



Republic of the Philippines
Department of Environment and Natural Resources
DENR Main Bldg., Visayas Avenue
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SPECIAL ORDER
No. 2005 - 729

SEP 09 2005

**SUBJECT : CREATION OF AN ENERGY CONSERVATION
COMMITTEE AND TEAM IN THE DENR CENTRAL
OFFICE**

In accordance with the directives from the Office of the President particularly Administrative Order No. 110 dated 25 October 2004, **Directing the Institutionalization of a Government Energy Management Program (GEMP)**, and Administrative Order No. 126 dated 13 August 2005, **Strengthening Measures to Address the Extraordinary Increase in World Oil Prices, Directing the Enhanced Implementation of the Energy Conservation Program and for Other Purposes**, an Energy Conservation Committee is hereby created in the DENR Central Office to be composed of the following officials/personnel:

USEC Armando A. De Castro	-	Chair
Dir. Ramon M. Ezpeleta	-	Member
Dir. Wilfredo J. Obien	-	Member
Elvira S. Caparas	-	Member
Galo C. Martinez, Jr.	-	Member
Cynthia R. Balascopo	-	Member
DENREU Representative	-	Member

The Committee shall have the following duties and responsibilities:

1. Implement an Energy Management Program (EMP) indicating therein energy efficiency and conservation measures to supplement DENR Memorandum Circular No. 2005-004 dated 24 May 2005, **Guidelines on the Submission of Reports pertaining to the Implementation of Malacañang Administrative Order Nos. 103 and 117**, DENR Memorandum Order No. 2004-11 dated 08 October 2004, **Prescribing Economy Measures in DENR**, and the DENR Central Office Environmental Management System (EMS) Operational Control Procedures.
2. Responsible for the reduction of monthly consumption by 10% on electricity, water, fuel (including petroleum products) and office supplies/materials for a minimum period of three (3) years starting January 2005.
3. Submit a Report of Compliance to the Department of Energy (DOE) every 15th day of every month pertaining to the implementation of Malacañang AO 126.



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4. Provide the necessary funding allocation for the implementation of the EMP.

The Committee shall be supported by an Energy Conservation Team to spearhead the preparation and implementation of the EMP to be composed of the following:

Engr. Emmanuel S. David	-	Water/Utilities
Engr. Jaime F. Jacobo	-	Electricity
Engr. Guillermo V. Estipona, Jr.	-	Fuel/Vehicle
Mr. John P. Reburiano	-	Supplies and Materials

The Team shall perform the following functions and responsibilities specific to their area of concern:

1. Develop and submit a comprehensive EMP for their respective area of concern to the Committee.
2. Monitor the implementation of the program to ensure the monthly reduction by 10% of fuel, water, office supplies, electricity and other utilities consumption.
3. Submit monthly Report of Compliance to the Committee through the Management Division.

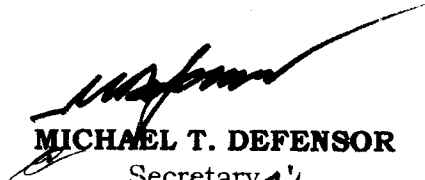
Designated EMS Officers of each Office per Special Order No. 2004-773 shall be responsible in monitoring their Offices' compliance to the Department's EMP, and shall actively cooperate and coordinate with the Energy Conservation Team (ECT). The EMS Officers shall furnish the Committee of monthly reports they submit to the EMS Focal Person on Monitoring and Measurement to be used by the team members as bases in the preparation of their respective Reports of Compliance.

The Management Division shall integrate the individual reports of the ECT for submission to the Committee.

The Accounting Division shall furnish the Committee the monthly Report on Savings from Administrative Order No. 103 for incorporation to the Report of Compliance to be submitted to DOE.

Guidelines/instructions for the Bureaus and Regional Offices shall be issued under a separate Order.

This Order shall take effect immediately.


MICHAEL T. DEFENSOR
Secretary

