



Republic of the Philippines  
Department of Environment and Natural Resources  
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MAR 27 2003

ADMINISTRATIVE ORDER  
No. 2003 - 08

**SUBJECT: DELEGATION OF AUTHORITY ON THE APPROVAL OF OVERTIME SERVICES**

In the interest of service and in view of the Department's restructuring and until a Revised Manual of Approvals is approved, the authority to sign and approve to render overtime services is hereby delegated as follows:

Office	Limits of Authority	Recommending Approval	Approving Authority
Central Office	Above 40 hours	Chairman, Transition Team	Secretary
	Below 40 hours	Service Director/ ASEC Concerned	Secretary
Bureau		Division Chief Concerned	Bureau Director
Region		RTD Concerned/ MGB/EMB AO	RED RD
PENRO/CENRO		PENRO	RED

This Order supersedes provisions of DAO No. 2000-11 dated 08 February 2000 inconsistent herewith.

This Order shall take effect immediately.

  
ELISEA (BEHET) G. GOZUN  
Secretary