

**DENR Administrative Order
No. 96 - 12
March 20, 1996**

SUBJECT : Prescribing the Organizational and Management Arrangement, Functions and Responsibilities for the Pasig River Rehabilitation Program (PRRP) and the River Rehabilitation Secretariat (RRS).

In the interest of the service and in order to strengthen the implementation of the River Rehabilitation Program particularly the Pasig River, the following organizational and management arrangement, functions and responsibilities for the Pasig River Rehabilitation Secretariat are hereby prescribed as follows:

A. Pasig River Rehabilitation Program Steering Committee (PRRPSC)

a. Composition

A Pasig River Rehabilitation Program Steering Committee is hereby created with the Undersecretary for Environment and Programs Development and the Undersecretary for Field Operations of the Department of Environment and Natural Resources (DENR) as Chairman and Vice-Chairman, respectively. The General Manager of the Laguna Lake Development Authority (LLDA), the Regional Executive Director of the National Capital Region (NCR) of the DENR, and the Director of the Environmental Management Bureau (EMB), shall serve as members.

b. Functions of PRRPSC

1. Promulgate policies and guidelines in accordance with the over-all policies of the program;

2. assist the Presidential Task Force on Pasig River Rehabilitation (PTF-PRR) in resolving PRRP issues and secure inter-agency support and participation in the program's activities; and
3. formulate policies that will institutionalize and integrate the function of the River Rehabilitation Secretariat (RSS) within DENR.

B. River Rehabilitation Secretariat

a. Composition and Structure

The River Rehabilitation Secretariat shall be composed of the following:

1. A management team headed by a Coordinator, with deputy Coordinator and the Program Manager of the Danish International Development Assistance (DANIDA) as members;
2. working groups;
3. technical support unit; and
4. administrative support unit.

b. Functions

1. The integration and coordination of planning, implementation and monitoring of activities undertaken by the participating agencies related to the rehabilitation program;

2. implementation and testing of operational procedures for inter-agencies coordination;
 3. generation of baseline data for the program;
 4. manage the planning and overall implementation of the RRS component activities;
 5. act as overall secretariat to the PTF-PRR;
 6. Recommend policies to the PRRPSC and formulate programs and funding mechanics related to river rehabilitation activities;
 7. package lessons learned from the Pasig river rehabilitation activities for application in other river rehabilitation work; and
 8. prepare and recommend the RRS annual budget and decide on resource allocation matters in consultation with participating agencies/ units.
- c. Duties and Responsibilities of the PRRP/RRS Coordinator
1. Assume overall coordinating and monitoring activities for the effective implementation of the program's components;
 2. exercise management and administrative functions within the existing guidelines and regulations of DENR and oversight agencies for the effective management of the RRS;
 3. recommend policy directions and measures for the efficient and effective management of the RRS; and

4. assume the duties and authorities of a Project Director such as overall administration of the RRS, efficient utilization of funds and property and supervision of staff funded out of the government of the Philippines (GOP) funds.
- d. Duties and Responsibilities of the Deputy Coordinator
1. Assist the program coordinator in the exercise of his functions and responsibilities for the effective implementation of the program;
 2. establish proper coordination with the technical assistance team, participating units, and the working groups; and
 3. performs other functions as may be assigned by the Program Coordinator relative to the program.
- e. Function of the Working Groups
1. Monitor and coordinate the implementation of projects/activities that are being undertaken in their respective groups/sectors;
 2. develop plans and review targets/projects;
 3. coordinate with other working groups, participating agencies, non-governmental organizations (NGOs), and people organizations (POs) in the implementation of projects/activities;
 4. identify and initiate new projects including gaps, resource needs, policy issues, and concerns as well as recommend solutions; and

5. report regularly to the RRS and PTF the progress of their activities, plans and programs.

C. River Rehabilitation Unit (RRU)

a. Composition and Structure

The RRU shall be created in the DENR-NCR and shall be composed of an Action Officer as head with technical and operational personnel complements. The RRU, which shall be responsible for coordinating its activities with the PRRP/RRS, shall be under the direct supervision of the Regional Technical Director for Environment of NCR.

b. Functions

1. Undertake industrial and domestic liquid and solid waste management activities along the Pasig river and its major tributaries in close coordination with LLDA, Metropolitan Manila Development Authority (MMDA), and the Philippine Navy;
2. implement riverside management such as linear park development, urban, forestry, dredging of the Pasig and San Juan rivers, removal of sunken derelicts and relocation/resettlement related activities in close coordination with LLDA, MMDA, National Housing Authority (NHA), Local Government Units (LGUs), Philippine Coast Guard and other NGOs.

3. Coordinate with the PRRP/RRS on matters related to the operational aspects on functions 1 and 2 including submission of periodic reports.

The existing DANIDA Technical Assistance shall continue to be with the RRS, and its Program Manager shall closely work with the Program Coordinator to attain the goals and objectives of the DANIDA Technical Assistance/Grant.

This order shall take effect immediately and supersedes/revokes all orders inconsistent with its intent and content.

VICTOR O. RAMOS
Secretary

Recommended by:

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