



Republic of the Philippines
Department of Environment and Natural Resources

Visayas Avenue, Diliman, Quezon City

Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52

929-66-20 • 929-66-33 to 35

929-70-41 to 43

OCT 06 2003

Administrative Order

No. 2003-48

SUBJECT: CREATING A TECHNICAL REVIEW PANEL (TRP) FOR THE APPRAISAL AND APPROVAL OF SUB-PROJECTS UNDER THE LAGUNA DE BAY INSTITUTIONAL STRENGTHENING AND COMMUNITY PARTICIPATION (LISCOP) PROJECT

In view of the commitment of the DENR to the improvement of the overall environmental quality and ensuring coordinated and effective development governance of Laguna de Bay and its watershed, the Department together with the Laguna Lake Development Authority (LLDA) has endeavored to secure the necessary endorsement (LISCOP) Project by the Investment Coordinating Committee - Cabinet Committee (ICC-CC) to the NEDA Board.

Aside from the technical assistance grant from the Netherlands Government, LISCOP will be funded by the World Bank under a Sector Investment Loan (SIL) in favor of the Government of the Philippines through the Department of Finance amounting to US\$5.0 million for the purpose of financing LISCOP sub-projects under Component 1 to be implemented by LLDA in collaboration with the Municipal Development Fund Office (MDFO) of the DOF and DENR.

For this purpose, the DENR hereby confirms the creation of the Technical Review Panel (TRP) created by the LLDA Board of Directors to appraise and approve sub-projects proposed by Local Government Units for implementation in the micro-watersheds of Laguna de Bay. This Order aims to fully institutionalize the role of line and oversight agencies in the LISCOP Project and reinforces the inter-sectoral nature of the co-managed micro-watershed environmental initiatives consistent with the "one-stop-shop" processing envisioned for LISCOP,

The TRP shall operate on the following terms of reference:

1. Functions

The TRP shall be responsible for the following:

- i. Sub-project review and approval;
- ii. Endorsement of sub-projects to the Policy Governing Board of the Municipal Development Fund Office (MDFO) of the Department of Finance;
- iii. Submit report to the LLDA Board the list of approved sub-projects;

- iv. Providing policy guidance on the technical review parameters and sub-project appraisal guidelines; and
- v. From time to time, monitor sub-projects to ensure that sub-project evaluation and appraisal guidelines and procedures remain responsive to the needs of sub-projects.

2. Composition

The TRP shall be chaired by the Assistant Secretary for Foreign-Assisted and Special Projects Office (FASPO) of the DENR and co-chaired by the Executive Director of the MDFO, while the LLDA serves as its vice-chair. The TRP shall be composed of directors or senior-level representatives from the following government agencies and non-government institution:

- National Economic and Development Authority (NEDA) Region IV-A (CALABARZON);
- Department of Budget and Management (DBM);
- Department of Interior and Local Government (DILG);
- National Commission on Indigenous People (NCIP);
- Forest Management Bureau (FMB) - DENR;
- Parks and Wildlife Bureau (PAWB)-DENR;
- Environmental Management Bureau (EMB) -DENR;
- Bureau of Local Government Finance of the Department of Finance (BLGF); and
- Federation of River Councils (to be elected from among the River Councils)

In cases of sub-projects requiring specialized disciplines, additional representations from relevant government agencies and academic/research institutions may be sought. Technical backstopping and secretariat support to the TRP shall be provided by the TRP Secretariat to be organized within the LLDA.

3. Overview of the Review and Approval Process and Meeting of the TRP

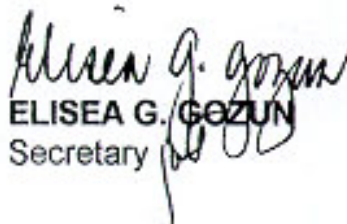
The system of the TRP review and approval essentially represents the second level screening process for the LISCOP sub-projects. The first level technical screening will be coordinated by the Technical Services Support Group (TSSG) of the LLDA Project Coordination Office (PCO), with the Thematic Groups (TGs) undertaking the actual evaluation of submitted sub-projects. The TGs are organized according to the general themes of the LISCOP sub-projects and shall have interdivisional representation from the LLDA divisions/units. The four themes include: (i) forestry, inland waters and biodiversity; (ii) waste management; (iii) eco-tourism; and (iv) soil erosion and flood management. The TSSG as secretariat to the TRP shall refer ready proposals as well as the Sub-project Appraisal Report (SPAR) to the TRP on a continuing but first-come, first-served basis.

served basis. The SPAR contains the basic information on the sub-project, check list for ensuring complete LGU documentation, as well as the first level screening/appraisal report.

The TRP will meet at least once every two months. But the Panel needs to be convened as soon as at least two (2) sub-project proposals will be available for review. The TRP shall ensure that the requirements for the LISCOP sub-project approval process proceed in a systematic, timely and expedient manner. The LLDA through the LISCOP Project Coordination Office (PCO) is committed to support co-managed sub-projects by LGUs and at the same time ensure that these sub-projects are technically, economically and institutionally feasible.

Hence, the TRP is hereby authorized to approve sub-projects which cost P15 million and below and endorse them for notation of the PGB-MDFO. The TRP shall endorse sub-projects with costs over P15 million to the PGB-MDFO for final approval.

The Operations Manual for LISCOP Component 1 details the review parameters and the sub-project appraisal process flow, of which the review parameters and sub-project appraisal process flow form integral parts of this DAO.


ELISEA G. GOZUN
Secretary