



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52
929-66-20 • 929-66-33 to 35
929-70-41 to 43

SPECIAL ORDER
NO. 2005 - 130

FEB 18 2005

SUBJECT DESIGNATING MR. JOSEPH A. ESPERANZA AS PETTY
CASH CUSTODIAN IN THE PERSONNEL DIVISION

In the interest of the service, Mr. Joseph A. Esperanza is hereby designated as Petty Cash Custodian in the Personnel Division, in addition to his present duties and responsibilities without additional compensation. Mr. Esperanza is authorized to hold cash advance to defray emergency needs for supplies and materials, miscellaneous expenses and other services in the total amount of Fifty Thousand Pesos (P 50,000.00) with the following breakdown per object:

Object 07 (supplies and materials)	-	P 35,000.00
Object 29 (other services)	-	P 15,000.00

Said cash advance shall be granted unless the previous one has been liquidated or accounted for.

This order shall be effective from January 1 to December 31, 2005.


ARMANDO A. DE CASTRO
Undersecretary for Management and Technical Services

