

**DENR Memorandum Circular  
No. 34  
September 22, 1994**

**SUBJECT : General Outline for the Formulation of Initial  
Protected Area Plan.**

Pursuant to subpar. g Section 3 of DAO 25, S. of 1992 and in order to provide a clear and consistent working outline for the regional offices in the formulation of initial protected area plan, the outline below is hereby promulgated.

The Regional Executive Director shall cause the preparation of an initial protected area plan for each of the proposed protected area. The plan shall be based on the compiled information developed in previous studies using the criteria and guidelines set forth under DMC 35, S. of 1992, DMC 16, S. of 1992, DAO 13, S. of 1992 and DENR Circular No. 04, S. 1993 and from other available sources.

This plan shall serve as the basis in developing annual work plans that will guide the Protected Area Superintendent (PASU) and the PAMB on what activities to undertake while the detailed management plan following the GMPS procedures is being prepared.

The Initial Protected Area Plan shall be in accordance with the following prescribed format:

- I. INTRODUCTION/RATIONALE FOR THE PROTECTED AREA
- II. SITE DESCRIPTION
  - a. Location
  - b. Area
  - c. Climate
  - d. Topography
  - e. Soils
  - f. Vegetative cover and land use
- III. PROPOSED BOUNDARIES

IV. MANAGEMENT GOALS AND OBJECTIVES

1. Goals
2. Objectives

V. SOCIO-ECONOMIC INFORMATION

VI. KEY MANAGEMENT ISSUES

VII. SITE MANAGEMENT ACTIVITIES

1. Technical and Administrative Planning

- 1.1 Resource Assessment
- 1.2 Habitat Rehabilitation Program
- 1.3 Resources Protection Program
- 1.4 Eco-Tourism Program
- 1.5 Interpretation Program
- 1.6 Management Zoning

- a) Strict Protection Zone
- b) Sustainable Use Zone
- c) Restoration Zone
- d) Habitat Management Zone
- e) Buffer Zone
- f) Recreational Zone
- g) Multiple-Use Zone
- h) Cultural Zone
- i) Special Use Zone
- j) Other applicable management zones

VIII. SOCIO-ECONOMIC PLANNING

- 1) Community Organizing
- 2) Buffer Zone Management
- 3) Site-Specific Policy Development

IX. COORDINATION/NETWORKING

X. MANPOWER DEVELOPMENT

The finished plan shall be submitted to the DENR Secretary thru PAWB together with the following documents and recommendations:

1. Modification of boundary of the proposed protected area, if applicable;
2. A report that includes a draft Presidential Proclamation designating the area as a protected area including the information as required in Memorandum Circular No. 28 of the Office of the President;
3. A statement summarizing the rationale for establishment and basic management approach;
4. Photographs, map(s) and technical descriptions that include buffer zones; and
5. A record of public hearings.

This Circular takes effect immediately and shall amend/revoke all other instructions inconsistent herewith.

**ANGEL C. ALCALA**  
Secretary