate the organization of a Provincial Resource Management Program Committee (PRMPC). The committee shall be headed by the Provincial Governor as Chairman. The PENRO shall serve as Committee Vice Chairman and the provincial heads of agencies represented in the RRMPC will be members of the Committee. The provincial governor shall create such a committee by issuing an executive order.

The PRMPC shall perform the functions enumerated under II.A. of DAO 43, series of 1992. Function Nos. 2, 5 and 6 are re-stated as follows:

x x x

2. Approve the strategic plan of each watershed management unit in the province and the municipal resource management framework plans that will be formulated.

x x x

5. Generate provincial resource management and watershed development policies in pursuance of the overall policies and guidelines set by the ENR-SECAL National Steering Committee and the Regional Resource Management Program Committee.

x x x

6. In case of need, recommend NGOs to be contracted to undertake specified RRMP components in project sites.

In addition, the PRMPC shall initiate steps (a) to strengthen the capability of local government units (e.g. creation of environment and natural resource offices within the LGU, provision of budget for the implementation of local ISF and

other resource management programs, staffing, etc), to assume expanded responsibility for community-based resource management pursuant to the RRMP project design and the Local Government Code and (b) to promote community-based resource management project identification, development and preparation activities for additional resource management project sites within identified critical watersheds in the province and the sourcing of funding therefor.

## **2.2 PROVINCIAL PROGRAM MANAGEMENT OFFICE (PPMO)**

Section II.B is amended as follows:

The PPMO shall be composed of (a) the PENRO as Provincial Program Coordinator, (b) Contractual and detailed technical and administrative staff from the PENR office, (c) DENR site officers, (d) Provincial Investigating Team (PIT), and (d) Others as may be specified by the Regional Executive Director from time to time.

The Provincial Program Coordinator shall supervise and monitor the implementation of the program within the province. He shall take an active role in creating a facilitative environment within his jurisdiction to enable the different RRMP actors to deliver their committed service and outputs effectively and on time and to promote the institutionalization of community-based resource management in the DENR in the province. He shall monitor and evaluate project performance and see to it that plans and programs are achieved within the specified time frame without sacrificing quality.

In view of the devolutionary design of RRMP, the Provincial Program Coordinator shall work closely with concerned local government units which will, on years 4 and 6 of the project, assume responsibility for project management and implementation. He shall ensure that the appropriate officials

of the LGU are provided with opportunities to participate actively in and learn from implementing activities related to the establishment stage.

The PPMO shall perform all the functions enumerated under II.B of DAO 43. Function No. 4 is restated as follows: “Within 7 days from receipt of NGO billing documents, the PIT shall conduct its validation and verification activities and thereafter certify performance of NGOs as basis for payment of the corresponding accomplishment delivered by said NGOs.”

The CENRO of the district where the RRMP project is located will act as the Assistant Provincial Program Coordinator. In addition to his duties and responsibilities under II.B.2 of DAO 43, he shall work closely with the appropriate offices of the LGU in the city or municipality and provide them with opportunities to participate actively in and learn from implementing activities related to the establishment stage of RRMP in order to pave the way for a smoother assumption of responsibility for project implementation by the LGU on Year 4 of the project.

The CENRO shall ensure that the DENR site officer contemplated under 2.2.1 hereof is assigned and fielded.

#### **2.2.1 DENR SITE OFFICERS**

In the effort to strengthen DENR’s capability to implement more community based resource management projects, the Regional Program Director shall ensure that CAREER LEVEL TECHNICIANS WITH PERMANENT APPOINTMENTS shall be identified, selected and assigned by the PENRO/ CENRO on full-time basis to the Watershed Management Units at the rate of one officer per WMU for hands-on actual training and experience in the key barangays in community organizing and cooperatives



development processes; community resource management planning and implementation; labor-based and equipment supported infrastructure construction methods; project management and institutional strengthening processes; operationalization of the community revolving fund (CRF); making the project's linkage structures functional; and other RRMP concepts and principles. In the future, these experienced and trained site officers will initially make up the cadre of CBRM-oriented DENR technicians who, together with the LGU, will implement the expansion of the Project in other barangays when the NGOs will already be phased out.

### **3.0 DISTRICT/CITY/MUNICIPAL LEVEL**

#### **3.1 CITY/MUNICIPAL PROGRAM COMMITTEES**

City/Municipal program committees for RRMP shall likewise be organized. The City/Municipal Resource Management Program Committee (CRMPC, MRMPC) shall be headed by the City/Municipal Mayor as Chairman and CENRO as Vice Chairman. Its membership shall include heads of offices represented in the RRMP, and local organizations or associations, as may be decided upon by the C/MRMPC. On top of the functions enumerated under II.A. of DAO 43, the C/MRMPC shall resolve all program issues at the city or municipal level. Function No. 3 is re-stated as: "Approve the WMU Strategic Plan for submission to the CRMPC/PRMPC and PPMO."

#### **3.2 WATERSHED MANAGEMENT UNIT (WMU)**

In addition to the functions enumerated under III.B of DAO 43 the WMU shall resolve program issues at the WMU level. It

shall also conduct technology and process documentation and recommend appropriate policy action to improve the present CBRM system.

All other provisions of DENR Administrative Order No. 43, series of 1992, shall remain in force.

The Regional Program Director may, in consultation with the RTAT, issue special orders and supplemental guidelines consistent with this order and program design from time to time to facilitate the smooth implementation of the RRMP.

This Order shall take effect immediately.

**ANGEL C. ALCALA**  
Secretary

Recommending Approval:

**BEN S. MALAYANG III**  
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