



Republic of the Philippines  
Department of Environment and Natural Resources  
Visayas Avenue, Diliman, Quezon City  
Tel Nos. (632) 929-66-26 to 29 • (632) 929-62-52  
929-66-20 • 929-66-33 to 35  
929-70-41 to 43

JAN 19 2005

SPECIAL ORDER  
NO. 2005- 40

**SUBJECT : AUTHORIZING THE PARTICIPATION OF SOME DENR PERSONNEL TO THE THREE (3) DAY PREPARATION AND UPDATING OF THE PERSONAL SERVICES ITEMIZATION SERVICES AND PLANTILLA OF PERSONNEL (PSIPOP) ACTIVITY**

In the interest of service, the following personnel are hereby authorized to attend the three-day Preparation and Updating of the Personal Services Itemization and Plantilla of Personnel activity to be held on January 27 to 29, 2005 at the EMB- Air Quality Training Center, DENR Compound Visayas Avenue, Quezon City:

Central Office (16)

1. Ramon M. Ezpeleta	Director, Administrative Service
2. Rolando R. Castro	Chief, Personnel Division
3. Angelito V. Fontanilla	Chief, Budget Division
4. Priscilla M. Molina	HRMO IV
5. Dolores R. Prudente	HRMO IV
6. Miriam M. Marcelo	HRMO IV
7. Isadora A. Pontilla	Budget Officer IV
8. Rhodora A. Calungcagin	Budget Officer III
9. Cynthia L. Austria	HRMO III
10. Corita M. Bartolo	HRMO III
11. Loreta Z. Basilio	HRMO III
12. Joseph A. Ezperanza	HRMO II
13. Elena Florencia R. Alcober	HRMO I
14. Elizabeth I. dela Villa	HRMO I
15. Mia Alma M. Batcagan	HRMO I
16. Wilma C. Yngente	Cashier I
17. Redemption V. Adul	Budget Officer IV

Staff Bureaus: (12)

Ecosystems Research and Development Bureau  
Forest Management Bureau  
Land Management Bureau  
Protected Areas and Wildlife Bureau

\* 2 Human Resource Mgt. Officers/Assistant and 1 Budget Officer

Regional Offices: (45)


Regions 1 to 13, CAR and NCR

\* 2 Human Resource Mgt. Officers/Assistant and 1 Budget Officer

Registration fee of P1,500.00 per participant and other related expenses shall be charged against appropriate DENR Funds and shall be subject to usual accounting and auditing procedures. Participants are entitled to offset days or proportionate thereof used as travel time back to their official stations.

As such, attendance and participation of DENR Personnel to such activity shall be on official time. The Personnel Division shall take charge of monitoring attendance of the participants and submit report to the Office of the Secretary after the completion of said activity.

This Order takes effect on the dates stipulated above.

  
**ARMANDO A. DE CASTRO**  
OIC. DENR

