

Memorandum Circular
No. 98 - 10
June 24, 1998

SUBJECT : Test Implementation of the Project Impact Monitoring and Evaluation System (PRIMES) as Monitoring and Evaluation Guidelines for Community-Based Forest Management Program (CBFMP).

Pursuant to Department Order No. 96-29 and in order to facilitate the conduct of monitoring and evaluation of CBFM projects, the Project Impact Monitoring and Evaluation System (PRIMES) shall be adopted by the field offices for test implementation.

The various CBFM projects to be covered by this activity are the following: Integrated Social Forestry; Community Forestry; Mangrove Rehabilitation (CEP); Ancestral Domain Management; Regional Resources Management (ENR-SECAL) Contract Reforestation (Loan I) and Forest Land Management/Forestry Sector Project (Loan II); Low Income Upland Communities; Community Resources Management; and Forest Resources Management (NRMP).

Section 1. Objectives - The objectives in conducting the impact monitoring and evaluation of CBFM projects are:

- 1.1 To determine the impacts of CBFM implementation nationwide/regionwide;
- 1.2 To establish a database for planning and management, policy making, budget sourcing, among others;

1.3 To standardize the procedures in the conduct of monitoring and evaluation of CBFM projects at the field levels; and

1.4 To strengthen the skills and capabilities of field personnel in the conduct of monitoring and evaluation of CBFM projects.

Sec. 2 Procedures and Methodologies - The procedures and methodologies as prescribed in Manual on Project Impact Monitoring and Evaluation System shall be used as the guide by the field offices in the conduct of monitoring and evaluation of CBFM projects. The said Manual and the forms are in diskette form using Word 6.0 (Text), Powerpoint 6.0 (graphics) and Excel 6.0 (tables) are herein provided.

Sec. 3 Responsible Person and Office. - The Regional Executive Director shall assign the supervision and management of impact monitoring and evaluation to the Regional Technical Director for Forestry.

The RTD for Forestry in coordination with concerned unit/offices shall facilitate the conduct of the activity. Further, responsible persons shall be identified at the RENRO, PENRO, and CENRO offices to coordinate this activity including the entry of data and information to the computer(s) of various offices.

Reports on the conduct of impact monitoring and evaluation shall be transmitted to the Undersecretary for Field Operations, attention the Chief, Community-Based Forest Management Division, Forest Management Bureau.

Based on the documentation of the test implementation, the CBFM Division shall improve the PRIMES into a more appropriate system.

Sec. 4 Repealing Clause. All Orders, Circulars and Memoranda inconsistent herewith are hereby repealed and/or amended accordingly.

Sec. 5 Effectivity - This Circular takes effect immediately and shall be enforced for six (6) months. The improve system shall be adopted after the test implementation.

(Sgd.) VICTOR O. RAMOS
Secretary