



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

MAR 08 2005

**SPECIAL ORDER**

No. 2005 - 185

**SUBJECT: DESIGNATING MS. AGNES CAMPO AS SPECIAL DISBURSING OFFICER (SDO) OF THE OFFICE OF ASSISTANT SECRETARY FOR ADMINISTRATIVE LEGAL SERVICES**

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In the interest of the service, **Ms. Agnes Campo, Cashier I**, is hereby designated as Special Disbursing Officer (SDO) and as such, she is authorized to hold cash advance amounting to **Fifty Thousand Pesos (Php 50,000.00)** with the following breakdown per object:

- |    |    |                               |   |           |
|----|----|-------------------------------|---|-----------|
| 1. | 05 | Repair/Maintenance of Vehicle | P | 10,000.00 |
| 2. | 07 | Office Supplies and Materials |   | 25,000.00 |
| 3. | 29 | Miscellaneous                 |   | 15,000.00 |

Said cash advance shall be used to cover the supplies and materials, miscellaneous expenses and other services of the office.

The cash advance shall be replenished as the need arises, subject to the availability of funds and the usual accounting and auditing rules and regulations,

This Order takes effect immediately.

  
**ARMANDO A. DE CASTRO**  
Undersecretary

