

DENR Memorandum Circular
No. 13
March 21, 1994

SUBJECT : Rules Governing the Issuance of Certified Areas of Local Government Units for Purposes of the Local Government Code Requirement.

- A. The Local Government Code of 1991 (RA 7160) and its Implementing Rules and Regulations mandate that the Lands Management Bureau shall certify the correct area of each municipality to the Department of Budget and Management for Internal Revenue Allocation purposes and to certify the area, technical boundary data, among other things, of political units to support the petition or bills creating, merging or converting political units.
- B. It has been observed, however, that some CENROs are certifying areas of municipalities and releasing them direct to interested requestors. What is glaring to note is a CENRO Office issues different data for the same municipality to different requestors, and the figures are different from the statistical records of the Regional Lands Management Services and the Lands Management Bureau. Such issuances naturally place this Department in a very embarrassing situation and this must be corrected.

Therefore, the following instructions/guidelines are issued for the strict compliance of all concerned:

1. All PENR Officers shall submit within 15 days from receipt hereof to the Lands Management Bureau through the Technical Director for Lands Management Services the list of municipalities and cities grouped by province together with the approved cadastral areas (column 1) and estimated areas from LC Maps (column 2).

- 1.1 The PENR Officers may request their CENR Officers to provide the data but said data shall be collated by the PENRO.
 - 1.2 Under Remarks, the source of the data should be stated, i.e. cadastral survey, LC Map, other sources.
 - 1.3 The PENRO shall forward the data to Lands Management Bureau through the Regional Technical Director for Lands.
2. The RTD for Lands shall review the areas by municipalities, indicate the area of the approved cadastral survey as per Municipal Index Map; collate the data or reconcile them with regional figures.
 - 2.1 The documents as they are received from the PENROs shall be forwarded to the Lands Management Bureau (Attn. Geodetic Surveys Division) as the reports from the PENROs come in.
3. The Lands Management Bureau shall review and collate the data, analyze the municipal areas vis-a-vis the provincial totals already provided by DENR/NAMRIA to DBM. Provided, however, that the area as finally surveyed under cadastre shall prevail in case of discrepancies.
 - 3.1 The LMB shall publish all the data in a Cadastral Survey Profile after which the certification required by law shall then be submitted to DBM as soon as possible.

3.2 If and when the act of issuing certified areas of LGUs is formally delegated to RTDs for Lands as contemplated, the data to be certified must be as that published.

3.3 If there is the need to revise the estimated areas, then the new area must first be cleared with the LMB for consistency.

C. For immediate compliance.

ANGEL C. ALCALA
Secretary