



Republic of the Philippines
Department of Environment and Natural Resources
Visayas Avenue, Diliman, Quezon City
Tel. Nos. (632) 920-4301 * (632) 928-0691 to 93
924-2540 * 928-8592 * 929-6626 loc.2012-2014 ; 2135
Website: <http://www.denr.gov.ph> / Email: web@denr.gov.ph

SPECIAL ORDER
NO. 2005 795

[OCT 03 2005]

**SUBJECT: DESIGNATING MS. FE A. MENDIZABAL AS
SPECIAL DISBURSING OFFICER (SDO) OF THE
GENERAL SERVICE DIVISION.**


In the interest of the service, Ms. Fe A. Mendizabal is hereby designated as Special Disbursing Officer (SDO) and as such, she is authorized to hold cash advance amounting to Two Hundred Thousand pesos (Php200,000.00) with the following breakdown per object:

841	-----P	75,000.00
765	-----	25,000.00
822	-----	25,000.00
811	-----	75,000.00

Said cash advance shall be used to cover the supplies, materials and Miscellaneous expenses for the Office the Secretary, Undersecretaries and other offices.

The cash advance shall be replenished as the need arises, subject to the availability of funds and the usual accounting and auditing rules and Regulations.

This Order takes effect immediately.


ARMANDO A. DE CASTRO
Undersecretary
for Management & Technical
Services