

**DENR Administrative Order
No. 97-41
December 29, 1997**

SUBJECT : Structural Reorganization of the Lands Management Bureau (LMB) Amending for the Purpose DENR Administrative Order (DAO) No. 01, Series of 1988

In line with Executive Order (EO) No. 192 dated 10 June 1987 and in compliance with Presidential Memorandum Order No. 27 dated 13 August 1992, directing all departments, agencies and instrumentalities of National Government to streamline and improve their operations and organizations, the following structural reorganization of the LMB is hereby effected:

Section I. Legal Division. — The Legal Division is restructured to consist of three (3) operating sections, namely: Legislative and Research Section; Administrative and Investigation Section; and, Land Registration and Judicial Litigation Section.

Section II. Land Administration And Utilization Division (LAUD).

The Land Utilization and Disposition Division (LUDD) is re-named as the Land Administration and Utilization Division (LAUD) and is hereby reorganized into four (4) sections namely: Reservations and Deeds Section; Land Research and Policy Development Section; Land Resource Information Section; and, Urban Land Management Section. The Urban Land Management Section shall absorb the function of the former Real Property Management Division (RPMD) which is now merged with the LAUD. A Support Service to assist the Chief, LAUD is hereby created; the composition of which shall be determined by the LMB Director.

Section III. Geodetic Surveys Division. — The Geodetic Surveys Division (GSD) is hereby reorganized into the following five (5) sections namely: Project Control and Cartographic Section; Technical Services and Surveys Records Documentation and Maintenance Section; Technical Research, Policy and Standards Development Section; Survey Projects Technical Monitoring, Evaluation and Cadastral Database Section; and, Land Surveys Management and Information Section. A Support Service under the Chief, GSD is hereby created; the composition of which shall be determined by the LMB Director.

Section IV. Administrative Division. — The Administrative Division shall absorb the Finance Division and is hereby reorganized into the following five (5) sections: Human Resources Management Section; General Services Section; Cash Section; Accounting Section; and, Budget Section.

The following units are attached to the Office of the Chief, Administrative Division: Security; Public Assistance and Complaint Unit (PACU); Library; and, Media Affairs Unit.

Section V. Records Management Division. — The Records Management Division is hereby restructured into the following three (3) sections: Survey Records Section; General Public Land Records Section; and, Records Disposition Section. The Office of the Chief, Records Management Division shall be supported by a Receiving Unit and a Releasing Unit as Support Services; the composition of which shall be determined by the LMB Director.

Section VI Planning and Management Staff (PMS). — The Planning and Project Management Services Division (PPMSD) is hereby converted into a Support Staff under the Office of the LMB Director and Assistant Director and is hereby renamed as Planning and Management Staff (PMS). The PMS is re-structured into three (3) sections, namely: Planning and Land Economics Section; Policy Research and Studies

Section; and, Management Information System Section. The PMS shall be headed by a Chief and an Assistant Chief of Staff.

The Policy Research and Studies Section of the PMS shall be responsible in the consolidation, assessment and evaluation of all proposed policies formulated and prepared by the Policy Formulation Group (PFG) including those submitted for discussion and/or deliberation of the Policy Review Committee (PRC).

The Policy Review Committee created under LMB Special Order No. 2, Series of 1997 shall serve as the clearing house for all proposed policies before the same is signed and approved by the Director for transmittal to various Office of the Department.

Section VII. Security of Tenure. — The structural reorganization of the LMB shall not, in any manner, cause the removal or separation from the service of any LMB personnel except for causes which are in accordance with Civil Service laws, rules and regulations. However, in the exigency of the service, LMB employees may be re-assigned by the Director from one division to another.

Section VIII. Heads of Divisions. — All LMB divisions shall be headed by a Division Chief and a designated Assistant Division Chief to be determined by the LMB Director.

Section IX. Organization Chart. — The LMB organizational and functional charts of the reorganized divisions are included as attachment herein.

Section X. Repealing Clause. — All previous Orders or parts thereof which are inconsistent with this Order are hereby repealed or modified accordingly.

Section XI. Effectivity Clause. — This Order takes effect immediately.

(Sgd.) VICTOR O. RAMOS
Secretary

Note: Organizational Chart Omitted