

**DENR Administrative Order  
No. 99-54  
December 23, 1999**

**SUBJECT : Officials Authorized to Recommend and Approve Transfer of Funds (Letter Advice of Allotment) from the Central Office.**

In the interest of the service, and in view of expected budgetary cuts, the Department needs to institute closer monitoring of funds. In this regards, all transfer of funds, regardless of amount, from the Central Office to the Field Offices and Bureaus/Attached Agencies, shall be made only with the prior approval of the following officials:

**Regular Funds (Funds 101)**

Assistant Secretary for Management as  
Recommending Official  
Secretary as Approving Official

**FAPs Funds (Fund 102)**

Undersecretary for International Commitment and  
Local Government Affairs as Recommending  
Official  
Secretary as Approving Official

This Order shall be effective immediately and supersedes all Orders, Memoranda, Circular inconsistent herewith.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary