

Memorandum Circular
No. 97-22
November 13, 1997

SUBJECT : Monitoring Forms for the Forestry Sector Project

In the interest of the service and promote efficient and effective implementation of the Forestry Sector Project, the monitoring forms were designed and developed to answer the requirement of the Project. The following forms are attached and are to be completed for both the ADB and OECF project components.

The frequency and the responsible staff to accomplish the forms are attached as Annex A. These shall be submitted to the Undersecretary for Field Operations attention the Program Director, NFDO every 25th of the month for consolidation and submission to the concerned offices/agencies involved in the monitoring of the Project.

This Circular shall take effect immediately.

(Sgd.) VIRGILIO Q. MARCELO
Undersecretary for Field Operations