



Republic of the Philippines
Department of Environment and Natural Resources
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FEB 17 2005

SPECIAL ORDER

No. 2005 - 114

**SUBJECT : DESIGNATING MS. ROSITA O. DE GUZMAN AS
SPECIAL DISBURSING OFFICER OF THE DIRECTOR
FOR PUBLIC AFFAIRS OFFICE**

In the interest of the service, **Ms. Rosita O. De Guzman** is hereby designated as Special Disbursing Officer for the Director for Public Affairs Office. In addition to her present duties without additional compensation, Ms De Guzman is authorized to hold cash advance in the amount of **Php125,000** chargeable against DENR funds to defray emergency needs for minor repairs of office equipment, developing and printing of photos for press release and other media relations; coverage of the Secretary's activities, supplies and materials and other miscellaneous expenses subject to the availability of funds and usual accounting rules and regulations.

The cash advance shall be used solely for which it is intended and shall be liquidated monthly or fully accounted for.

This order shall take effect immediately and supersede, revoke, amend or modify all orders inconsistent herewith.


ARMANDO A. DE CASTRO
Undersecretary 

