

**DENR Administrative Order
No. 16
April 29, 1994**

**SUBJECT : Amendment to DENR Administrative Order No. 65,
Series of 1993 which Integrated the Community
Forestry Program to the DENR Regular Structure.**

Consistent with the principle of streamlining under Memorandum Order No. 27 dated August 13, 1992 and in order to enhance the process of integrating the Community Forestry Program to the regular structure of the DENR, Sec. 5 of DAO 65, Series of 1993, is hereby amended as follows:

“Sec. 5 Program Management - For effective planning, implementation and monitoring of the CFP program, an organizational set-up is hereby established as shown in Annex 1.

5.2 Regional CFP Coordinating Unit - At the Regional Office, a Regional CFP Coordinating Unit (RCCU) shall be created under the Social Forestry Division to coordinate, supervise and monitor the planning and implementation of CFP activities in the region. The RCCU shall provide technical and administrative support to the program. It shall be headed by a Regional Coordinator, who shall report directly to the Chief of the Social Forestry Division in the Region. The RCCU shall have the following functions:

1. Prepare the annual CFP program of work of the region with corresponding financial requirements for submission to the National CFP Coordinating Office (NCCO);
2. Coordinate the planning, implementation and monitoring of CFP activities in the region;
3. Source technical assistance for the NGOs/AOs and CFP community organizations within the DENR and other resource institutions;

4. Review the technical validity and integrity of key financial transaction of NGOs;
5. Prepare and submit quarterly and annual CFP reports to the NCCO thru the Regional Executive Director;
6. Establish, keep and maintain records of relevant information about CFP;
7. Act on cases, problems and issues relevant to CFP implementation in the region and submit reports to the NCCO; and
8. Perform other functions relevant to CFP as may be directed by the Regional Technical Director for Forestry.

All other provisions of DAO 65, Series of 1993 shall remain unchanged.

This Order shall take effect immediately.

ANGEL C. ALCALA
Secretary

Recommending Approval:

WILFREDO J. OBIEN
CFP National Program Coordinator

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