

## Republic of the Philippines Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City, 1100 Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52 929-66-20 • 929-66-33 to 35 929-70-41 to 43

MEMORANDUM ORDER No. 2002 - \_\_\_\_\_\_\_

SUBJECT

**USE OF OFFICE EQUIPMENT** 

DATE

MAR 0 6 2002

This is to remind everyone that use of DENR office equipment is limited to the Department's officials and employees in the performance of their official duties and functions. Heads of offices, through their respective property custodians, are hereby instructed to strictly monitor the proper and judicious use of office equipment.

For strict compliance.

**FEHERSON** Secretary

Let's Go Green!