

**DENR Administrative Order**  
**No. 2000 – 01**  
**January 05, 2000**

**SUBJECT : Declaring And Setting Aside A Certain Tracts of Public Forest Lands For DENR Employee USUFRUCT Project Area in Region III.**

Pursuant to Memorandum Circular No. 99-29 dated September 15, 1999, otherwise known as the guidelines for the Implementation of the USUFRUCT RIGHTS in Tree Farming within forest lands where occupation is not allowed, certain parcels of forestlands within Region 3, containing an aggregate area of One Thousand Five Hundred Fifteen and 16/100 (1,515.160 hectares, more or less, is hereby declared and set aside for the DENR Region 3 employees USUFRUCT areas, subject to private rights if any there be, and subject to further precise ground delineation survey, which portions are more particularly describe as follows:

**PAMPANGA**

Open and denuded areas of two (2) parcels (Map Sheet No. R3-01, Parcels I and II) with an aggregate area of Seventy two (72) hectares and Sixty (60) hectares for USUFRUCT Project situated at Barangay Baliti and Panlinlang, Municipality of Arayat, Province of Pampanga and Barangay Ayala, Munciipality of Magalang, Province of Pampanga respectively. Parcel I lies by longitude 120 degrees 43 minutes and 02.42 seconds; 120 degrees 43 minutes and 43 seconds; and latitude 15 degrees 10 minutes nad 58.02 seconds; 15 degrees 11 minutes 38.95 seconds. Parcel II lies by longitude 120 degrees 43 minutes and 15.40 seconds; 120 degrees 43 minutes 52.55 seconds; and latitude 15 degrees 12 minutes and 23.05 seconds; 15 degrees 12 minutes 59.3 seconds.

## **BATAAN**

Open and denuded area (Map Sheet NO. R3-02, Parcel I) containing a land area of One Hundred Seventy (170) hectares for USUFRUCT Project situated at Barangay Banawang, Municipality of Bagac, Province of Bataan specifically longitude 120 degrees 21 minutes and 50.53 seconds; 120 degrees 22 minutes and 55.46 seconds; and latitude 14 degrees 39 minutes and 7.71 seconds; 15 degrees 40 minutes and 5.31 seconds.

## **NUEVA ECIJA**

Open and denuded areas (Map Sheet No. R3-03, Parcel I and II) with an aggregate area of Five hundred forty one (541) hectares and Three hundred fifty eight (358) hectares for USUFRUCT Project situated at Barangay Puncan, and Digdig both located at the Municipality of Caranglan, Province of Nueva Ecija and Barangay Digdig, Municipality of Caranglan, Province of Nueva Ecija respectively; Parcel I lies by longitude 121 degrees 00 minutes and 50.88 seconds, 121 degrees 02 minutes and 12.87 seconds; and latitude 15 degrees 52 minutes and 01.58 seconds; 15 degrees 55 minutes and 47.24 seconds. Parcel II lies by longitude 121 degrees 01 minutes and 16 seconds; and latitude 15 degrees 58 minutes and 06 seconds.

## **ZAMBALES**

Open and denuded area (Map Sheet No. R3-04, Parcel I) containing land area of One hundred (100) hectares for USUFRUCT project situated at Barangay Sta. Rita, City of Olongapo, specifically bounded by longitude 120 degrees, 19 minutes and 31.43 seconds, 120 degrees 20 minutes and 22.23 seconds, and latitude 14 degrees 52 minutes at 04.43 seconds, 14 degrees 52 minutes and 35.46 seconds.

## **BULACAN**

Open and denuded areas (Map Sheet No. R3-05, Parcels I, II, III, IV and V) with an aggregate area of Twenty six and 24/100 hectares (26.24), Thirty five (35) hectares, Eighty seven and 68/100 (87.68) hectares, Thirty seven and 12/100 (37.12) hectares and Twenty eight (28.16) hectares all located at Barangay San Mateo, Municipality of Norzagaray, Province of Bulacan. Parcel I lies by longitude 121 degrees, 08 minutes and 41 seconds and latitude 14 degrees 51 minutes and 56 seconds. Parcel II lies by 121 degrees 09 minutes and 27 seconds and latitude 11 degrees 52 minutes and 15 seconds. Parcel III lies by 121 degrees 09 minutes and 60 seconds and latitude 14 degrees 51 minutes and 23 seconds. Parcel IV lies by longitude 121 degrees 10 minutes and 02 seconds and latitude 14 degrees 52 minutes and 53 seconds. Parcel V lies by longitude 121 degrees 10 minutes and 02 seconds and latitude 14 degrees 52 minutes and 53 seconds.

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer the areas consistent with the objectives of the project and pertinent applicable technical provisions of Department Memorandum Order No. 99-29 (implementation of USUFRUCT Rights).

The instrument that shall govern the disposition of parcels of these DENR personnel USUFRUCT areas under this order shall conform to the format herein enclosed and mark as Annex "A".

Any subsequent rules and guidelines that maybe issued shall conform or give effect to this order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 – 04  
January 06, 2000**

**SUBJECT : Declaring And Certifying Certain Portions Of The Public Forest As Alienable Or Disposable For Cropland And Other Purposes Under LC Project No. 39-G, Municipality Of Bolinao Province Of Pangasinan**

1. Pursuant to Section 13 of P.D. 705, otherwise known as the Revised Forestry Code of the Philippines, as amended, I hereby declare and certify an area of 22.56 hectares as alienable or disposable for cropland and other purposes for disposition under the Public Land Act, which parcel of land is located in the above-named municipality and province and shown and described in Map No. LC-3604 which is attached and forms an integral part of this Order, subject to the following conditions:

In the area herein declared as alienable or disposable, a strip of 15 meters in width on each side of any public trail and a strip of 20 meters in width on each side from the highest bank of any stream or river are reserved as forestlands and must be maintained under permanent forest cover in line with the government's environment protection and natural resources conservation program.

2. This order shall take effect upon approval.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 - 08  
January 14, 2000**

**SUBJECT : Declaring And Setting Aside  
Certain Tracts of Public Forest  
Land for USUFRUCT Rights in  
Tree Farming of DENR-5  
Employees**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT Rights in Tree Farming within forestlands where occupation is not allowed, eleven (11) parcels of forestlands within Region 5 containing an aggregate area of 1433.2962 hectares are hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey, which parcels are particularly prescribed as follows:

**PARCEL I - Regional Office Employees**

Open and denuded forestland containing an aggregate area of 588 hectares classified as Timberland under Project No. 10, per NP-21 under Proclamation No 292, dated July 20, 1938. It is bounded between latitudes 13°13'40" N and 13°15'20" N and between longitudes 123°43'18" E & 123°45'10" E situated in Barangay of Lidong, Municipality of Sto. Domingo, Province of Albay. (Map Sheet No. R-05-001)

**PARCEL II - PENRO Camarines Norte and CENRO Daet  
Cam. Norte Employees**

Open and denuded forestland containing an aggregate area of 44.25 hectares classified as Timberland and geographically located between latitudes 14°10'15" N & 14°11'00" N and longitudes 122°32'25" E & 122°33'15" E situated within

Capalonga-Labo Forest Reserve, Canapawan, Labo, Camarines Norte. (Map Sheet No. R-05-002)

### **PARCEL III - CENRO Sipocot, Camarines Sur Employees**

Open and denuded forestland containing an aggregate area of 161.24 hectares classified as Timberland located within the Bicol National Park established on February 13, 1934 per Proclamation No. 655 dated December 23, 1940. It is bounded between latitudes  $13^{\circ}52'35''$  N &  $13^{\circ}53'10''$  N and between longitudes  $122^{\circ}56'00''$  E &  $122^{\circ}57'45''$  E situated in the Barangay of Sooc, Municipality of Lupi, Province of Camarines Sur. (Map Sheet No. R-05-003)

### **PARCEL IV - PENRO Camarines Sur and CENRO Naga City Employees**

Open and denuded forestland containing an aggregate area of 99 hectares located within Mt Isarog National Park established last July 20, 1938 per NP-25. It is bounded between latitudes  $13^{\circ}36'45''$  N &  $13^{\circ}37'45''$  N and between longitudes  $124^{\circ}22'50''$  E &  $124^{\circ}23'45''$  E situated at Barangay Del Rosario, Municipality of Ocampo, Province of Camarines Sur. (Map Sheet No. R-05-004)

### **PARCEL V - CENRO Goa, Camarines Sur Employees**

Open and denuded forestland containing an aggregate area of 56 hectares classified as Timberland under Project No. 5, Block A, per LC Map No. 559 certified on August 29, 1925. It is bounded latitudes  $13^{\circ}47'25''$  N &  $13^{\circ}48'22''$  N and between longitudes  $123^{\circ}26'10''$  E &  $123^{\circ}27'00''$  E situated in the Barangay of Lamon, Municipality of Goa, Province of Camarines Sur. (Map Sheet No. R -05-005)

## **PARCEL VI - CENRO Iriga City Employees**

Open and denuded forestland containing an aggregate area of 130.50 hectares classified as Timberland, under Project No. 11, Block B per LC Map No. 634, certified on February 14, 1927. It is bounded between latitudes  $13^{\circ}19'35''$  N &  $13^{\circ}20'47''$  N and between longitudes  $123^{\circ}15'56''$  E &  $123^{\circ}17'33''$  E and between latitudes  $13^{\circ}26'25''$  N &  $13^{\circ}27'15''$  N and between longitudes  $123^{\circ}14'10''$  E &  $123^{\circ}15'00''$  E situated at Barangay Cotmo, Municipality of Bato, Province of Camarines Sur and Barangay Panoypoyan, Municipality of Bula, Province of Camarines Sur. (Map Sheet Nos. R-05-006 and R-05-007)

## **PARCEL VII - PENRO and CENRO Sorsogon, Sorsogon Employees**

Open and denuded forestland containing an aggregate area of 37.0562 hectares, classified as Timberland located within Juban Magallanes Watershed Forest Reserve covered by Presidential Proclamation No. 108, Barangay of Bulala, Municipality of Magallanes, Province of Sorsogon. It is geographically located between latitudes  $12^{\circ}48'15''$  N &  $12^{\circ}49'00''$  N and between longitudes  $123^{\circ}55'05''$  E &  $123^{\circ}56'00''$  E. (Map Sheet No. R-05-008)

## **PARCEL VIII - PENRO Masbate and CENRO Mobo, Masbate Employees**

Open and denuded forestland containing an aggregate area of 49.84 hectares located at Sitio Potot, Barangay Paraiso, Municipality of Milagros, Province of Masbate. It is bounded between latitudes  $12^{\circ}12'30''$  N &  $12^{\circ}13'35''$  N and between longitudes  $123^{\circ}23'30''$  E &  $123^{\circ}24'36''$  E. (Map Sheet No. R-05-009)

### **PARCEL IX - CENRO San Jacinto, Masbate, Employees**

Open and denuded forestland containing an aggregate area of 70 hectares classified as Timberland under Project No. 6, Block A, per LC Map No. 493 certified on February 26, 1925. It is geographically located within latitudes 12°35'12" N & 12°36'45" N and within longitudes 123°38'45" E & 123°40'00" E situated at Barangay Real, Municipality of Monreal, Province of Masbate. (Map Sheet No. R-05-010)

### **PARCEL X - PENRO Catanduanes and CENRO Virac, Catanduanes Employees**

Open and denuded forestland containing an aggregate area of 32 hectares classified as Timberland under Project No. 4, Block B per LC Map No.626 certified on November 29, 1926. It is geographically located between latitudes 13°37'59" N & 13°38'45" N and between longitudes 124°13'30" E & 124°14'15" E located at Calatagan, Virac, Catanduanes. (Map Sheet No. R-05-011)

### **PARCEL XI - PENRO Albay and CENRO Legazpi City Employees**

Open and denuded forestland containing an aggregate area of 165.41 hectares classified as Timberland under Project No. 12, Block A per LC Map No. 871 certified on January 13, 1931. It is bounded between latitudes 13°02'30" N and 13°04'00" N and between longitudes 123°21'55" E & 123°23'45" E situated in Sitio of Capulac, Barangay of Maonon, Municipality of Ligao, Province of Albay. (Map Sheet No. R-05-012)

The Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objective of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.



Any subsequent rule or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000- 09**  
**January 17, 2000**

**SUBJECT : Declaring And Setting Aside  
Certain Tracts Of Public Forest  
Lands For The DENR Employees  
Forest Production Area In DENR  
Region VII, Visayas.**

Pursuant to Memorandum Circular No. 99-09 dated April 13, 1999 otherwise known as the Guidelines for the implementation of the DENR Forest Production Project, certain parcels of forestlands in the four (4) provinces of Central Visayas containing a total aggregate area of 4,087 hectares are hereby declared and set aside for the DENR Region VII Employees Forest Production Area subject to private rights if there be any and subject to further precise ground delineation survey, which portions are more particularly described as follows:

**DENR, REGIONAL OFFICE, PENRO CEBU, CENRO CEBU  
CITY AND CENRO, ARGAO EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-001) containing an aggregate area of 2,512 hectares herein described as follows: A) A land area of 2,462 hectares situated at Barangay Guadalupe Municipality of Carcar, specifically bounded between longitude 123 degrees 33 minutes 51.6 seconds and 123 degrees 37 minutes 30.2 seconds and between latitude 10 degrees 04 minutes 8.6 seconds and 10 degrees 07 minutes 50.45 seconds, and B) A land area of 50 hectares situated at Sitio Hagnum, Barangay Lusaran, City of Cebu specifically bounded between longitude 123 degrees 52 minutes 32 seconds and 123 degrees 53 minutes 16.2 seconds and between latitude 10 degrees 28 minutes 58.2 seconds and 10 degrees 29 minutes 42.6 seconds; all areas hereto described are located within the Province of Cebu.

## **CENRO ARGAO, CEBU EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-002) containing a land area of 10.56 hectares situated at Sitio Suyac Barangay Tabayag, Municipality of Argao, Province of Cebu specifically bounded between longitude 123 degrees 30 minutes 40.2 seconds and 123 degrees 31 minutes 4.8 seconds and between latitude 9 degrees 52 minutes 58.6 seconds and 9 degrees 53 minutes 15.6 seconds.

## **CENRO CARMEN, CEBU EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-003) containing a land area of 213.35 hectares situated at Barangay Upper Natimao-an Municipality of Carmen Province of Cebu specifically bounded between longitude 123 degrees 56 minutes 20 seconds and 123 degrees 57 minutes 41.6 seconds and between latitude 10 degrees 36 minutes 58.8 seconds and 10 degrees 37 minutes 38 seconds.

## **CENRO TOLEDO CITY EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-004) containing a land area of 10 hectares situated at Sitio Lindog Barangay Bairan Municipality of Asturias, Province of Cebu specifically bounded between longitude 123 degrees 48 minutes 44.5 seconds and 123 degrees 49 minutes 3 seconds and between latitude 10 degrees 33 minutes 33 seconds and 10 degrees 33 minutes 47 seconds.

## **PENRO NEGROS ORIENTAL EMPLOYEES, CENRO DUMAGUETE CITY EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-005) containing a land area of 377 hectares situated at Barangay Cabatuanan Municipality of Basay, Province of Negros Oriental specifically bounded between longitude 122 degrees 41 minutes 21.2 seconds and 122 degrees 42 minutes 35.6 seconds and

between latitude 9 degrees 28 minutes 31.6 seconds and 9 degrees 29 minutes 40 seconds.

### **CENRO AYUNGON, NEGROS ORIENTAL EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-006) containing a land area of 300 hectares situated at Barangays Mabato, Atotes and Danao Municipality of Bindoy, Province of Negros Oriental specifically bounded between longitude 123 degrees 03 minutes 48 seconds and 123 degrees 04 minutes 48 seconds and between latitude 9 degrees 46 minutes 04 seconds and 9 degrees 46 minutes 36 seconds.

### **PENRO BOHOL EMPLOYEES**

Open and denuded areas (Map sheet No. R-7-007) containing a land area of 50 hectares situated at Barangay Jambawan Municipality of Lila and Barangay Bongbong Municipality of Loboc all in the Province of Bohol specifically bounded by the following coordinates as follows: between longitude 124 degrees 04 minutes 16.94 seconds and 124 degrees 04 minutes 50 seconds and between latitude 9 degrees 38 minutes 20.73 seconds and 9 degrees 39 minutes 46 seconds; and between longitude 124 degrees 04 minutes 11.75 seconds and 124 degrees 04 minutes 50 seconds and between latitude 9 degrees 39 minutes 13 seconds and 9 degrees 39 minutes 42.29 seconds.

### **CENRO TAGBILARAN CITY EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-008) containing an aggregate area of Two Hundred-(200) hectares herein described as follows: A) A land area of 10 hectares situated at Barangay Boctol Municipality of Balilihan; specifically bounded on the following coordinates as follows: between longitude 123 degrees 59 minutes 43 seconds and 123 degrees 59 minutes 54 seconds and between latitude 9 degrees 46 minutes 1.52 seconds and 9 degrees 46 minutes and 14.08 seconds. B) A land area of 100 hectares located at Barangay Alegria, Municipality of Carmen

specifically bounded on the following coordinates as follows: between longitude 124 degrees 06 minutes 4.46 seconds and 124 degrees 06 minutes 58.26 seconds and between latitude 9 degrees 54 minutes and 56.44 , seconds and 09 degrees 56 minutes and 03 seconds; C) A land area of 40 hectares located at Barangay Badiang, Municipality of Sikatuna specifically bounded on the following coordinates as follows: between longitude 123 degrees 59 minutes 28.79 seconds and 124 degrees 06 minutes 58.26 seconds and between latitude 09 degrees 40 minutes 12.10 seconds and 09 degrees 40 minutes 50.77 seconds; and D) A land area of 50 hectares located at Barangay Bongbong, Municipality of Loboc and Barangay Jambawan, Municipality of Lila specifically bounded on the following coordinates as follows: between longitude 124 degrees 04 minutes 16.94 seconds and 124 degrees 04 minutes 50 seconds and between latitude 09 degrees 38 minutes 46 seconds and 09 degrees 39 minutes 20.73 seconds, all areas hereto described are located within the Province of Bohol.

### **CENRO TALIBON, BOHOL EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-009) containing a land area of 400 hectares situated at Barangays Magsaysay Municipality of Talibon, Province of Bohol specifically bounded between longitude 124 degrees 14 minutes 39 seconds and 124 degrees 16 minutes 10 seconds and between latitude 10 degrees 03 minutes 47 seconds and 10 degrees 04 minutes 53 seconds.

### **PENRO SIQUIJOR EMPLOYEES**

Open and denuded areas (Map Sheet No. R-7-010) containing a land area of 15 hectares situated at Barangay Lilo-an Municipality of Maria, Province of Siquijor specifically bounded between longitude 123 degrees 40 minutes 16 seconds and 123 degrees 40 minutes 44 seconds and between latitude 9 degrees 07 minutes 40 seconds and 9 degrees 08 minutes 00 seconds.

The concerned DENR Offices shall administer and manage their respective areas consistent with the objectives of the project and pertinent applicable technical provision of MC 99-09 (DEPFA) and Department Administrative Order No. 96-24 (SIFMA). The instrument shall govern the disposition of parcels of these DENR Employees Forest Production Area under the Order shall conform to the format herein enclosed and marked as Annex "A".

Any subsequent rule or guideline that may be issued shall conform or give effect to this order.

This Order shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 - 12  
February 09, 2000**

**SUBJECT : Requiring The Planting Of  
Permanent Trees On Portions Of  
Alienable And Disposable Areas  
Susceptible To Soil Erosion**

Pursuant to Sections 3 and 4 of Executive Order No. 192, Sec 1 (1) of Republic Act No. 1273, and in consonance with the Department policies on sustainable management of our natural resources and the preservation of environmental integrity and stability through the proper protection of our soil and water resources, Alienable and Disposable areas susceptible to soil erosion shall be planted with permanent trees.

During the field investigation of agricultural lots subject of public land applications, physical attributes of the area concerned shall be considered.

Portions of applied lots susceptible to erosion, such as those demarcated and preserved for forest purposes in accordance with Section 1, DENR AO No. 99-21, along or near the banks of creeks, rivers or any bodies of water, and those with steep (15%-up) slopes, shall be indicated on the sketch of the subject lot.

These portions shall be the subject of tree planting of permanent trees with known economic values by the applicant and no patent shall be issued until said portions are fully planted.

The CENRO concerned shall submit a report, under oath, of full compliance with this condition before the corresponding patent can be issued.

Non-observance of this requirement by the officials concerned shall be dealt with accordingly.

This Order shall take effect fifteen (15) days after its publication in two (2) newspapers of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at:

MANILA STANDARD - March 22, 2000  
MALAYA - March 22, 2000



**DENR Administrative Order  
No. 2000 – 14  
February 10, 2000**

**SUBJECT : Amending Section 4 of DAO No. 99-46 Dated November 18, 1999 which Provides the Revised Regulations Governing the Entry and Disposition of Imported Logs, Lumber Veneer, Plywood, Other Wood-Based Panels, Poles and Piles, Pulpwood and Wood Chips.**

In the interest of the service and in order to assist importers in the entry of imported wood products as raw materials for their processing plants, Section 4 of DAO No. 99-46 is hereby amended to include the Port of Bislig in Surigao del Sur as one of the Ports of Entry in Mindanao.

This Order takes effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at:

The Philippine Post – March 02, 2000

**DENR Administrative Order  
No. 2000-17  
February 09, 2000**

**SUBJECT : Addendum to DAO 99-44 Dated October 19, 1999 Series of 1999 Declaring and Setting Aside Certain Tracts of Public Forest Land Within Region IV for the DENR Employees Forest Production Area.**

Pursuant to Memorandum Circular No. 99-09 dated April 13, 1999, otherwise known as the Guidelines for the Implementation of Usufruct Rights in Tree Farming within Forest lands certain parcels of forest land within Region IV, containing an aggregate area of 3,228 hectares, more or less, is hereby declared and set aside for the DENR Employees Forest Area subject to private rights, if any there be; and subject to further precise actual ground delineation survey, which portions are more particularly described as follows:

**CENRO CASIGURAN, AURORA EMPLOYEES**

Open and denuded areas containing a land area of FIFTY (50) hectares situated at Barangay Lawang, Mun. Of Dilasag, Province of Aurora specifically bounded by geographic coordinates 16-20-55/122-58-03; 16-20-59.71/122-57-23.7; 16-20-59.85/122-57-15.56; 16-21-11.88/122-57-15.28; 16-21-12.07/122-57-28.96; 16-21-11.16/122-57-29.33; 16-21-6.15/122-57-36.30; 16-21-12.19/122-57-28.96; 16-21-11.16/122-57-29.33; 16-21-6.15/122-57-36.30; 16-21-12.19/122-57-54.19; 16-21-3.64/122-58-01.27

**CENRO, MARIA AURORA, AURORA EMPLOYEES**

Open and denuded areas containing a land area of ONE HUNDRED SIXTY FIVE (165) hectares situated at Barangays

Baubo and Bazal, Municipality of Maria Aurora, Province of Aurora specifically bounded by geographic coordinates 15°47'30"/ 121°23'30", 15°47'30"/ 121°24'30", 15°48'00"/ 121°23'30", 15°48'00"/ 121°24'30"

### **PENRO, BALER, AURORA EMPLOYEES**

Open and denuded areas containing a land area of ONE HUNDRED SIXTY (160) hectares situated at Sitio Dimani, Barangay of Villa Aurora, Municipality of Maria Aurora, Province of Aurora specifically bounded by geographic coordinates 15°41'00"/ 121°19'30", 15°41'00"/ 121°21'00", 15°42'00"/ 121°19'30", 15°42'00"/ 121°21'00"

### **CENRO, DINGALAN, AURORA EMPLOYEES**

Open and denuded areas containing a land area of FORTY EIGHT (48) hectares situated at Sitio langawan, Brgy. Caragsacan, Municipality of Dingalan, Province of Aurora specifically bounded by geographic coordinates 15°14'50"/ 121°22'40", 15°14'50"/ 121°23'20", 15°15'25"/ 121°22'40", 15°15'25"/ 121°23'20"

### **CENRO, REAL QUEZON, EMPLOYEES**

Open and denuded areas containing a land area of ONE THOUSAND (1,000) hectares situated at Barangay Magsaysay, Municipality of Infanta, Province of Quezon with geographic positions of 14°34'30"/ 121°28'15", 14°33'24"/ 121°28'38", 14°33'38"/ 121°28'43", 14°33'56"/ 121°29'04", 14°33'54"/ 121°29'06", 14°33'47"/ 121°29'13" (following Marcos Highway) 14°36'58"/ 121°31'02", 14°37'08"/ 121°31'52", 14°35'41"/ 121°29'19", 14°34'06"/ 121°28'54"

## **CENRO, CALAUAG, QUEZON EMPLOYEES**

Open and denuded areas containing a land area of THREE HUNDRED TWENTY EIGHT (328) hectares situated at Barangay Yaganak, Municipality of Calauag, Province of Quezon specifically bounded by geographic coordinates  $13^{\circ}54''/122^{\circ}22'$ ,  $13^{\circ}55'25''/122^{\circ}23'30''$

## **PENRO/CENRO, TRECE MARTIREZ, CAVITE**

Open and denuded areas containing a land area of TWO HUNDRED TWENTY EIGHT (228) hectares situated at Barangay Pinagsanhan, Municipality of Maragondon, Province of Cavite, specifically bounded by geographic coordinates  $14^{\circ}14'/121^{\circ}40'$ ,  $14^{\circ}16'/120^{\circ}40'$ ,  $14^{\circ}16'/120^{\circ}42'$ ,  $14^{\circ}14'/120^{\circ}42'$

## **PENRO/CENRO LOS BAÑOS, LAGUNA**

Open and denuded areas containing a land area of THREE HUNDRED EIGHTY (380) hectares situated at Barangay Llavac and Magsaysay, Municipality of Siniloan, Province of Laguna, specifically bounded by geographic coordinates  $14^{\circ}30'/121^{\circ}31'20''$ ,  $14^{\circ}30'/121^{\circ}33'$ ,  $14^{\circ}31'30''/121^{\circ}31'20''$ ,  $14^{\circ}31'30''/121^{\circ}33'$

## **ISLAND PROVINCES**

### **CENRO, QUEZON, PALAWAN EMPLOYEES**

#### **PARCEL I**

Open and denuded areas containing a land area of TWO HUNDRED FORTY (240) hectares situated at Barangay Tabon, Mun. of Quezon, Province of Palawan specifically bounded by geographic coordinates 9-17-8.57/ 118-01-27.24, 9-16-56.00/ 118-01-48.30, 9-16-31.73/ 118-02-5.40, 9-16-31.73/ 118-02-0.03, 9-16-19.49/ 118-01-50.20, 9-16-1.08/ 118-01-28.12, 9-16-15.95/ 118-01-12.06, 9-16-42.41/ 118-01-3.92

## **PARCEL II**

Open and denuded areas containing a land area of EIGHTY EIGHT (88) hectares situated at Bry. Tabon, Mun. of Quezon, Province of Palawan specifically bounded by geographic coordinates 9-17-8.63/ 118-01-16.69, 9-17-4.78/ 118-01-23.15, 9-16-32.85/ 118-00-54.21, 9-16-27.05/ 118-00-51.24, 9-16-5.92/ 118-00-52.35, 9-16-6.94/ 118-01-7.06, 9-15-58.24/ 118-01-8.29, 9-15-32.23/ 118-00-42.11, 9-16-28.77/ 118-00-49.10, 9-16-42.86/ 118-00-57.29.

## **PARCEL III**

Open and denuded areas containing a land area of TWO HUNDRED THIRTY SEVEN (237) hectares situated at Bgy. Quinlogan Mun. of Quezon, province of Palawan, specifically bounded by geographic coordinates 9-05-39.62/ 117-48-14.90, 9-05-45.77/ 117-48-1.44, 9-05-52.72/ 117-47-59.60, 9-05-57.27/ 117-47-55.90, 9-05-57.45/ 117-47-47.46.60, 9-08-2.09/ 117-47-48.31, 9-06-9.47/ 117-47-49.40, 9-06-10.78/ 117-47-38-70, 9-06-23.96/ 117-47-44.30, 9-06-12.48/ 117-48-0.27, 9-06-6.30/ 117-48-16.40, 9-06.01.25/ 117-48-35.40, 9-05-4.00/ 117-48-49.40, 9-09-8.81/ 117-48-43.20, 9-05-9.08/ 117-48-38.00, 9-05-9.70/ 117-48-32.10, 9-05-11.16/ 117-48-25.70, 9-05-15.30/ 117-48-19.00, 9-05-22.55/ 117-48-14.20, 9-05-30.09/ 117-48-10.10

## **CENRO, SAN JOSE, OCC. MINDORO EMPLOYEES**

### **PARCEL I**

Open and denuded areas containing a land area ONE HUNDRED ONE (101) hectares situated at Sos. Pangulayan and Manos, Bgy. Batasan, Mun of San Jose, Province of Occ. Mindoro specifically bounded by geographic coordinates 12-31-36.89/121-09-5.93, 12-31-40.10/ 121-09-6.51, 12-31-44.20/ 121-09-3.8, 12-31-47.26/ 121-09-59.51, 12-31-47.32/ 121-09-56.20, 12-31-57.90/ 121-09-52.91, 12-32-0.77/ 121-0948.89, 12-32-6.27/ 121-09-

48.30, 12-32-7.29/ 121-09-41.76, 12-32-11.42/ 121-09-39.80 12-32-13.51/ 121-09-32.83, 12-32-11.89/ 121-09-25.00, 12-32-33.87/ 121/09-50.75, 12-32-15.89/ 121-10-8.99, 12-31-59.93/ 121-10-22.6

## **PARCEL II**

Open and denuded areas containing a land area of TWO HUNDRED THREE (203) hectares situated at So. Good Morning Bgy. Pitogo and Manoot Mun. of Rizal, province of Occ. Mindoro specifically bounded by geographic coordinates 12-33-22/ 121-05-59.01, 12-33-20.84/ 121-06-10.21, 12-33-10.14/ 121-06-32.54, 12-33-6.68/ 121-06-35-01, 12-32-51-08/ 121-0635.84, 12-32-49.94/ 121-06-22.64, 12-32-44.61/ 121-06-18.84, 12-32-40.49/ 121-06-9.84 12-32-44.34/ 121-06-3.31, 12-32-41.34/ 121-05-54.90, 12-32-42.24/ 121-05-48.34, 12-32.50.52/ 121-05-50.91, 12-32-58.50/ 121-05-57.73 12-32-57.09/ 121-05-49.57, 12-32-57.80/ 121-05-41.32, 12-33-1.49/ 121-05-33.94, 12-33-12.71/ 121-05-24.36, 12-33-32.15/ 121-05-57.30

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of MC No. 99-09 (DEFPA) Department Administrative Order No. 96-24 (SIFMA) and Department Memorandum Order No. 99-29 (Implementation of Usufruct Rights). The instrument that shall govern the disposition of parcels of these DENR Personnel Forest Production areas under this order shall conform to the format herein enclosed and marked as Annex "A".

Any subsequent rule or guidelines that maybe issued shall conform or give effect to this order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 – 19  
February 23, 2000**

**SUBJECT : Declaring And Certifying Portion  
Of Public Forest As Alienable And  
Disposable Land For Cropland  
And Other Purposes Under LC  
Project No. 5-G Of Zamboanga  
City**

Pursuant to Section 13 of Presidential Decree No. 705, otherwise known as the Forestry Code of the Philippines as amended, I hereby declare and certify an aggregate area of 28.0 hectares as alienable and disposable for cropland and other purposes under the Public Land Act, which parcel of land is located in Zamboanga City as shown and described in Map No. LC-3613 which is attached and forms an integral part of this Order subject to the condition that:

In the area herein declared as Alienable and Disposable land, a strip of fifty (50) meters wide fronting oceans or lake and a strip of land twenty (20) meters wide on both sides of rivers or creek are reserved for shoreline/ bank protection.

This Order shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 - 20  
February 20, 2000**

**SUBJECT : Amendment to DENR Administrative Order No. 99-46 dated November 10, 1999, Re: Revised Regulations Governing the Entry and Disposition of Imported Logs, Lumber, Veneer, Plywood, Other Wood Based Panels, Poles and Piles, Pulpwood and Wood Chips.**

Pursuant to the Department policy on wood industry rationalization and development and in order to promote and encourage the development of the furniture industry in partnership with the Chamber of Furniture Industries of the Philippines, DENR Administrative Order No. 99-46 is hereby amended:

1. In Section 8.1 (Registration Requirements), Item d, the following statement is appended:

**Provided, that furniture makers, whether individuals or corporations, should secure the herein certificate from the Chamber of Furniture Industries of the Philippines (CFIP).**

2. All other provisions of DENR Administrative Order No. 99-46 and Memorandum Circular No. 99 -24, not inconsistent herewith shall remain in full force and effect.



3. This Order shall take effect fifteen (15) days after its publication a newspaper of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at

MALAYA

March 22, 2000

**DENR Administrative Order  
No. 2000- 21  
February 28, 2000**

**SUBJECT : Revised Guidelines In The Issuance Of Private Land Timber Permit/Special Private Land Timber Permit (PLTP/SPLTP).**

Pursuant to P.D. 705 as amended, E.O. 192 and in consonance with the policy of the State towards the sustainable development of natural resources as well as the recognition of the rights of private landowners, and consistent with the agricultural development program of the government and in order to supplement the source of log requirement of the wood industry, revised guidelines in the issuance of Private Land Timber Permit are hereby promulgated for the information and guidance of all concerned.

**SECTION 1. Definitions** - For the purpose of this Order, the terms enumerated hereunder shall be defined as follows:

- a) **Private Land Timber Permit (PLTP)** - a permit issued to a landowner for the cutting, gathering and utilization of naturally-grown trees in private lands.
- b) **Special Private Land Timber Permit (SPLTP)** - a permit issued to a landowner specifically for the cutting, gathering and utilization of premium hardwood species including Benguet pine, both planted and naturally -grown trees.
- c) **Private Lands** - land(s) covered by either administrative or juridical Titles such as Free Patent, Homestead and Sales Patent, and Torrens Titles obtained under the Land Registration Act (Act No. 496, as amended), or under the Public Land Law (Commonwealth Act No. 141), Certificate of Land Ownership Award (CLOA) covering certified A and D lands issued to farmer-beneficiaries under the Comprehensive

Agrarian Reform Program (CARP) or the Republic Act No. 6657 (R.A. 6657) shall be included in areas that can be applied for PLTP/SPLTP. Realty tax declaration, by itself, shall not be acceptable as proof of ownership, for purposes of PLTP/SPLTP applications.

- d) **Naturally grown tree** - any naturally occurring or growing tree with woody stem, regardless of size and economic utility or end-use, including the parts thereof such as stumps, tops and branches.
- e) **Forest Charge** - a levy being imposed by the government on each cubic meter of timber cut, the amount of which is specified in the implementing rules and regulations of R.A. 7161.
- f) **Premium hardwood species** - tree species listed as such under pertinent rules and regulations.
- g) **Planted tree** - any artificially grown/planted tree with a woody stem, regardless of age, size and economic utility or end-use.

**SEC. 2 Private Land Timber Permit/Special Private Land Timber Permit (PLTP/SPLTP)** - No person, association or corporation shall cut, gather, transport, dispose and/or utilize naturally grown trees or parts thereof or planted premium tree species, inside titled private lands unless authorized to do so under a PLTP/SPLTP issued by the Secretary, DENR or his/her authorized representative.

**SEC. 3. Persons qualified for a permit** - Only the owner of a private land defined under this Order may qualify to apply for and be granted a PLTP/SPLTP.

**SEC. 4. Application requirement** - The following requirements shall be submitted by applicants for PLTP/SPLTP:

4.1 Letter of Application;

- 4.2 Authenticated copy of land title/CLOA with approved sketch map of the area applied for;
- 4.3 Development Plan, if Application covers ten (10) hectares or larger with at least 50% of the area covered with forest trees;
- 4.4 Endorsement from any of the following LGU officials; a) Barangay Chairman, b) Municipal/City Mayor, or c) Provincial, Governor;
- 4.5 Endorsement by local agrarian reform officer for areas covered by CLOA; and
- 4.6 Inventory fee based on existing. regulations.

**SEC. 5 Environmental Impact Assessment (EIA)** - The applicants to cut, gather and harvest naturally grown trees or parts thereof within titled private lands are required to submit to the concerned DENR Office an Initial Environmental Examination (IEE) which shall be made as basis for the issuance of an ECC.

**SEC. 6. Timber Inventory** - In addition to the application requirements stipulated in Sec. 4 hereof, a 100% inventory shall be undertaken by Registered Forester(s) over the area where the trees/forest resources are located. The said inventory shall be in accordance with the following guidelines:

- 6.1 Prepare a map of the subject area at appropriate scale where relevant information shall be indicated e.g. soil cover, river/stream, slope class, etc.;
- 6.2 Before the inventory is done, at least one corner of the titled lot shall be tied up to the nearest forest zone corner and/or BLLM which shall be indicated on the map;
- 6.3 The forester(s) shall measure the diameter at breast height (dbh) and/or above buttressed (dab) and merchantable

height/length of the trees in the lot to the nearest centimeter and meter, respectively;

- 6.4 All the tallied trees shall be numbered consecutively and charted on the map stated in item 6.1 hereof. Moreover, the FIRST and LAST trees tallied shall be photographed as well as the panoramic view of the subject titled lot;
- 6.5 The volume of each tallied trees shall be computed based from the equation for standing trees applicable for the locality. The stand and stock tables shall be prepared by species and species group (i.e. premium species, common hardwoods, construction and furniture woods, light hardwoods, and lesser used/lesser known species (LUS/LKS); and
- 6.6 The timber inventory report must be subscribed and sworn to by all the forest officers who conducted the same, All documents required hereto shall be attached to the report (e.g. original tally sheets, photographs, tree charting, etc.).

The CENRO and LGU representative concerned shall validate the submitted inventory report and submit their findings and recommendations to the issuing authorities through channels.

Likewise, the CENRO shall verify the status of the land (A and D or forest land) applied for PLTP/SPLTP prior to the conduct of timber inventory.

**SEC. 7 Issuing Authority** All cutting permit applications under SPLTP shall be issued by the RED for volume not exceeding ten (10) cubic meters and Secretary, DENR for volume in excess of ten (10) cubic meters. In the case of PLTP, approval of volume not exceeding fifty (50) cubic meters shall be vested on the Regional Executive Directors while volume more than fifty (50) cubic meters shall be approved by the Secretary, DENR.

**SEC. 8 Tenure** The tenure of the PLTP/SPLTP shall be dependent upon the allowable cut granted following the

schedule provided below but shall not exceed one (1) year at any one time. Provided that only one (1) permit shall be issued over the titled property within a period of one (1) year. Provided, further, that extension of the permit may be allowed for a similar period.

<b>VOLUME</b>		<b>DURATION/TENURE</b>
1	- 50 cu.m.	50 days
51	- 70 cu.m.	60 days
71	- 100 cu.m.	90 days
101	- 200 cu.m.	120 days
201	- 300 cu.m.	150 days
301	- 500 cu.m.	6 months
501	- 650 cu.m.	7 months
651	- 750 cu.m.	8 months
751	- 850 cu.m.	9 months
851	- 950 cu.m.	10 months
951	- 1000 cu.m.	11 months
1001	- up cu.m.	1 year

**SEC. 9 Payment of Forest Charges** All naturally grown trees cut inside private lands shall be subject to payment of forest charges pursuant to R.A. 7161 and its implementing rules and regulations.

**SEC. 10 Disposition** - In order to augment the raw material requirements of wood-based industries in the province or region, the RED concerned in coordination with the local officer of the Department of Trade and Industry (DTI) may recommend to the Secretary, DENR, to retain a portion up to 50 percent (50%) of the volume allowed to be cut by the PLTP/SPLTP permittee.

**SEC. 11. Transport Requirements** - The transport of wood materials shall be accompanied by the following:

11.1 For logs/lumber, original copies of:

- 11.1.1 Certificate of Origin
- 11.1.2 Tally Sheets
- 11.1.3 Auxiliary Invoice
- 11.1.4 Official Receipt of Payment of Forest Charges

11.2 For finished products, original copy of Delivery receipt/sales invoice accompanied by tally sheets.

**SEC. 12. Prohibitions** - The cutting and/or transport of naturally grown trees under PLTP/SPLTP shall be subject to the following limitations:

- 12.1 No cutting of trees within 20 meters on both sides of the road unless such trees have been determined to pose danger to life and property.
- 12.2 No cutting of trees on a strip 20 meters wide on both sides of creeks or rivers bordering or traversing private land, for stream bank protection. Provided that in case said 20-meter strip is bereft of trees, the same shall be reforested by the permittee.
- 12.3 In areas covered by the logging ban/moratorium, no round log or lumber shall be transported outside the province where the PLTP/SPLTP is located unless authorized by the Secretary, DENR.
- 12.4 Selective cutting shall be undertaken in areas 18% in slope or greater.

**SEC. 13 Monitoring** - The cutting and transport of timber products from PLTP/SPLTP shall be subject to the following conditions:

- 13.1 Monitoring in the cutting and transport of forest products from PLTP/SPLTP areas shall be conducted by CENRO concerned and a representative of the Multi-Sectoral Forest

Protection Committee and/or Local Government Unit concerned.

13.2 The CENRO and LGU representatives concerned shall conduct post harvest inventory of stumps after the expiration of the permit and a report submitted to the RED concerned, copy furnished FMB.

**SEC. 14. Penal Provisions** Any log/lumber or finished-wood products covered by these regulations which are transported without the prescribed documents shall be considered illegal and, therefore, subject to confiscation in favor of the government and shall be disposed in accordance with laws, rules and regulations governing the matter.

DENR Officials found issuing defective certificate of origin and other transport documents required in this Order shall be subject to suspension without prejudice to the imposition of other penalties as may be warranted by extant Civil Service laws, rules and regulations.

**SEC. 15. Repealing Clause** - All orders, circulars and/or instructions inconsistent herewith are hereby repeated and/or modified accordingly.

**SEC. 16. Effectivity** - This Order shall take effect immediately upon the acknowledgement by the UP Law Center and fifteen (15) days after publication in at least two (2) newspapers of general circulation.

(Sgd.) **ANTONIO H. CERILLES**  
Secretary

Published at:

MANILA STANDARD  
MALAYA

March 22, 2000  
March 22, 2000



**DENR Administrative Order  
No. 2000- 23  
March 03, 2000**

**SUBJECT : Amending Certain Sections of  
DAO 99-36 entitled "Revised  
Rules and Regulations Governing  
the Administration, Management,  
Development and Disposition of  
Forest Lands Used for Grazing  
Purposes."**

The following sections of DAO 99-36 are hereby amended/modified for the information and guidance of all concerned:

Sec. 1. Sec. 29 is hereby amended to read as follows:

**Sec. 29. Payment of Government Share and Corresponding Penalties.** Payment of Government Share for the previous year should be remitted on the first month of the succeeding year to the *National Treasury* for assistance in management and technical services to the agreement holders and in the generation of technology for the improvement of grazing management strategies. Penalties for late remittance shall be imposed at 1% annual government share per month. Failure to pay for two (2) consecutive years shall be a ground for automatic cancellation of the FLGMA.

Sec. 2 Sec. 41 is hereby amended to read as follows:

**Sec. 41. Cancelled/Expired Areas.** *All cancelled and expired pasture leased areas which have not been renewed and there is no new applicant shall be automatically reverted to forest tree production including the production of non-wood forest products.*

Sec. 3. Sec. 28 is hereby amended to read as follows:

**Sec. 28. *Schedule of Payment of User's Fee.*** A five-year transitory period shall be provided to all existing PLAs and FLGAs after the approval of this Order of which the conversion of their tenurial instrument to profit sharing agreement *as provided in Article 12 Section 2 of 1987 Constitution* shall be made. Upon approval of this Order, the schedule of payment of user's fee shall be as follows"

Year 1	P200.00/ha/yr
Year 2	P275.00/ha/yr
Year 3	P350.00/ha/yr
Year 4	P425.00/ha/yr
Year 5	P500.00/ha/yr

**Non-grazeable areas shall be Deforested at the rate of 10% of the area or at least 25% has been reforested at the expiration date which shall be a primary condition for the renewal of the FLGMA. Upon renewal of the FLGMA management plan, an automatic adjustment of the user's fee shall be made based or the assessment of the productivity of the grazing land made by the assessment team as prescribed in Sec. 16.**

*After the transitory period and five-years thereafter, a new basic user's fee system shall be determined by the DENR. The increase in the basic user's fee shall not be less than 10% of its last rental For both within and after the transitory period, in case the computed economic rent falls below the basic user's fee, the latter shall apply.*

Sec. 4 Sec. 27 is hereby amended to read as follows:

**Sec. 27. *Forms of Incentives.*** *An incentive scheme shall apply involving a reduction of government share up to 80%*

*depending on the capability of the agreement holder to comply with the specified incentives as provided therein and shall take effect after the assessment during the transitory period and thereafter. The incentive scheme is listed in Annex B.*

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at

MALAYA            March 22, 2000

**DENR Administrative Order**  
**No. 2000-24**  
**March 09, 2000**

**SUBJECT : Guidelines For The  
Implementation Of CY 2000  
Banner Program - Delineation  
And Establishment Of Permanent  
Forestland Boundaries**

Pursuant to the provisions of Sections 4, Article XII of the 1987 Constitution, Executive Order No. 192, Republic Act 3092, and Presidential Decree No. 705 as amended, other pertinent laws, rules and regulations, the following guidelines and procedures for the implementation of the DENR CY 2000 Banner Program - The Delineation And Establishment of Permanent Forestland Boundaries - are hereby promulgated.

**Sec. 1 Basic Policy and Objectives** – It shall be the policy of the government to ensure the protection and sustainable management of forestlands and the resources therein, to achieve a balanced ecosystem and a wholesome environment as well as to provide continuous flow of benefits -and services. Consistent with this policy, the government shall undertake the delineation and establishment of permanent forestland boundaries.

**Sec. 2 Coverage of the Establishment of Permanent Forest Land Boundaries** This guideline shall cover all classified timberlands and unclassified public lands.

**Sec. 3 Survey and Mapping Standard** - The Philippine Reference System of 1992 (PRS 92) consisting of a nationwide geodetic control point established by the NAMRIA based on Global Positioning System (GPS) shall be adopted as the standard reference system of all surveys and mapping and shall be governed by the following:

- a) Surveys (for azimuth orientation and position determination) shall be oriented to pair of GPS/PRS 92 reference point;
- b) Fourth Order Positional Accuracy – 1/10,000 or 10 cm/km;
- c) Final Map Output at a scale of 1:50,000

**Sec. 4 Planning Phase** - Prior to the conduct of actual survey, all Regional Offices shall complete before July 2000 the delineation on the map of all forestland boundaries within their respective regions. However the map delineation for the priority province(s) shall be undertaken before May 2000. The planning phase shall be undertaken through the following activities:

- a) Topographic maps (1: 50,000) and Land Classification maps shall be Provided by the National Mapping and Resource Information Authority (NAMRIA) not later than 15 April 2000 to all Community Environment and Natural Resources Offices (CENROs), which will be the basis in the preparation of base maps;
- b) All CENROs shall compile necessary data and information from maps on land classification, land-use, slope, population, human settlements, roads, river/drainage systems, and cadastral surveys;
- c) All data and information compiled shall be plotted in topographic maps, which shall serve as base maps to be used in the actual surveys;
- d) Base maps shall be submitted to the Regional Executive Director through the PENRO and Assistant Regional Executive Directors (AREDS) for Operations and Technical Services for final review and evaluation. The responsibility and accountability to ensure the veracity and authenticity of the delineated boundaries shall rest upon the concerned Regional Executive Director (RED).

- e) The RED shall endorse said base map for approval of the Secretary. No base maps shall be endorsed to the Secretary without thorough review and verification by the regional office.
- f) A National Technical Working Committee (NTWC) composed of the Assistant Secretary for Policy and Planning (Chairman), the Administrator, NAMRIA (Co-Chairman), and the Directors of the Forest Management Bureau (FMB), Land Management Bureau (LMB), Protected Areas and Wildlife Bureau (PAWB), Mines and Geosciences Bureau (MGB) and, the Remote Sensing and Resource Data Analysis (RSRDA-NAMRIA) as members, shall likewise review and assess all submitted base maps prior to approval by the Secretary.

**Sec. 5 Implementation Phase.** Actual surveys shall be undertaken by Composite Survey Teams (CST) created by the RED. The RED may likewise issue a Regional Order, consistent with this Guideline, to effectively implement the CY 2000 Banner Program through the following activities:

- a) Actually survey and plot the boundaries of classified timberlands and unclassified public lands within the identified province(s) using the base maps as references;
- b) Established settlements/communities within forestlands shall be duly noted and marked. However, no exclusion whatsoever, especially those settlements/communities within the boundaries shall be made during the survey;
- c) Important boundary corners and every kilometer interval, shall be marked/erected with 30 centimeters by 30 centimeters by 200 centimeters reinforced concrete monuments, where 100 centimeters shall be embedded on the ground with footings;
- d) Three (3) strips (quincunx) of suitable forest and fruit-bearing tree species (not lower than one meter seedlings) shall be planted along boundary lines in between concrete monuments

with spacing of 4 meters by 4 meters. Usufruct arrangements pursuant to Memorandum Order 99-29 maybe utilized for fruitbearing species., Survival rate shall not be less than 85% after one year from planting;

- e) Upon completion of the actual field work, final maps with technical, description at a scale of 1:50,000 shall be prepared and duly certified by the CSTs/CENROs concerned and submitted to the RED through the PENRO and AREDs for Operations and Technical Services; and,
- f) The RED, upon ensuring the Correctness and authenticity of the maps shall sign and endorse said maps, together with a draft bill, to the Secretary through the NTWC, which shall likewise review the submitted maps prior to approval by the Secretary. The draft bill upon review may be submitted by the Secretary to' the concerned member(s) of Congress for appropriate sponsorship.

**Sec., 6. Administrative Provisions** - The Banner Program shall be under the Office of the Secretary and shall be supervised by the Undersecretary for Policy and Technical Services as Coordinator. The Coordinator shall likewise supervise the NTWC.

The NTWC shall also provide assistance to all regions in the implementation of the Banner Program. The NTWC shall create its Secretariat to be chaired by the Director of Planning and Policy Studies.

A budget of P 800,000.00 shall be allocated from the Office of the Secretary (OSEC) funds for the operation of the NTWC and other OSEC requirements in the effective implementation of the Banner Program.

**Sec. 7 Repealing Clause** - All Orders, Rules and Regulations or any part thereof which are inconsistent herewith are hereby repealed or amended accordingly.

**Sec. 8 Effectivity** This Order shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary



**DENR Administrative Order**  
**No. 2000 – 29**  
**March 14, 2000**

**SUBJECT : Guidelines Regulating The Harvesting And Utilization Of Forest Products Within Community-Based Forest Management Areas.**

Pursuant to the provisions of Executive Order No. 263, and Department Administrative Order No. 96-29, and in order to rationalize the utilization of forest products within areas covered by Community-Based Forest Management Program (CBFM), the following guidelines are hereby promulgated:

**Section 1. Basic Principle.** The CBFM aims to promote the socio-economic upliftment of forest communities and at the same time, achieving sustainable development/management of forest resources. It recognizes that responsible and efficient resource utilization by organized and empowered local communities based on sound ecological and economic principles can result to sustainable management of forest lands and resources. This recognition is manifested in the granting of resource-use rights to peoples' organizations under the CBFM program otherwise known as Resource Use Permit (RUP).

**Section 2. Objectives.** The granting of resource-use permit to peoples' organization shall have the following objectives:

- a. To provide the basis for the community to access and benefit from forest resources in a sustainable manner.
- b. To help the community generate start-up capital needed to finance and establish livelihood and other development activities in the area.

- c. To empower peoples' organizations under the CBFM program as effective partners in the protection, conservation, development and rehabilitation alongside the concept of sustainable development.

**Section 3. Scope and Coverage.** Utilization of naturally grown and/or planted forest resources shall be covered by Resource Use Permit (RUP) may be issued to holders of tenurial instruments under the CBFM program of DENR who intend to harvest/utilize forest products for commercial use, provided that they have an affirmed Community Resources Management Framework (CRMF) and Annual Work Plan (AWP).

**Section 4. Requirements for the Utilization of Forest Resources.** The requirements for forest resource utilization are the following:

- a. Affirmed CRMF
- b. Affirmed AWP
- c. ECC
- d. RUP

In the case of timber resource extraction, the following additional conditions shall govern:

**4.1 Area of natural forest.** Harvesting of timber within the natural forest should be confined only in areas identified as production forest in accordance with the CRMF. Extraction of forest products outside of the identified zone shall be strictly prohibited. Cutting will not be allowed along gullies, steep slopes, river channels and other identified critical areas.

**4.2 Stand volume after harvesting.** Where cutting is allowed in the residual forest, the average stand volume after harvesting these areas should not be less than eighty (80) cubic meters per hectare.

## **Section 5. Procedures.**

- a. The PO with the assistance of a registered professional forester and the PMO/site coordinator concerned shall prepare and submit the AWP to the CENRO at least three (3) months prior to the commencement of planned annual operations.
- b. The CENRO shall cause the validation of the AWP, particularly the information on inventories of areas where harvesting of forest products shall be undertaken, following existing guidelines.
- c. The CENRO shall affirm the AWP and issue the RUP within sixty (60) calendar days from the submission of the AWP.
- d. In case where the CENRO functions are assumed by higher authorities, the authority concerned shall issue the RUP accordingly.

**Section 6. Safeguards.** In order to ensure that the harvesting of forest products will be done in the most economical and ecological manner, the following safeguards shall be observed.

### **A. Responsibilities Of DENR**

A nationwide scheme establishing the Forest Stock Monitoring System (FSMS) in tandem with local Multi-sectoral Forest Protection Council (MFPC) shall be operationalized in coordination with the field offices to facilitate the monitoring of harvesting activities.

1. Region. The Regional office shall maintain an updated list of peoples' organization with RUPs within their jurisdiction. They shall, on a semi-annual basis, monitor, in coordination with the PENRO, CENRO, and/or LGUS and MFPCs, the progress of the activities by the community particularly the extraction of forest products,

the marketing strategies, the intended use of the proceeds particularly in livelihood activities.

2. PENRO. The PENRO shall likewise maintain an updated records of all peoples' organization granted with RUP in its jurisdiction. They shall monitor on a regular basis and in coordination with the CENRO, the community, LGUs and other concerned groups the status of the implementation of the RUP and the intended activities as stipulated in the annual work plan.
3. CENRO. The CENRO shall maintain an updated records of all communities with affirmed RUP within its jurisdiction. Through a project management officer, whom the CENRO shall designate as the link between the DENR and the community, activities of the community pertaining to the implementation of the AWP and the RUP shall be closely monitored and supervised. The PMO shall, as much as possible immerse with the community and maintain a record of daily harvest and balances. He/She shall likewise monitor the establishment and development of the livelihood component of the AWP. As PMO he/she shall be accountable to the CENRO. Furthermore, other units of the CENRO shall provide the needed assistance to the community.

**B. Responsibilities of the Community.** Apart from the responsibilities of the peoples' organization as stipulated in the CBFM agreement, POs granted with RUP shall have the following specific responsibilities.

1. Develop and implement equitable benefit-sharing arrangements among its members.
2. Refrain from the use of heavy equipment such as bulldozers and the like and as much as possible must employ labor intensive methods of harvesting.

3. Be transparent and promote participatory management particularly in the handling of records of transactions and finances.
4. Develop and implement mechanisms for the rehabilitation and development of areas subjected to harvesting operations.
5. Pay forest charges on timber other than those harvested in plantations as well as other fees and charges required by the DENR.
6. Submit monthly report to the CENRO, through the assigned PMO, as to the progress of the activities and cooperate with the monitoring team that the DENR may send from time to time to determine compliance of the POs to the agreement.

**Section 7. Marketing of Products.** The RUP shall serve as the permit to sell the logs, lumber and other forest products.

The Natural Resources Development Corporation (NRDC) shall assist in the processing, marketing and disposition of forest products through a mutually agreeable arrangement with the concerned POs.

In order to maximize the profit that could be generated and to increase value added, the community shall be encouraged and assisted to further develop and upgrade their materials into higher value finished products.

**Section 8. Penal Provision.** Violations of any of the provisions of this Order shall be penalized in accordance with existing laws and regulations.

**Section 9. Separability Clause.** Should any of the provisions of this Order be subsequently or otherwise revised, modified or repealed accordingly, the same shall not affect the

validity or legality of the other provisions so far as they could stand independently of the provisions so revised, modified or repealed.

**Section 10. Effectivity Clause.** This Order shall take effect fifteen (15) days after its publication in a newspaper of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at  
MALAYA

March 29, 2000

**DENR Administrative Order**  
**No. 2000 – 30**  
**March 20, 2000**

**SUBJECT : Annual Government Share/Rental  
for Special Use of Forestland for  
Energy Projects**

Pursuant to the provisions of Section 64 of Presidential Decree No. 705, as amended, and the result of the study conducted to determine the appropriate government share/rental to be collected from the use of forestlands for energy extraction projects, the rate of government share/rental for the purpose is set as follows:

The annual government share/rental to be collected by the DENR for the special use of forestland for energy projects shall be **ONE THOUSAND SEVEN HUNDRED PESOS (P 1,700.00)** per hectare or a fraction thereof.

**The above rate shall be reviewed/re-appraised every five years to consider inflation changes and other technological developments.**

This Order amends DAO 98-27 and other administrative issuances inconsistent herewith and shall take effect 15 days after its official publication in a newspaper of national circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at

MALAYA

March 29,2000

**DENR Administrative Order**  
**No. 2000 – 31**  
**March 31, 2000**

**SUBJECT : Declaring And Setting Aside  
Certain Tracts Of Public Forest  
Land For USUFRUCT Rights In  
Tree Farming Activities Of  
DENR-1 Employees**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT Rights in Tree Farming within forestlands where occupation is not allowed, eight (8) areas of forestland within Region I containing an aggregate area of 862.16 hectares is hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey, which areas are particularly described as follows:

**AREA I - CENRO Bangui, Ilocos Norte Employees**

Open and denuded forestland with an approximate area of 146 hectares. It is geographically located between latitude 18° 21' 11.07" to 181°21'43.65" and between longitude 120°37'41.68" to 120°38'43.49" situated within Barangay Sapat, Municipality of Pasuquin, Province of Ilocos Norte. It is within the administrative jurisdiction of CENRO Bangui, Ilocos Norte.

**AREA 2 - PENRO Ilocos Norte and CENRO Laoag City  
Employees**

Open forestland with an aggregate area of 144.0 hectares. It lies between latitude 18° 03' 36.60" to 18° 05' 43.60" and between longitude 120° 40' 26.59" to 120° 41' 00". It is within Barangay Lydia, Mabuti and Cali, Municipality of Dingras,



Province of Ilocos Norte under the administrative jurisdiction of CENRO Laoag City.

### **AREA 3 - PENRO Ilocos Sur and CENRO Vigan, Ilocos Sur Employees**

The area is located within Libunao Watershed Forest Reserve under Proclamation No. 410. It has an approximate area of 86.0 ha and geographically located within latitude 17°50' 20.87" to 17°50' 55.76" and longitude 120°31' 20.50" to 120° 32' 14.40" situated at Barangays Maradodon and Nakollooban, Municipalities of Cabugao and Sinait, Province of Ilocos Sur. It is within the administrative jurisdiction of CENRO Vigan, Province of Ilocos Sur.

### **AREA 4 - CENRO Tagudin Employees**

The area is a part of Lidlidda Watershed Forest Reserve with an approximate area of 10.16 ha located at Poblacion Sur, Lidlidda, Ilocos Sur. Precisely, it is between latitude 17°15' 11.20" to 17° 15' 24.50" and longitude 120° 30' 27.37" to 120° 30' 38.54"

### **AREA 5 - PENRO Pangasinan Employees**

The area is located at Barangay Salpad, Municipality of San Nicolas, Province of Pangasinan with an approximate area of 150.0 hectares. It is geographically located between latitude of 16° 07' 15" to 16° 08' 00" and longitude 120° 44' 15" to 120° 45' 15".

### **AREA 6 - CENRO Dagupan City Employees**

The site is situated at Sitios Tebbeg and Dayasdas, Barangay Lawaklangka, Municipality of Mangataram, Province of Pangasinan. It is geographically located between 15° 41' 4.77" to 15° 41' 54" latitude and 120° 16' 14.70" to 120° 16' 42" longitude with an area of 80.0 hectares. It is within the administrative jurisdiction of CENRO Dagupan City, Pangasinan.

## **AREA 7 - CENRO Urdaneta City Employees**

The area is an open forestland with an approximate area of 65.0 hectares located between 16° 06' 45" to 16° 07' 30" latitude and between 120° 42' 15" to 120° 42' 45" longitude situated at Sitio Cabua-an, Barangay San Felipe East, San Nicolas, Pangasinan. It is within the administrative jurisdiction of CENRO Urdaneta City, Pangasinan.

## **AREA 8 – CENRO Alaminos Employees**

The area is geographically located between latitude 16° 02' 40" to 16° 04' 15" latitude and longitude 120° 03' 34" to 120° 04' 04" located at Barangays Caoayan and Poblacion, Municipality of Sual, Province of Pangasinan with an area of 181.0 hectares. It is within the administrative jurisdiction of CENRO Alaminos, Pangasinan.

The Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.

Any subsequent rule or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000-32**  
**March 31, 2000**

**SUBJECT : Declaring And Setting Aside Certain Tracts Of Public Forest Land For Usufruct Rights In Tree Farming, Forest Production Area And Housing Project For DENR Region 8 Personnel.**

Pursuant to MC No. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT Right in TREE FARMING within, forestlands where occupation is not allowed, eleven (11) parcels of forestlands within Region 8 containing an aggregate area of 1,588.5 hectares, is hereby declared and set aside for, the purpose. Similarly pursuant to MC 99-09 dated April 13, 1999, otherwise known as the implementing guidelines of the DENR Forest Production Area, five (5) parcels of forestlands containing an aggregate area of 485.67 hectares, more or less, is hereby declared for the purpose subject to private rights, and subject to actual ground verifications. Moreover, 15.64 hectares is set aside for housing project of certain DENR employees of the Region. Portions of above-cited are described hereunder as follows:

**I. USUFRUCT RIGHTS IN TREE FARMING**

**1. PENRO Biliran Employees**

Open and denuded areas (Map sheet Nos. R8-001 and R8-002) containing land areas of ONE HUNDRED THIRTY AND ONE HALF HECTARES (130.50 has.) EIGHTY-FIVE HECTARES (85.0 has.) of which, is situated within Brgy. Caucab, Almeria, Biliran (Timberland Project No. 52 per LC Map No. 1119) and FIFTY FIVE AND FIVE HUNDRED SQUARE METERS (55.05 ha.) within Brgy. Cabibihan, Caibiran, Biliran (Timberland Project No. 1119)

geographically located within latitude, 124°24'46.33" and 11°38'5.88", and latitude 124°30'48.18", and longitude 11°35'11.60". respectively.

## **2. CENRO Basey, Western Samar Employees**

Open and denuded areas (Map Sheet Nos. R8-003) containing a land area of TWO HUNDRED HECTARES (200 has.) located within the Loog Watershed Rehabilitation Project in Brgy. Loog, Basey, Western Samar geographically located within latitude 125° 10'00" and longitude 11°21'00".

## **3. CENRO Dolores, Eastern Samar Employees**

Open and denuded area (Map sheet R8-004) containing a land area of THREE HUNDRED FORTY HECTARES (340 has.) situated within Brgy. San Rafael, Taft, Eastern Samar geographically located within latitude 125°18'00" and between longitudes 11°50'00" and 11°49'00".

## **4. PENRO Eastern Samar and CENRO Borongan Employees**

Open and denuded areas containing an area of FIVE HUNDRED HECTARES (500 has.) classified as timberland per LC Map No. 233305 certified September 05,1972. It is located within the Linal-an Watershed area in Brgys. Suhanad San Gabriel, Municipality of Borongan, Province of Eastern Samar, geographically located within latitude 125°24'00" and longitude 11°35'00" (Map sheet No. R8-005).

## **5. PENRO Southern Leyte Employees**

Open and denuded areas containing a land area of SEVENTEEN HECTARES (17 has.) located within Sitio

Mangmang, Salvador, Macrohon, So. Leyte and within latitude of 124°59' 32" and longitude 125° 04' 55"per LC Map No. 3500.

**6. PENRO Leyte Employees**

Open and denuded area (Map Sheet No. R8-006) containing a land area of ONE HUNDRED TWENTY FIVE HECTARES AND NINE THOUSAND SQUARE METERS (125.90 has.) classified as Timberland and geographically situated within the Bgy. Of Palanog, Tacloban City.

**7. CENRO Catarman Employees**

Open and denuded area containing an area of FIFTY HECTARES (50 has.) located within Brgy. Samoge, Catarman, Northern Samar at latitude 124°39'15" and longitude 12°24'00".

**8. CENRO Pambujan, Northern Samar**

Open and denuded area containing an area of FIFTY HECTARES (50 has.) located at Brgy. Cagmanaba, Catubig, Northern Samar at longitude 12°02'00" and latitude 125°02'00" per, LC Map No. 1616, Project 12-P. Block 1, certified September 4, 1952.

**9. CENRO San Juan, Southern Leyte Employee**

Open and denuded area containing FIFTY SIX HECTARES AND SIX THOUSAND SQUARE METERS (56.60 has.) classified as Timberland per LC Map No. 791, Project No. 28 and certified December 1, 1928, Block A and B. It geographically located at Brgy. Ilag, Liloan, Southern Leyte at latitude 10°13'00" and longitude 125°06'23.33".

## **10. CENRO Maasin, Southern Leyte Employee**

Open and denuded area containing TEN HECTARES (10.0 has.) geographically located within Sitio, Danao, Malapoc Norte, Maasin, Southern Leyte at latitude 124°50'00" and longitude 10°10'00" per LC Map 823, Project No. 29, Block F and certified September 6, 1929.

## **11. CENRO Catbalugan Western Samar Employees**

Open and denuded area containing ONE HUNDRED FOUR HECTARES (104.0 has.) geographically located within Brgy. Maguihay, Catbalugan Samar specifically bounded between latitude 124°54'30" and longitude 11°49'30".

## **II. FOREST PRODUCTION AREA**

### **1. Regional Office/PENRO Leyte/CENRO Tacloban City Employees**

Open and denuded area (Map Sheet No. R8-009) containing a land area of ONE HUNDRED SEVENTY SEVEN AND ONE HALF HECTARES (177.50 has.) situated at Bgys. Bagacay and San Roque, City of Tacloban, Province of Leyte specifically bounded within latitude 124°56'43.63" and longitude 11°17'16.21"

### **2. PENRO Western Samar/CENRO Catbalugan Employees**

Open and denuded areas (Map Sheet No. R8-010) containing a land area of TWO HUNDRED THIRTY FOUR HECTARES AND FOUR THOUSAND SEVEN HUNDRED SQUARE METERS (234.47 has.) situated within San Jose de Buan, Province of Western Samar,

specifically bounded between latitude 125°02'00" and longitude 12°02'00".

### **3. PENRO Biliran Employees**

Open and denuded area containing TEN HECTARES (10.0 has.) geographically located within Brgy. Caucab, Almeria, Biliran per LC Map No. 1119, Project No. 52 at latitude 124°23'32.33" and longitude 11°39'38.51".

### **4. PENRO Southern Leyte Employees**

Open and denuded area containing FIFTY THREE HECTARES AND SEVEN THOUSAND SQUARE METERS (53.70 has.) geographically located within Brgy. Bahay, Liloan So. Leyte within latitude 125°12'25" north south direction and longitude 10°05' 26" east west direction (Project No. 39-A per LC Map No. 3487).

### **5. CENRO Pambujan, Northern Samar Employees**

Open and denuded TEN HECTARES (10.0 has.) area situated with Brgy. Cagmanaba, Northern Samar at latitude 125° 02' 00" and longitude 12° 22'00" (Proj, No. 12-d, Blk 1).

## **III. HOUSING PROJECT**

### **1. PENRO Biliran Employees**

Two (2) parcels of land (lot 1 and 2) with a total area of TWO HECTARES and NINE THOUSAND SQUARE METERS (2.90 has.) geographically located within So. Mohon Brgy. Cabibihan, Municipality of Caibiran at latitude 124°35'6.18" and longitude 11°35'9.12" (Project 2-B, LC Map No. 1119, certified Oct. 27, 1999 Map Sheet No. R8-008).

## **2. CENRO Dolores Employees**

Open and denuded Timberlands containing a total area of FOUR HECTARES and ONE THOUSAND SQUARE METERS (4.10 has..) geographically located within Brgy. San Rafael, Taft Eastern Samar at latitude 125°16'30" and longitude 11°49'45" per Topographic Map Sheet No. 4054.11 (Map Sheet No. R8-009).

## **3. CENRO Pambujan Personnel**

Open and denuded EIGHT HECTARES AND SIX HUNDRED FORTY SIX SQUARE METERS (8.646 has.) area situated within Brgy. Cababtoan, Catubig, Northern Samar (Block E, Proj. No. 24-A per LC Map No. 2247).

The Community and Environment and Natural Resources Office (CENRO) concerned shall administer and manage the above-cited areas consistent with the objectives of the projects and pertinent applicable technical provisions of MCs No. 99-29 and 99-09, respectively and other standing instruction for the purpose.

Any subsequent rules and guidelines that may be issued shall conform or give effect to this order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary



**DENR Administrative Order**  
**No. 2000-33**  
**March 31, 2000**

**SUBJECT : Declaring And Setting Aside  
Additional Parcels Of Public  
Forest Land For USUFRUCT  
Rights In Tree Farming Of DENR-  
10 Employees**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999 otherwise known as the guidelines in the implementation of USUFRUCT Rights in Tree Farming within forestlands where occupation is not allowed, additional three (3) Parcel of forestland within Region 10 containing an aggregate area of 741.0 hectares is hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey, which parcels are particularly described as follows:

**CENRO Pangantucan, Bukidnon Personnel**

Open and denuded unclassified public forest per L.C. Map No. 2757 certified on September 1, 1972. It is geographically located within latitude 7° 51' 20" to 7° 54' 20" and longitude 124° 53' 00" to 124° 55' 00" (Parcel 1) and longitude 7° 52' 55" to 7° 53' 20" and longitude 124° 55' 40" to 124° 56' 35" (Parcel 2) situated at Sitios Bantayan and Baohon, Barangay, Dagumbaan and La Roxas, Municipality of Maramag, Province of Bukidnon with an aggregate area of 541.0 hectares (Map Sheet No. R- 10-008).

**CENRO Gingoog City Employees**

Open and denuded forestland containing an area of 200.0 classified as Timberland under Project No. 6-0 Block A per LC Map No. 3255 Sheet 2, certified on July 24, 1982. It is

geographically located within latitude 8° 44' 13" to 8° 44' 13" and longitude 125° 02' 17" situated at Barangay Kalagunoy, Gingoog City, Province of Misamis Oriental.

The Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.

Any subsequent rule or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 - 34**  
**January 27, 2000**

**SUBJECT : Declaring & Setting Aside Certain Tract of Public Forest for the USUFRUCT Rights Area of DENR Personnel Region 02.**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999 as amended, otherwise known as the Guidelines in the Implementation of USUFRUCT Rights in Tree Farming within forestland where occupation is not allowed, certain parcel of forestland in three (3) provinces of Region 02, Tuguegarao, Cagayan containing an aggregate area of 785.0 hectares, more or less, is hereby declared and set aside for the DENR, Region 02 employees subject to further precise actual ground verification and survey which portion are more particularly described as follows:

**CENRO Sanchez Mira, Cagayan**

Open and denuded area (Topo Map Sheet No. 03) containing a land area of 120.0 hectares situated at Barangay San Jose, Luzon, Claveria, Cagayan specifically bounded between latitude of 18°32'32" to 18°33'18" and between longitude of 121°7'33" to 121°8'25".

**CENRO Naguilian, Isabela**

Open and denuded area (Land Use Map of CENRO Naguilian) containing a land area of 150.0 hectares situated at Barangay Del Pilar, San Mariano, Isabela specifically bounded between latitude of 16°49'53" to 16°50'45" and between longitude of 122°7'23" to 122°7'57".

### **PENRO Diffun, Quirino**

Open and denuded area (Topo Map No. 7276-11) containing a land area 365.0 hectares situated at Barangay Maria Clara, Diffun, Quirino specifically bounded between latitude of 16°36'00" to 16°37'36" and between longitude of 121°28'20" to 121°29'33".

### **CENRO Natigpunan, Quirino**

Open and denuded area (NAMRIA Map dated August 1990) containing a land area of 150.0 hectares situated at San Dionisio II, Nagtipunan, Quirino specifically bounded between latitude of 16°14'00" to 16°14'14" and between longitude of 121°35'14" to 121°36'33".

The Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 29-99. The instrument that shall govern the disposition of parcel of that USUFRUCT Area under this Order shall conform with the format herein enclosed and marked as annexes.

Any subsequent rule or guideline that may be issued shall conform to give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 35**  
**April 04, 2000**

**SUBJECT : Declaring And Setting Aside Certain Tracts Of Public Forest Land For Production Forest (MODIFIED SIFMA) Of DENR - I Employees.**

Pursuant to Memorandum Order No. 99-09 dated April 13, 1999, otherwise known as the Guidelines for the Implementation of the DENR Forest Production Project, five (5) areas of forestland within Region I containing an aggregate area of 306.88 hectares is hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey which areas are particularly describes as follows:

**AREA I - PENRO Ilocos Norte and CENRO Laoag City Employees**

Open forestland with an aggregate area of 120.0 hectares. It lies between latitude 17° 58' 3.71" to 71° 58' 56.46" and between longitude 120° 43' 34.95" to 120° 44' 20.30". It is within Barangay Ferdinand, Municipality of Marcos, .Province of Ilocos Norte. It is within the administrative jurisdiction of CENRO Laoag City'.

**AREA 2 - Regional Office Employees**

A portion of timberland located at Barangay Nagsabaran and Saracat, San Juan. La Union covering an area of 22.87 hectares. It is geographically located between 16° 39' 87" to 16° 39' 55.97" latitude and 120° 23' 44.7" to 120° 24' 6.07" longitude.

### **AREA 3 - CENRO San Fernando, La Union Employees**

Open forestland within an approximate area of 91.0 ha geographically located within latitude 16° 25' 2.07" to 16° 26' 11.13" and longitude 120° 26' 33.57" to 120° 27' 0.92". It is within Barangay Manga, Municipality, of Aringay, Province of La Union.

### **AREA 4 - CENRO Vigan, Ilocos Sur Employees**

The site is an open forestland and a former pasture area which expired on February 24, 1995. It has an approximate area of 63.0 ha and geographically located within latitude 17° 16' 24.48 to 17° 16' 55.45" and longitude 120° 26' 49.26" to 120° 27' 28.02" situated at Sitios Ballaong and Kimmolong, Barangay Olo-olo, Municipality of Santiago, Province of Ilocos Sur.

### **AREA 5 - CENRO Tagudin, Ilocos Sur Employees**

The area is located at Barangays Bio and Bucao East, both in the Municipality of Tagudin, Province of Ilocos Sur. It has an approximate area of 10-01 ha with geographic location between latitude 16° 10' 21.00" to 16° 55' 16.35" and longitude 120° 27' 17.70" to 120° 27' 36.25".

The Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objective of the project and pertinent applicable technical provisions of memorandum Order No. 99-29.

Any subsequent rule or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERLLLES**  
Secretary

**DENR Administrative Order**  
**No. 2000-36**  
**April 07, 2000**

**SUBJECT : Declaring and Setting Aside a Certain Tracts of Public Forest Lands for DENR Employee as Additional Sites for Usufruct Project Area in Region III.**

Pursuant to DENR Memorandum Circular No. 99-29 dated September 15, 1999 otherwise known as the guidelines for the implementation of the USUFRUCT Rights in Tree Farming within forest lands where occupation is not allowed and as an additional sites to the approved USUFRUCT PROJECT AREA in Region 03 per DENR Administrative Order No. 2000-01 dated January 05, 2000, certain parcels of forestlands within Region III, containing an aggregate area of Seven Hundred Sixty Nine and 112/100 (769.112) hectares more or less, is hereby declared and set aside for the DENR, Region 3 employee additional USUFRUCT areas, subject to private rights if any therebe, and subject to further precise ground delineation survey, which portions are more particularly describe as follows:

**NUEVA ECIJA**

Open and denuded areas (Map Sheet No. R3-03-A, Parcel I, II, III and IV) with an aggregate area of Eighty Six (86) hectares, Eighty Six (86) hectares, Fifty Six (56) hectares and Forty Four (44) hectares for USUFRUCT Project situated at Sitios Ambalingat, Tukod and Dalinat, Barangay R.A. Padilla and Sitios Sipayan and Maranac, Barangay Digdig, all in the Municipality of Carranglan, Province of Nueva Ecija respectively. Parcel I lies by longitude, 121 degrees, 01 minutes and 38 seconds and latitude 15 degrees, 57 minutes and 49 seconds. Parcel II lies by longitude 121 degrees, 02 minutes and 12 seconds and latitude 15 degrees, 57 minutes and 10 seconds. Parcel III lies by longitude 121 degrees, 00 minute and 36 seconds and latitude 15 degrees, 56

minutes and 22 seconds. Parcel IV lies by longitude 121 degrees, 00 minute and 23 seconds and latitude 15 degrees, 57 minutes and 20 seconds; and

Open and denuded area (Map Sheet No. R3-03-B) containing a land area of One Hundred (100) hectares for USUFRUCT Project situated at Barangay Rio Chico, Municipality of Gen. Tinio, Province of Nueva Ecija specifically lies between longitude 121 degrees, 08 minutes and latitude 15 degrees and 21 minutes.

## **BATAAN**

Open and denuded area (Map Sheet No. R3-02-A) containing land area of Two Hundred Eighty (280) hectares for USUFRUCT Project situated at Barangay Nagbalayong, Municipality of Morong, Province of Bataan specifically bounded by longitude 120 degrees, 19 minutes and 58 seconds and latitude 14 degrees, 39 minutes and 18 seconds.

## **PAMPANGA**

Open and denuded area (Map Sheet No. R3-01-A) containing land area of One Hundred Seventeen and 112/100 (117.112) hectares for USUFRUCT Project situated at Brgy. Turu, Municipality of Arayat, Province of Pampanga specifically bounded by longitude 120 degrees. 44 minutes and 34.21 seconds and latitude 15 degrees, 13 minutes and 25.34 seconds.

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer the area consistent with the objectives of the project and pertinent applicable provisions of Department Memorandum Order No. 99-29 (Implementation of USUFRUCT Rights).

The instrument that shall govern the disposition of parcels of the DENR Personnel USUFRUCT areas under this Order shall conform to the format herein enclosed and mark as Annex "A".



Any subsequent rules and guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**ANNEX "A"**

**CONTRACT OF USUFRUCT**

**KNOW ALL MEN BY THESE PRESENT:**

This Contract of Usufruct enter by and between \_\_\_\_\_ of legal age/Filipino/married/widow/single with postal address at \_\_\_\_\_ hereinafter called the Usufructuary and Party of the First Part;

and

**The Department of Environment and Natural Resources** , with office address at Visayas Avenue, Diliman, Quezon City, herein represented by SECRETARY ANTONIO H. CERILLES (or his duly authorized representative), hereto referred as DENR and Party of the Second Part;

**WITNESSETH**

WHEREAS, Section 16, Article 11 of the 1987 Constitution provides for the protection and advancement of the right of the Filipino people to a healthy and balanced ecology accord with rhythm and harmony of nature;

WHEREAS, pursuant to Executive Order No. 192 dated June 10, 1987 and Presidential Decree No. 705 dated May 1975, otherwise known as the Revised Forestry Code of the Philippines, as amended, the DENR is mandated as the primary government agency responsible for the conservation, management, sustainable development and proper use of the country's environment and natural resources including those in areas where occupation is not allowed;

WHEREAS, it has been the policy of DENR to tap the citizenry including associations to enhance overall forestation

efforts as well as to provide opportunities for them to improve economic condition and support the food security program of the President;

WHEREAS, the Party of the First Part, have agreed to enter into a Contract of Usufruct over the identified area;

WHEREAS, the Party of the First Part has voluntarily commit and agree to support the government in the protection, sustainable development and conservation of the area;

WHEREAS, the DENR shall likewise provide the necessary technical assistance to the First Party;

WHEREAS, the Party of the First Part, shall establish tree farm within program area;

NOW THEREFORE, for and in consideration of the urgent need to protect, rehabilitate and develop the program area, the Parties hereby agree on;

that the DENR shall allow the concept of USUFRUCT the FIRST PARTY to enjoy a certain parcel of land situated at \_\_\_\_\_ and more particularly described in the attached map marked as annex A which form part of this contract, with the obligation of preserving its form and substance in accordance with this contract and pertinent laws, rule and regulations.

## **DURATION**

This contract shall have a term of twenty five (25) years which shall commence from the date this contract is notarized, and renewable for another twenty five years, subject to the compliance by the Usufructuary/First Part of the terms of this contract as well s pertinent laws, rules and regulations more particularly Art. 612 of the Civil Code of the Philippines.

## **OBLIGATION OF THE PARTIES**

### **A. The DENR shall:**

- a. Identify and delineate areas within and along buffer zone or multiple use zone of protected areas and critical watershed as areas for development;
- b. Protect and ensure the right of the usufructuary over the land covered by this contract, subject to existing laws, rules and regulations;
- c. Provide the necessary technical assistance in support of the program;
- d. Encourage workable institutional arrangement by which corporate groups and other funding institutions can partner support or team up with the program participants, and;
- e. Monitor the program implementation and institute, necessary adjustment/sanction to ensure the compliance to the terms and conditions of the contract.

### **B. The USUFRUCTUARY shall:**

- a. Prepare and implement a development plan with the assistance of the DENR:
- b. Develop the area designated for the purpose with the corresponding obligation to preserve its form and substance in accordance with this contract and subject to existing laws, rules and regulation and in accordance with the development plan:
- c. Pay the government as the government share from the income derived from the tree farm amount equivalent to five percent (5%) of the value of the tree farm proceeds after deducting the harvesting/gathering and transport cost thereof; which shall be collected by the DENR thru the concerned Regional Executive Director:
- d. Assist the DENR and the barangay and municipal local government executive in the protection of the program area against all forms of destruction that are contrary to law:

- e. Assist the DENR or any competent authority in the prosecution of violators of environment laws:
- f. Has the option to source out funds from funding institutions and/or enter into an agreement or contract for a joint venture or other management scheme with an investor which can offer the terms and condition most beneficial to the usufructuary and in consonance with existing laws, rules and regulations, and:
- g. Follow all duly promulgated laws, rules and regulations on environmental protection most particularly the prohibition in the cutting of trees.

## **OTHER CONDITIONS**

- A. Development shall be prepared by the First Party in close coordination with the DENR which shall consider the following:
  - a. Planting should be along the contour;
  - b. Gullies in steep slopes shall be establish thru the application of appropriate engineering and vegetative measures;
  - c. The choice of species should provide multi-storey crown and have complementary function for the protection of the watershed provided that on site above 50% slope and 1,000 meters above seal level indigenous forest trees should be planted;
  - d. The principal planting materials shall be tree species which are economically viable in the terms of products other than timber; and
  - e. All agreement and/or contract into by usufructuary with a private financing institution shall be honored as long as it is not contrary to law in order to encourage private participation in the forestation program of the government.

## **RESTRICTIONS**

- a. Application of highly hazardous chemicals or commercial fertilizer shall be restricted;
- b. Clear brushing/burning in site preparation shall not be allowed;
- c. Cutting of planted or naturally growing trees regardless of species are strictly prohibited unless it impedes the implementation of the development plan, in which case a permit shall be secured from the concerned DENR field office;
- d. There shall be no entry of new occupant and the area covered by the usufructuary shall not be increased; and
- e. This contract does not give the acquisitive right over the land.

## **TRANSFERABILITY**

In case of associations, the right of the usufructuary shall be transferable to whoever is the successor as provided for in the by-laws of the association, provided however, that the subject transferee is qualified to enter into a contract of usufruct in accordance with the guidelines set for the purpose.

For individual, the right of usufructuary shall be transferable only to the heirs in cases of death of the original usufructuary.

## **TERMINATION AND AMENDMENT OF THE CONTRACT**

This contract may be terminated based on the non-performance and violation of either of the parties of any provision herein stated, or by mutual agreement of the parties.

Further, this Contract may be amended and supplemented with the conformity of both parties.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_ 1999 in \_\_\_\_\_ Philippines.

**USUFRUCTUARY**

**DENR**

\_\_\_\_\_

**ANTONIO H. CERILLES**  
Secretary

**WITNESSES**

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\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**ACKNOWLEDGEMENT**

Republic of the Philippines )  
\_\_\_\_\_ ) S.S.  
Municipality/City \_\_\_\_\_ )

SUBSCRIBED AND SWORN to before me at the Municipality and/or city above indicated, this \_\_\_\_ day \_\_\_\_\_ 19 \_\_\_\_\_, personally appeared the same person whose signature appeared in the foregoing contract, USUFRUCTUARY as Party of the First Part, exhibiting to me his/her Residence Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_ 19 \_\_\_\_\_ and DENR as Party of the Second Part, exhibiting to me his/her Residence Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_ 19 \_\_\_\_\_.

Municipality/City of \_\_\_\_\_, Philippines.

Notary Public  
PTR No. \_\_\_\_\_

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**DENR Administrative Order**  
**No. 2000 - 41**  
May 15, 2000

**SUBJECT : Declaring And Setting Aside Additional Parcels Of Public Forest Land For Usufruct Rights In Tree Farming Of DENR-10 Employees.**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT Rights in Tree Farming within forestlands where occupation is not allowed, additional three (3) Parcel of forestland within Region 10 containing an aggregate area of 803.0 hectares is hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey, which parcels are particularly described as follows:

**PARCEL Xa & Xb - CENRO Talakag, Bukidnon Personnel**

Open and denuded forestland containing an area of 200.0 hectares classified as Timberland under Project No. 2-D per LC Map No. 2846. It is geographically located within latitude 8°14'40" to 8°15'25" and longitude 124°35'03" to 124°36'10" (Parcel Xa) and latitude 8°14'30" to 8°15'10" and longitude 124°36'05" to 124°36'54" (Parcel Xb) situated at Sitio Sta. Cruz, Barangay, Laculac, Municipality of Baungon, Province of Bukidnon. (Map Sheet No. R-10-010).

**PARCEL XIa & XIb - CENRO Talakag, Bukidnon Personnel**

Open and denuded unclassified public forest per L.C. Map No. 680 certified on September 1, 1972. It is geographically located within latitude 8°02'30" to 8°04'20" and longitude 124°42'10" to 124°43'15" (Parcel XIa) and latitude 8°02'20" to



8°04'50" and longitude 124°40'25" to 124°42'20' (Parcel Xlb) situated at Barangay, San Miguel, Municipality of Talakag, Province of Bukidnon with an aggregate area of 303.0 hectares. (Map Sheet No. R-10-011).

### **PARCEL XII - CENRO Don Carlos, Bukidnon Personnel**

Open and denuded forestland containing an area of 300.0 hectares classified as Timberland under Project No. 15-A per LC Map No. 3256. It is geographically located within latitude 7°32'00" to 7°32'53" and longitude 125°09'00" to 125°10'10" 'Situated at Sitio Pinanoboan & Dinocdocan, Barangay Sinuda, Municipality of Kitaotao, Province of Bukidnon. (Map Sheet No. R-10-012).

The Community Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.

Any subsequent rule or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000-42  
May 24, 2000**

**SUBJECT : Declaring And Setting Aside A  
Certain Tracts Of Public  
Forestland For DENR Employees  
As Additional Site For Usufruct  
Project In Region III.**

Pursuant to DENR Memorandum Circular No. 99-29 dated September 15, 1999, otherwise known as the guideline for the implementation of the USUFRUCT Rights in Tree Farming within forest lands where occupation is not allowed and as an additional site to the approved USUFRUCT Project area in Region 3 per DENR Administrative Order No. 2000-01 and 2000-36 dated January 5, 2000 and April 7, 2000 respectively, certain parcel of forest land within Bulacan, containing an area of One hundred forty eight and 85/100 (148.85) hectares more or less, is hereby declared and set aside for the DENR, Region 3 employee additional USUFRUCT areas, subject to private rights if any there be, and subject to further precise ground delineation survey, which portions are more particularly described as follows:

**BULACAN**

Open and denuded area (Map sheet No. R 3-05-A) containing land area of One Hundred Forty Eight and 85/100 (148.85) hectares situated at Sitio Sapang Munti, Barangay San Mateo, Municipality of Norzagaray, Province of Bulacan, specifically bounded by longitude 121 degrees 09 minutes and 30 second; and latitude 14 degrees 51 minutes.

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer the areas consistent with the objectives of the project and pertinent applicable technical provisions of Department

Memorandum Order No. 99-29 (Implementation of USUFRUCT Rights).

The instrument that shall govern the disposition of parcels of the DENR personnel USUFRUCT areas under this order shall conform to the, format herein enclosed and mark as Annex “A”.

Any subsequent rules and regulations that may be issued shall conform or give effect to the order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Note:

Annex “A” omitted

**DENR Administrative Order**  
**No. 2000-43**  
**May 24, 2000**

**SUBJECT : Declaring And Setting Aside A  
Certain Tracts Of Public Forest  
Land For DENR Employees As  
Additional Sites For Forest  
Production Project Area In Region  
III**

Pursuant to DENR Memorandum Circular No. 99-09 dated April 13, 1999 otherwise known as the Guidelines for the implementation of the DENR Forest Production Project, certain parcels of forestland in the two Provinces of Region III containing an aggregate area of Three Hundred Thirty One and 32/100 (331.32) hectares more or less, is hereby declared and set aside as additional area for the DENR. Region III Employees Forest Production Projects subject to private rights if any, there be, and subject to further precise ground delineation survey which portions are more particularly described as follows:

**BATAAN (Map Sheet No. R3-01-A)**

Open and denuded area (Parcel I) containing One Hundred Fourteen and 32/100 (114.32) hectares for Production Forest situated at Sitio Balat, Barangay Upper Bilolo, Municipality of Orion, Province of Bataan, specifically bounded by longitude 120 degrees 30 minutes and 51.68 seconds; and latitude 14 degrees 34 minutes and 44.21 seconds.

**ZAMBALES (Map Sheet No. R3-02A Parcel I & II)**

Open and denuded area (Parcel I) containing Sixty Seven (67) hectares for Production Forest situated at Sitio Bulaylay, Barangay Guinabon, Municipality of Sta. Cruz, Province of Zambales, specifically bounded by longitude 120 degrees 00

minutes and 51.14 seconds; and latitude 15 degrees 08 minutes and 30 seconds, and

Open and denuded area (Parcel II) containing One Hundred Fifty (150) hectares for Production Forest situated at Barangay Mambog, Municipality of Botolan, Province of Zambales, specifically bounded by longitude 120 degrees 02 minutes and 12.13 seconds; and latitude 15 degrees 20 minutes and 50.21 seconds.

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer and manage the area consisted with the objective of the project and pertinent applicable technical provisions of MC No. 99-09 (DEFPPA) and Department Administrative Order No. 96-24 (SIFMA). The instrument that shall govern the dispositions of the parcels of these DENR Employees Forest Production Areas under this Order shall conform to the format herein enclosed and mandated as Annex "A".

Any subsequent rules or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000- 44  
June 06, 2000**

**SUBJECT            Amending Certain Provisions of DAO  
96-29    and    Providing Specific  
Guidelines for the Establishment and  
Management of Community-Based  
Projects within Protected Areas.**

Pursuant to the action agenda of consolidating all forestry programs into an over-arching Sustainable Forest Management Program, DAO 96-29, the Rules and Regulations for the implementation of Executive Order No. 263, otherwise known as the Community-Based Forest Management Strategy, is hereby amended to align it with the provisions of Republic Act 7586, otherwise known as the National Integrated Protected Areas Systems (NIPAS) Act of 1192, and specifically to provide the following guidelines on the establishment and management of Community-Based Projects (CBP) within protected areas, to include and to read as follows:

**Article I. Title, Basic Policy, Objectives, Definition of Terms and Scope**

In order to sustain the conservation objectives of protected areas, it shall be the basic policy, of the Department to allow sustainable use inside multiple-use and buffer zones, except any form of logging, or timber cutting involving the natural forest.

**Section 5. Scope and Coverage.** Subject to private rights, CBP shall apply to all areas designated as multiple- use and buffer-zones of protected areas.

## **Article II. Key Program Participants**

**Section 1 . Qualifications of Participants.** Only qualified tenured migrant communities as defined under the NIPAS Law, who are duly organized may participate in the CBP.

### **Section 2. Incentives to the Participants.**

- i. To develop allocated areas within the multiple-use and buffer zones of protected areas and claim ownership of all introduced improvements.
- ii. To receive income and proceeds from the development of areas covered by CBPS, subject to the sharing scheme that shall be developed as mentioned in Article VII Sec. 4 of this Order and other relevant provisions of the NIPAS Law.
- iii. Other incentives, where applicable, as enumerated in DAO 96-29

## **Article III. Stages of CBP Implementation**

CBP implementation shall have four stages: the Preparatory Stage, the People's Organization (PO) Formation and Diagnostic Stage, the Planning, Stage and the Implementation Stage.

The Protected Area Management Board (PAMB) and the Protected Area Superintendent (PASu) shall take an active role in all stages of CBP implementation as provided in Article III of DAO 96-29. All activities related thereto, such as but not limited to, the Formulation of Community Resource Management Framework (CRMF), Resource Use Plan (RUP) and Annual Work Plan (AWP) must be consistent with the Initial Protected Area Plan, subject to revision upon approval of the final Protected Area Management Plan, and other relevant policies, rules and regulations.

Affirmation of the CRMF, RUP, AWP and other requirements shall be by the PAMB upon joint recommendation of the PASu and the CENROs. The organized tenured migrant communities potentially eligible for CBP shall be afforded all the necessary assistance by the DENR, specifically the Community-Based Forest Management Office (CBFMO) and Protected Areas and Wildlife Bureau (PAWB) in the implementation of the CBP.

#### **Article IV. Tenure.**

##### **(a) Section 1. Tenurial Instrument.**

The appropriate tenurial instrument to be issued within multiple use and buffer zones of protected areas is the Community Based Forest Management Agreement. (CBFMA). The PAWB shall develop an appropriate pro-forma agreement for CBFM within protected areas in consultation with the Regional Offices, PAMB and other stakeholders.

The PO which holds a CBFMA within protected areas, if it deems appropriate, may enter into an agreement or execute an assignment, designation or allocation, only among, its individual members, families, or groups, thereof, who are likewise qualified tenured migrants wider Republic Act No.7586. subject to concurrence of the PAMB. All such agreements, assignments, designation or allocation shall, however, be subject to these guidelines, and the condition that succession to the area allocated would only be to the next of kin and only for the unexpired portion of the tenure, and consistent with all pertinent environment laws, rules and regulations.

**Section 5.** All CBFMA within protected areas shall be endorsed by the PAMB and approved by the Regional Executive Director.



## **Article VII. Financial and other Mechanisms**

Section 4. Part of the income derived from the CBFMA within the protected area shall accrue to the Integrated Protected Area Fund (2AF), pursuant to DAO 96-22 and the sharing scheme agreed upon by the PAMB and the CBFMA holders that shall be developed by PAWB. This amount shall be reinvested in the community- based project areas for the improvement, rehabilitation and protection of the natural resources, community development activities and other projects of the protected area.

**Section 5.** The CBFMA holder may enter into an agreement or a contract with the Natural Resources Development Corporation (NRDC) in the processing, marketing and disposition of their products.

## **Article X. Final Provisions**

Section 1. Effectivity. This Order shall take effect fifteen (15) days after its publication in a general newspaper of national circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at:

MALAYA      July 16, 2000

**DENR Administrative Order  
No. 2000 – 50  
June 21, 2000**

**SUBJECT : Rules And Regulations Governing  
Sanitation Cutting On Pest-  
Infested Forests**

Pursuant to P.D. No. .705, as amended, E.O. No. 192, and in order to sustainably manage and develop the country's forest resources towards the rational utilization of resources to achieve economic growth and to protect the forest from destruction by man and/or natural destructive agents, the following rules and regulations are hereby promulgated regarding sanitation cutting in pest-infested forests.

**Section 1. Objectives**

- a) To prevent further spread and damage of the pest(s) to/on the greater part of unaffected natural forest or forest plantation when other control methods are not feasible or available,
- b) To maximize benefits from natural forests and forest plantations through a rational utilization of infested trees; and
- c) To sustain the healthy condition of the forest ecosystem.

**Section 2. Definition of Terms**

For the purpose of this Order, the following terms are accordingly defined:

- a) **Bark beetles** - Insects belonging to the family Scolytidae; small beetles that cause considerable damage to trees by tunneling between the bark and the wood.
- b) **Infested trees** - Trees that are attacked and infested by either bark beetles, woodborers and/or root rotting fungi, or any other organisms that are potential pests capable of spreading the infestation/infection to other trees and/or larger areas.

- c) **Pests** - Bark beetles, wood borers and root rotting fungi causing biophysical and economic damage to trees.
- d) **RFPSM** - The Regional Forest Pest Surveillance and Monitoring Team that was trained on forest entomology, forest pathology, forest pest management and quarantine procedures. by the Ecosystems Research and Development Bureau (ERDB).
- e) **Root rot fungi** - Root inhabiting fungi characterized by an expanding parasitic phase on the living host plant and by declining saprophytic phase after its death.
- f) **Sanitation cutting** - A direct control measure, which involves the rapid removal of all infested trees containing the brood or attacking adults or disease inoculum from an infested area to - reduce the source of infestation/infection and prevent further build up and spread of pests at the fastest possible time to minimize the economic and ecological impact/damage on the natural stand/plantation.
- g) **Wood borers** - Insects belonging to the family Platypodidae; small beetles that do considerable damage to trees by tunneling through the wood.

### **Section 3. Scope and Coverage**

Sanitation cutting shall be undertaken in forest areas, whether natural or plantation, infested with bark beetles and in limited scale with wood borers, *Phellinus* root rot fungus, and other related organisms.

It shall be allowed in areas such as, but not limited to, Benguet pine forests, dipterocarp forests, mangrove forests, plantation forest, protected areas and in park/roadside areas where infestation have been observed/detected.

#### **Section 4. Factors to Consider Before Conducting – Sanitation Cutting**

The ultimate objective of sanitation cutting is to stop and prevent further development/spread of pest infestation. The following factors must be strictly met in order that an infested/infected forest area is considered qualified for sanitation cutting:

- a) The danger/risk/potential of the infestation spreading into the more valuable portions of the forest;
- b) The potential area of the forest cover to be affected/destroyed and its relation to the protection of the area, e.g. watershed;
- c) The possible production/creation of fire hazards; and
- d) The value and merchantability- of the trees that will be cut. This is necessary to at least recover the minimum expenses incurred in the sanitation cutting operation.

#### **Section 5. Procedure for the Processing and Approval of Sanitation Cutting Permit,**

- a) For privately owned forest plantations, sanitation cutting permit is not required. The owner shall inform the nearest CENR Office and/or PENR Office about the infestation where sanitation cutting should be done. Such information shall be transmitted to ERDB.
- b) Timber License Agreement (TLA), Industrial Forest Management Agreement (IFMA) and Socialized Industrial Forest Management Agreement (SIFMA) Holders, etc.
  1. Submit request -for sanitation cutting permit to the RED through the respective CENR Office and/or PENR Office. Request for sanitation cutting permit should be submitted as soon as possible after the first detection of the infestation.

2. An assessment/appraisal team(s) that shall conduct the appraisal of the infestation shall be organized by the ERDB upon the request of the Regional Executive Director (RED). The team(s) shall be composed of the following:
  - a) Representatives from ERDB (as Team Leader and one member)
  - b) One (1) representative from RFPSM
  - c) One (1) representative each from the CENR Office and from the PENR Office, which has jurisdiction over the area.
  - d) Representative from the tree plantation owner or from the lease agreement holder.
3. The assessment report shall be submitted to the RED within seven (7) days after completion of the assessment, copy furnished the Director of ERDB and FMB. Such report shall be forwarded to the Secretary, at the soonest possible time.

The report shall include, among others, the following:

- a) Area coverage of infestation.
  - b) Number and volume of infested, trees to be cut and utilized
  - c) Map of the area
  - d) Recommendations
  - e) Operational plans, etc.
4. Based on the recommendation of the assessment team, the Assistant Regional Executive Director (ARED) for Technical Services shall process and prepare the necessary document including an Operational Plan, which shall be prepared jointly by the applicant and the Assessment Team before the granting of the permit. Such document shall be forwarded to the RED for approval of the permit if the area covered is 50 hectares and below or to the Secretary for his approval if the area covered is ignore than 50 hectares.

- b) For natural forests not under a lease agreement or tree plantations under government administration, the same process/procedures shall be followed. The Natural Resources Development Corporation (NRDC) will be the implementor of the sanitation cutting.
- c) For natural forests inside protected areas, request for a sanitation cutting permit should be submitted to the Protected Area Management Board (PAMB) through the Protected Area Superintendent (PASu). Actual sanitation cutting activities shall be in accordance with the foregoing procedures stated in Section 6 of this guidelines

### **Section 6. Procedures In Implementing Sanitation Cutting**

- a) Delineate the actual forest area infested.
- b) Mark all infested trees to be cut. Trees with no economic value and have long been infested should not be cut to preserve the source of the pest's natural enemies, e.g. parasites and predators, which could help in controlling the remaining population of the pest.
- c) In case of bark beetle infestation, completely remove the bark of felled trees immediately after cutting and destroy the bark immediately by burning or by other environmentally safe methods.

In-case of root fungus, completely remove the underground parts to avoid the spread of the disease through root grafts. Immediately burn the infested roots and make trenches around the infected area(s), while at the same time flooding the trenches with fungicide solution. If the causal agent is *Phellinus noxious* use biological control agent, e.g. *Trictoderma viridae*-water solution.

- d) After about a month, the whole area should be assessed again to ensure that no infested trees remain in the area.

- e) If infestation reoccurs, conduct mopping-up operation by repeating steps a to d.

### **Section 7. Disposal of Felled Trees**

- a) Felled trees that are beyond economic recovery shall be "control burned" *in situ*, with ample provision of preventing such fires from damaging nearby trees.
- b) Felled trees that are still usable could be immediately shipped to the sawmill, after debarking.
- c) Diseased or infested parts, trimmings, and other wood wastes, removed during the sawmilling operation should be burned immediately.

The removal, utilization and transport of recovered logs from the natural forest and tree plantation shall require the necessary transport permits and other requirements imposed under DENR forestry regulations.

### **Section 8. Activation of Regional Forest Pests Surveillance and Monitoring Teams**

All Regional Forest Pests Surveillance and Monitoring (RFPSM) Teams of the DENR should be reconstituted. Pest surveillance and monitoring of forest pests should be considered a regular activity of the RFPSM. The team shall monitor the sanitation cutting activity in the area. Their respective Regional Offices shall provide all the necessary logistics needed by the Teams.

### **Section 9. Application Fees**

Except for privately owned forest tree plantations, an application fee of Five Hundred Pesos (P500.00) shall be deposited to the CENR Office and PENR Office by the applicant for the sanitation cutting permit.

## **Section 10. Government Share in the Trees Cut and Utilized**

The share for the net income or proceeds from sanitation cutting activities undertaken by NRDC shall be distributed as follows:

NRDC	-	Fifty percent (50%)
CENR Office	-	Twenty percent (20%)
PENR Office	-	Fifteen percent (15%)
MOWEL	-	Ten percent (10%)
Regional Office	-	Five percent (5%)

## **Section 11. Repealing Clause**

Any orders, circulars and memoranda inconsistent hereof are hereby revoked.

## **Section 12. Effectivity**

This order shall take effect fifteen (15) days after publication in the Official Gazette and/or any newspaper of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at:

MALAYA - July 13, 2000



**DENR Administrative Order  
No. 2000-52  
June 23, 2000**

**SUBJECT : Amending DENR Administrative  
Order No. 2000-35.**

Pursuant to DENR Administrative Order No. 2000-35 dated April 04, 2000, otherwise known as Declaring and Setting Aside Certain Tracts of Public Forest Land for Production Forest (Modified SIFMA) of DENR-1 Employees, four (4) additional areas of forestland within Region I containing an aggregate area of 570.0 hectares is hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey, which areas are particularly described as follows:

**AREA 6 - CENRO Bangui, Ilocos Norte Employees**

The area lies between 18° 36' 24" to 18° 37' 04" latitude and 120° 50' 31" to 120° 51' 24" longitude Southeast of Barangay Caunayan and North of Barangay Balaoi, Municipality of Pagudpud, Province of Ilocos Norte containing an aggregate area of 150.0 hectares.

**AREA 7 - CENRO Laoag City Employees**

The area is located at Barangay Sto. Tomas, Municipality of Pinili, Province, of Ilocos Norte. It is geographically located between latitude 17° 35' 24.78" to 17° 36' 12.59" and longitude 120° 32' 35.56" to 120° 34' 1.17" with an approximate area of 200.0 hectares.

### **AREA 8 CENRO Dagupan City Employees**

A portion of forestland covering an area of 100.0 hectares located at Barangay Uyong, Municipality of Labrador, Province of Pangasinan. It lies between  $16^{\circ} 00' 18.9''$  to  $16^{\circ} 01' 2.8''$  latitude and  $120^{\circ} 06' 16.18''$  to  $120^{\circ} 07' 2.86''$  longitude.

### **AREA 9 CENRO Alaminos, Pangasinan Employees**

The site is an open forestland with an area of 200.0 hectares situated at Barangay Sioasio, Municipality of Sual, Province of Pangasinan. It is geographically located between  $16^{\circ} 02' 16''$  to  $16^{\circ} 03' 12''$  latitude and  $120^{\circ} 03' 50''$  to  $120^{\circ} 05' 5.6''$  longitude.

Any subsequent rule or guideline that may be issued shall conform or give effect to this order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 55**  
**July 12, 2000**

**SUBJECT : Rules And Regulations Governing  
The Implementation Of The  
Revised Price Monitoring System  
(RPMS) For Forest Products**

Pursuant to Republic Act (R.A.) No. 7161 of 1991 or the Forest Charges Law”, R.A. No. 7581 known as the Price Act, Executive Order (E.O.) No. 192 and in order to generate reliable and updated market price data of selected forest products the following rules and regulations governing the implementation of the revised price monitoring system are hereby promulgated for the guidance and compliance of all concerned:

**SECTION 1. TITLE.**

This Administrative Order shall be Known as **the 'Revised Price Monitoring System (RPMS) for Forest Products'**.

**SEC. 2. POLICY AND OBJECTIVES.**

**2.1Basic Policy.** It is the policy of the State to study the economics of forestry and forest-based industries, which includes the demand, supply and price trend situation of the country's natural resources and the different forest products derived therefrom.

**2.2Objectives.** In order to attain the above policy, the following are the objectives of this Order.

2.2.1 To improve and develop the existing price monitoring system for the forest products in the country;

2.2.2 To establish active linkages and proper coordination among field offices of agencies involved in the

determination of actual FOB Market Price as provided under RA 7161;

- 2.2.3 To generate reliable and updated price data to be used as basis for the computation of forest charges of selected forest products under R.A. 7161;
- 2.2.4 To generate updated price statistics and trends to comply with the requirements of R.A. 7581;
- 2.2.5 To develop and maintain database on prices of forest products at different DENR office levels for policy development and planning purposes.

### **SEC. 3. DEFINITION OF TERMS**

For the purpose of this Order, the following terms shall mean as follows:

- 3.1 FOB Market Price (FMP)** - refers to the prevailing price of forest products covered by R.A. 7161 at the designated price monitoring areas (PMAs). This price includes all charges involved in getting the product actually sold at the PMAs.
- 3.2 Domestic Retail Price (DRP)** - refers to the prevailing market retail-selling price of forest products not covered by R.A. 7161 at the CENRO's predetermined regular monitoring outlets.
- 3.3 CIF Market Price** - refers to the prevailing market price of imported products, in this case forest products covered by R.A. 7161 at the designated price monitoring areas (PMAs). CIF, which stands for costs, insurance and freight, signify that the price covers not only the costs of the products but also expenses of freight and insurance to be paid by the seller.
- 3.4 Price Monitoring Area (PMA)** - refers to a predetermined growth center either a city or a municipality where buyers and sellers operate/transact in the open market a substantial volume

of forest products (logs and/or any of the non-timber products covered under R.A. 7161), where its prices are to be monitored/collected. FMP shall be monitored/collected in PMAs only.

**3.5 Reference Month** - the month of the actual FMP and/or DRP survey or monitoring,

**3.6 Processor-Buyer** - refers to any company/business entity/individual that purchases forest products, local or imported, and uses it as input for the manufacture of a finished and semi-finished forest product, e.g. sawmills, wood-based plants, furniture makers and other wood-based manufacture

**3.7 Producer-Seller** - refers to a licensee/permittee/tenurial instrument holder (e.g. TLA, IFMA, PFDA, PLTP, SPLTP, Special Permittee, Rattan Permittee/Licensee, Gatherer, Non-timber Permit Holder, etc.) who is directly producing/extracting and selling logs and/or any of the non-timber forest products covered under R.A. 7161.

**3.8 Revised Price Monitoring System (RPMS)** - refers to the improved system of monitoring/determining the market prices of forest products following the provisions of R.A. 7161, R.A. 7581 and E.O. 192. Such RPMS includes revised price survey forms, reporting mechanisms and identified actions to be undertaken by each DENR office.

#### **SEC. 4. THE REVISED PRICE MONITORING SYSTEM (RPMS) FORMS.**

The revised forms shall be part of this Order and shall be used as follows:

4.1 To capture **FOB market price (FMP)** of selected forest products concerned under R.A. 7161 at the designated Price Monitoring Areas (PMAs).

- 4.1.1 **FMP 1** for FOB market price of logs. (ANNEX A)
- 4.1.2 **FMP 2** for FOB market price of selected non-timber forest products. (ANNEX B)
- 4.2 To capture at the retail outlets the **domestic retail price (DRP)** of forest products concerned under R.A. 7581 or the Price Act (basic necessities and prime commodities) and all other marketed forest products except those already covered under Section 4. 1.
  - 4.2.1 **DRP 1** for retail price of rough lumbers. (ANNEX E)
  - 4.2.2 **DRP 2** for retail price of wood panel products. (ANNEX F)
  - 4.2.3 **DRP 3** for retail price of other non-timber forest products (not covered by R.A. 7161). (ANNEX G)
- 4.3 **A Summary Report** form for each of the survey forms mentioned in Sections 4.1 and 4.2 herein for consolidation and submission to the DENR Central Office (Annexes C, D, H, I, and J, respectively)

## **SEC. 5. PROCEDURES ON THE ACCOMPLISHMENT AND SUBMISSION OF THE DEFFERENT RPMS FORMS.**

Accomplishment of the RPMS forms shall be handled preferably by a **registered forester or any technical personnel** from the Community Environment and Natural Resources Office (CENRO), Provincial Environment and Natural Resources Office (PENRO) and Regional Office (RENTO). However, the detailed involvement and responsibilities of these offices shall differ from each other as defined under Sec. 6 of this Administrative Order.

### **5.1 For FMP forms 1 and 2 and its Summary Report forms.**

- 5.1.1 Only the **CENROs which have jurisdiction over the designated Price Monitoring Areas (PMAs) as indicated in Sec. 7 of this Administrative Order** shall accomplish FMP survey forms 1 and 2;
- 5.1.2 The accomplished FMP forms 1 and 2 shall be attested and endorsed by the concerned CENR Officer to its PENRO. The PENR Officer or his/her duly assigned personnel shall review the submitted price data and if found in order the PENR Officer concerned shall indorse the same (raw data) to the RENRO. The RED or his/her duly assigned personnel shall review the submitted survey forms and process the same accomplishing FMP Summary Report forms 1 and 2 for submission to the **Regional Committee on Forest Products Price Monitoring (RCFPPM)**.

The RED, pursuant to R.A. 7161, shall cause the creation of the RCFPPM that shall attest to the truthfulness, accuracy and correctness of the price data in the previously mentioned summary forms. This Committee shall be headed by the RED or his designated representative, and its members shall be composed of the representatives of the following regional offices/sectors: National Economic Development Authority (NEDA), Department of Trade and Industry (DTI), Bureau of Internal Revenue (BIR), the wood industry sector, the furniture industry sector and the consumer sector. The Committee head and its members shall affix their signatures on the summary forms to attest its contents. After which, the RED shall indorse the duly signed FMP Summary Report forms 1 and 2 to the **Director, Forest Management Bureau (FMB)** thru the **Chief, Forest Economics Division (FED)**. Meanwhile, all accomplished FMP survey forms (raw data) shall remain in the RENRO for safekeeping.

## **5.2 For DRP forms 1, 2 and 3 and its Summary Report forms.**

5.2.1 All CENROS, with or without PMAs shall accomplish DRP forms 1, 2, and 3. The same shall be consolidated using its respective DRP Summary Report forms. The concerned CENR Officer shall attest and endorse these DRP survey forms and summary report forms to its PENR Officer,

5.2.2 The PENRO shall review the submitted DRP survey forms and summary report forms. Moreover, it shall consolidate the DRP Summary Report forms 1, 2 and 3 of its CENROs to come up with the corresponding PENRO or Provincial DRP Summary Report forms 1, 2 and 3. These summary report forms shall be attested and endorsed by the concerned PENR Officer to the RED. The DRP survey forms (raw data) and summary report forms of the CENROs shall remain in the PENRO for safekeeping;

5.2.3 The RENRO shall review and consolidate the submitted summary report forms of the PENROs to come up with the RENRO or Regional summary reports. The concerned RED shall attest and endorse the RENRO summary reports to the Director, FMB through the Chief FED. The summary report forms of the PENROs shall remain in the RENRO for safekeeping.

## **SEC. 6. DENR UNITS AND THE RESPONSIBILITIES -** (Flowchart of RPMS is hereto attached as ANNEX K)

**6.1 At the CENRO level ---** The CENRO shall have the following duties and responsibilities-

### **6.1.1 To all CENROs -**

- a. To gather the monthly domestic retail price data of forest products from predetermined regular



monitoring retail outlets pursuant to R.A. 7581 and E.O. 192;

- b. To accomplish the Domestic Retail Price forms (DRP 1, 2 and 3) and its corresponding Summary Report forms (DRP SUMMARY REPORT 1, 2 and 3);
- c. To attest and endorse (CENR Officers) DRP 1, 2, and 3, and DRP SUMMARY REPORT 1, 2 and 3 to its respective PENROS, copy furnished the CENRO's Planning Unit, **on or before the 5<sup>th</sup> day of the month ensuing the reference month;**
- d. To develop and maintain database on prices of forest products within its areas of jurisdiction; and
- e. To coordinate with the PENRO counterparts concerning issues and problems that may arise in the implementation of this activity.

**6.1.2 To CENROs with designated Price Monitoring Areas or PMAs -**

- a. In addition to Section 6.1.1 of this Administrative Order, to gather the monthly FOB market price data of logs and other forest products in designated PMAs pursuant to R-A- 7161;
- b. To accomplish FOB Market Price forms (FMP 1 and 2);
- c. To attest and endorse (CENR Officers) FMP 1 and 2 to its respective PENROs, copy furnished the CENRO's Planning Unit, **on or before the 5th day of the month ensuing the reference month;**
- d. To develop and maintain database on prices of forest products within its areas of jurisdiction; and

- e. To coordinate with the PENRO counterparts concerning issues and problems that may arise in the implementation of this activity.

**6.2 At the PENRO level ---**The PENRO shall have the following functions.

- 6.2.1 To review the price data in the submitted FMP forms 1 and 2, and DRP (survey and summary report) forms 1, 2 and 3 by the CENROs;
- 6.2.2 To prepare the PENRO or Provincial DRP Summary Report forms 1, 2 and 3 based on the data submitted by the CENROs. (The submitted DRP (survey and summary report) forms 1, 2 and 3 shall be retained in the PENRO for safekeeping);
- 6.2.3 To attest and endorse (PENRO Officers) FMP forms 1 and 2, and the Provincial DRP Summary Report forms 1, 2 and 3 to the RENRO, copy furnished the PENRO's Planning Unit, on or before the 15th day of month ensuing the reference month;
- 6.2.4 To develop and maintain database on prices of forest products within its areas of jurisdiction; and
- 6.2.5 To coordinate with the CENRO and regional counterparts concerning issues and problems that may arise in the implementation of this activity.

**6.3 At the Regional Office ---** The Regional Office shall perform the following duties and responsibilities:

- 6.3.1 To verify, validate and check the authenticity of the price data, if deemed necessary, in the submitted FMP forms 1 and 2, and the Provincial DRP Summary Report forms 1, 2 and 3, and put on file the same forms for safekeeping;

- 6.3.2 To prepare the Regional FMP and DRP reports using, the prescribed summary report forms;
- 6.3.3 To attest and endorse (RED) the Regional FMP and DRP summary reports to the Director of FMB, thru the Chief of the FED **on or before the end of the month ensuing the reference month;**
- 6.3.4 To form and chair (RED) the Regional Committee on Forest Products Price Monitoring (RCFPPM), and insure that the accomplishment of the FMP forms are well coordinated with and properly signed by the members of the said committee (i.e. regional representatives from other concerned agencies/sectors mandated under R.A. 7161 as indicated under Sec. 5.1.2);
- 6.3.5 To request FMB's assistance in FMP survey/monitoring in case licensees/permittees reported that its Metro Manila Office controls the price data of the company;
- 6.3.6 To develop and maintain Regional database on prices of forest products; and
- 6.3.7 To coordinate with the PENRO and FMB-FED counterparts concerning issues and problems that may arise in the implementation of this activity.

**6.4 The Responsibilities of the FMB** - The FMB, specifically its Forest Economics Division (FED) shall act as the central repository of data. The Bureau shall have the following functions:

- 6.4.1 To undertake FMP survey/monitoring for any RENRO, which may request assistance in case licensees/permittees reported that its Metro Manil Office controls the price data of the company;

- 6.4.2 To process and disseminate the data received from the DENR field offices;
- 6.4.3 To conduct periodic validation of the price data submitted by the Regional Offices-
- 6.4.4 To initiate necessary improvement or revision of the existing, price monitoring system as the need arises;
- 6.4.5 To come up, circularize a Field Operation Manual for the detailed fill-out instructions; and
- 6.4.6 To familiarize and train the concerned Regional personnel on RPMS.

**SEC. 7. DESIGNATED PRICE MONITORING AREAS**

7.1 The following are the new designated price monitoring areas per region for logs and/or non-timber products covered under R.A. 7161:

<b>Region</b>	<b>PMAs</b>
CAR	Luna, Apayao Bangued, Abra Baguio City
NCR	Entire Metro Manila towns and cities
1	Dagupan City Urdaneta City San Fernando City Laoag City
2	Iligan, Isabela San Isidro, Isabela Nagtipunan, Quirino Aparri, Cagayan Sanchez Mira, Cagayan
3	Meycauayan, Bulacan Bocaue, Bulacan

	Angeles City Tarlac City Iba, Zambales
4	Ma. Aurora, Aurora Casiguran, Aurora Lucena City Real, Quezon Puerto Princesa
5	Daet, Camarines Norte Naga City Iriga City Legaspi City Sorsogon, Sorsogon Virac, Catanduanes Masbate, Masbate
6	Iloilo City Bacolod City Roxas City
7	Cebu City Mandaue City Tagbilaran City Dumaguete City
8	Catbalogan, Samar Tacloban City Borongan, Eastern Samar
9	Pagadian City Zamboanga City Dipolog City Sindangan, Zamboanga del Norte
10	Cagayan de Oro City Iligan City Gingoog City Talakag Bukidnon Manolo Fortich, Bukidnon Malaybalay, Bukidnon
11	Tagum City Digos, Davao del Sur

	Davao City Maco, Compostela Valley Baganga, Davao Oriental
12	Cotabato City Midsayap, Cotabato Kidapawan City Kalamansig, Sultan Kudarat Gen. Santos City Palimbang, Sultan Kudarat Lebak, Sultan Kudarat
13	Tandag, Surigao del Sur Bislig, Surigao del Sur Butuan City Cantilan, Surigao del Sur Talacogon, Agusan del Sur San Francisco, Agusan del Sur Surigao City

7.2 The Regional Executive Director concerned may designate new and additional price monitoring areas if the need arises. Provided, however, that the FMB Director is informed accordingly.

## **SEC. 8. OTHER INSTRUCTIONS.**

To effectively and efficiently implement this **Order**, the submission of the prescribed price data reports is hereby included as a Key Result Area (KRA) of the Regional Offices (from CENRO to RED).

The Director of FMB is hereby instructed to submit to the DENR Assistant Secretary for Planning and Policy Studies Office (ASEC, PPSO) an annual assessment of the REDs in terms of its timeliness in submission and quality of its price reports.

In addition, all REDs are also instructed to submit an annual assessment on its PENROs and CENROs on the above-

mentioned criteria on timeliness and quality of its price reports to the Director of FMB.

Further, the FMB Director is hereby instructed to come up with and circularize a detailed instructional manual within 30-days from the approval of this Administrative ORDER.

Finally, this Administrative **ORDER** does not change the survey forms being used for monitoring of forest products covered by R.A. 7581 or the Price Act which DENR field offices are submitting to the local Offices of the Department of Trade and Industry (DTI) and Local Price Coordinating Council (LPCC). The price data of forest products required under the Price Act can be extracted from the accomplished DRP forms 1, 2 and 3.

**SEC. 9. REPEALING CLAUSE.**

All order, circulars and instructions inconsistent herewith are hereby repealed or amended accordingly.

**SEC 10. EFFECTIVITY.**

This Order shall take effect immediately upon the acknowledgement by the UP Law Center and fifteen (15) days after its publication in two (2) newspapers of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published at:

MALAYA	August 09, 2000
MANILA STANDARD	August 09, 2000

**DENR Administrative Order  
No. 2000-56  
July 17, 2000**

**SUBJECT : Amending The Project Area  
Covered Under DENR  
Administrative Order No. 99-44,  
Dated October 19,1999.**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the "Guidelines for the Implementation of the DENR Usufruct Rights in Tree Farming within Forest Lands" certain portions of Marikina Watershed Reservation, Province of Rizal containing an aggregate area of 314.61 hectares, more or less, is hereby declared and set aside for the DENR Central Office Employees Usufruct Project Area described as follows, thus amending DAO 99-44:

**DENR CENTRAL OFFICE EMPLOYEE**

Open and denuded areas (Map Sheet No. 7272 III) containing a land area of 314.61 hectares situated in Sitios Kayrupa, Anipa and Inigan, Barangay San Rafael, Municipality of Rodriguez (formerly Montalban), Province of Rizal with geographic positions at latitude 14 42' 00 to 14 44' 00 West, longitude 121 11' 00' to 121 13' 00" North, Block-II, Certified Public Forest Land and more particularly described on the map which is located within proclaimed Marikina Watershed Reservation.

All other provisions of the DENR Administrative Order No. 99-44, Series of 1999 shall remain in force.



This order shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 57**  
**July 14, 2000**

**SUBJECT : Guidelines Governing The Implementation And Management Of Mangrove Subprojects Under The Forestry Sector Project**

Pursuant to Executive Order No. 263, adopting Community Based-Forest Management as the national strategy to ensure the sustainable development of the country's with implementing rules and regulations embodied in DAO 96-29, DENR Administrative Order No. 16, Series of 1993 which provides the guidelines on the implementation of Forestry Sector Project (FSP) and DAO 98-10 which provides the guidelines on the establishment and management of Community-Based Forest Management projects within mangrove areas, these guidelines for the implementation of mangrove forest rehabilitation and management subprojects under the Forestry Sector Project are hereby adopted.

**CHAPTER I**  
**TITLE, POLICY, OBJECTIVE S AND DEFINITION OF TERMS**

**SECTION 1. TITLE**

This DENR Administrative Order shall be known as the: "Guidelines Governing The Implementation Of Mangrove Forest Development And Management Subprojects Under The Forestry Sector Project."

**SECTION 2. BASIC POLICY**

It is the policy of the State to promote equitable access to natural resources and ensure the success of broad-base community participation in the development, management and protection of the country's mangrove forests. In particular. it is the policy of the

State to ensure the success of rehabilitating degraded mangrove areas and its sustainable development as well as the management and protection of all natural mangrove forests and associated ecosystems therein.

### **SECTION 3. OBJECTIVES**

The objectives of this Order are as follows:

- a. provide an orderly and clear procedure in the implementation of mangrove rehabilitation subprojects and its subsequent sustainable management;
- b. provide the standard costing of different comprehensive site development activities under the mangrove subprojects;
- c. ensure efficiency and success in the implementation of and management of mangrove subprojects; and
- d. enhance the mangrove communities effective and meaningful participation in the development, management and protection of the mangrove forests under FSP areas and promote their overall socio-economic well being.

### **SECTION 4. DEFINITION OF TERMS**

For purposes of this Order, the following terms are hereby defined:

- a. **Assisting Professional(s) (APs)** - person with specific expertise needed by the subproject, contracted by DENR to provide technical assistance, train SUSIMO and PO members, and provide other skills and knowledge requirement of the subproject. The acronym for this is AP.
- b. **Community or Mangrove Community** - group or groups of people residing within or adjacent to the FSP mangrove subproject site who are willing and committed to participate in the implementation of the subproject and long-term community-based forest management on the site;
- c. **Community Organizing by Administration** - the conduct of community organizing and community strengthening activities

by the DENR to ensure meaningful interaction and participation between and among mangrove resources stakeholders and ensure sustainability of subproject implementation.

- d. Community Resource Management Framework** - the document defining the terms and procedures for access, use and protection of natural resources within the CBFMA area, which shall, in all cases be consistent with the overall management strategy of the entire mangrove areas and formulated by the PO with the assistance of AO/SUSIMO, DENR, LGU and/or other concerned institutions.
- e. Community-Based Forest Management Agreement for mangrove areas** - a production-sharing agreement entered into by and between a community and the DENR to develop, utilize, manage and conserve a specific portion of mangrove forest consistent with the principles of sustainable development;
- f. Mangrove enrichment planting** - refers to the direct planting of propagules of *Rhizophora* spp. Or nursery-raise mangrove seedlings to sparsely vegetated or poorly stocked natural mangrove areas with the purpose of re-stocking and enriching the area;
- g. Mangrove Subproject** - a mangrove area already approved or still to be approved for financing out of the proceeds of the Forestry Sector Project loan from Japan Bank for International Cooperation (JBIC);
- h. Non - Government Organization (NGO)** - group of persons or organization, commonly referred to as Assisting Organization (AO) with various expertise contracted by the DENR to undertake the required activities of the Forestry Sector Project such as Survey, Mapping and Planning (SMP), Community Organizing (CO) and Monitoring and Evaluation (M & E);
- i. People's Organization (PO)** – a group of people living within or adjacent to DENR mangrove subprojects formed into an association, cooperative or any other appropriate form of organization to implement the component strategies of a particular subproject;

- j. **Standard Costs** - the basis for computing the mangrove subproject component's cost based on a standard set of activities and a minimum wage rate determined during the appraisal preparation and as set by the Regional Wage Boards;
- k. **Subproject Site Management Office (SUSIMO)** - office based at the subproject site composed of a group of DENR personnel tapped to ensure the proper implementation and management of the FSP subproject through direct supervision and assistance.

## **CHAPTER II SUBPROJECT IMPLEMENTATION**

### **SECTION 5. SUBPROJECT ORGANIZATION**

The Subproject shall be directly supervised and monitored by the SUSIMO under the supervision of the CENRO (Figure 1). The SUSIMO is the site-based subproject counterpart staff from the DENR to ensure efficient management of FSP subprojects and effective delivery of needed services. It shall be headed by a subproject management officer (SMO) and shall have four units under it, namely:

- a. **Community Organizing and Strengthening Unit (COSU)** which is tasked to conduct and/or continue community organizing activities and initiate and implement community organizing strengthening and organizational development activities throughout subproject implementation period;
- b. **Site Development and Management Unit (SDMU)** which is tasked to directly Supervise the CSD activities of the PO as well as assist them in implementing mangrove forest management activities;
- c. **Validation and Billing Unit (VBU)** which shall conduct validation of CSD accomplishments, and assist the PO in the preparation of billing requests and the overall financial management; and
- d. **Administrative Support Unit (ASU)** which shall provide overall administrative assistance, to SUSIMO such as

secretarial, clerical, office maintenance, procurement of supplies and materials and other functions necessary for the smooth operations of the SUSIMO.

## **SECTION 6. COMMUNITY ORGANIZING AND STRENGTHENING**

The CO under FSP is primarily aimed at mobilizing the communities and developing and/or strengthening their capabilities to implement subproject activities and become long-term resources managers using the community-based approach (Figure 2). The CO shall follow the following procedures and processes:

### **6.1 Selection and Contracting of Assisting Organization**

A competent non-government organization (NGO) or assisting organization (AO) shall be selected and contracted to implement community organizing. The existing selection or contracting guidelines to conduct the CO is provided for in **MC 97-01** otherwise known as **“Implementing Guidelines in the Conduct of Community Organizing under FSP.”**

There shall be a pre-qualification of NGOs to be contracted. Moreover, only those accredited by the DENR are allowed to participate. The pre-qualification criteria to be adopted are as follows:

- a. proven track record in community organizing/community development works in the Region;
- b. technical capability to implement community capacitation in technical, social, institutional and other aspects of subproject implementation;
- c. staff willing to go fulltime and immerse on the site; and
- d. must have not been blacklisted by DENR and/or any other government agencies, local and international funding institutions;

It is a common knowledge that very few NGOs/AOs have had adequate experience with the mangrove setting and its interface with other critical ecosystems, hence prospective AOs shall hire mangrove experts with proven track records and in mangrove development and in gender sensitive community organizing activities.

An NGO/AO shall only be awarded one CO contract for a mangrove subproject with DENR within the effectivity of its first contract. However, same NGO/AO can avail of another contract with DENR provided that it is for a different activity and subproject site. **Provided further, that the contractor be awarded only with one additional contract for other activity nationwide.**

## **6.2 Major CO Activities**

The AO shall undertake the following major activities;

- a. Validate the socio-economic, biophysical and landuse data about the subproject site water direct participation of community leaders and/or members;
- b. Mobilize the communities through consultations and effective information, education and communication campaign (IEC);
- c. Organize a people's organization (PO) to be duly registered with any one of the following government entities: namely; Securities and Exchange Commission (SEC), Department of Labor and Employment (DOLE), or Cooperative Development Authority (CDA); In case there is an existing organization within the community capable of implementing subproject strategies and found to be acceptable to the target community and the DENR, such organization shall be considered as representative of the community as it PO;
- d. Assist the PO in the preparation of three (3) year annual work and financial plans (AWFP) and other documents

- leading to CSD contracting; based on the appraisal report and validated subproject information;
- e. Capacitate the PO in the technical, environmental, financial, and socio-institutional aspects of planning and implementation of the comprehensive site development activities, organizational development and other aspects of subproject implementation;
  - f. Assists the PO in the formulation, development, presentation and approval of a long-term Community Resources Management Framework (CRMF);
  - g. Assists the PO in the preparation of documents and other requirements leading to the issuance of a long-term Community-Based Forest Management Agreement for Mangrove Subprojects within the 1<sup>st</sup> Quarter of the Second Year CO implementation;
  - h. Provide continuing technical assistance to the PO in the implementation of CSD and promotion of active linkages with other government agencies and private institutions;
  - g. Provide assistance in the institutionalization of a capital build-up (CBU) system within the PO including mechanisms for funding and managing its own livelihood projects.
  - i. Conduct documentation of the whole CO process; and,
  - j. Develop a phase-out plan in consultation with the PO for harmonious turnover of continuing CO activities to the DENR and the PO itself.

### **6.3 Duration, Review and Renewal of Service Contract**

#### **6.3.1 Duration**

The CO for Mangrove Subprojects shall have duration of **(2) years** with a probationary duration of six (6) months renewable for the remaining 1 and ½ years (Annex A). The Regional Executive Director (RED) shall approve the CO contract.



### **6.3.2 Automatic performance review**

The Region shall form a review committee composed of one member each from the Region, PENRO, CENRO, PO and SUSIMO to review AOs performance 15 days before the end of the first six months of AOs service contract period. Within this period, the committee shall evaluate the performance of the NGO/AO, submit report and recommendations to the RED to avoid delay in the implementation of the subproject. The major performance criteria to be considered are as follows:

- i. satisfactory compliance with the first 2 Quarters targets;
- ii. good working relationship with PO, LGUs, and other Subproject actors;
- iii. quality performance of the PO; and
- iv. strong linkages established for POs livelihood projects.

### **6.3.3 Renewal**

The AOs contract shall be renewed upon positive endorsement of the review committee. Otherwise, the CO contract may be terminated prematurely observing due process under the following conditions:

- i. very poor or unacceptable performance; and
- ii. commission of any violation/infracton, which is an eligible ground for cancellation as specified in the CO contracts and existing government rules and regulations.

In such cases, the DENR is tasked to continue the CO works through the **SUSIMO** until another AO or a new AP/s shall have been selected and contracted.

## **6.4 Community Organizing and Strengthening Activities (COSA) By Administration**

### **6.4.1 Requirements**

The DENR is authorized to conduct community organizing and strengthening activities under any of the following conditions:

- i. unavailability of competent NGOs after a pre-qualification and accreditation processes had been undertaken or competent NGO is not selected and contacted within a month after non-renewal or cancellation of contract; and
- ii. the Region has the capability to conduct community organizing and strengthening activities considering the requirements of the subproject site and this Order;

#### **6.4.2 Community Organizing and Strengthening Unit (COSU)**

The DENR through the COSU shall be responsible for the community organizing and strengthening activities under the direct supervision of the CENRO. A Team Leader who shall have the necessary expertise and competence to oversee the community organizing and strengthening activities shall head the COSU and be responsible for all the reports required by the Region and the DENR Central Office.

In the case where DENR takes over the CO activities from an NGO/AO, the SUSIMO shall undertake an assessment to determine the actual situation. Such assessment shall be the primary basis for the preparation of the CO catch-up plan in close coordination with the PO and other concerned stakeholders.

#### **6.4.3 Activities**

Among the major activities for COSA are as follows:

- i. assessment of the community CO needs and or POs stage of organizational development;
- ii. development of CO plan and implement CO activities as provided in this Order;

- iii. development of a catch-up plan after an assessment has undertaken by the SUSIMO, if necessary and institute necessary corrective measures to enhance the POs capability to implement the project;
- iv. continuous implementation of CO activities which the AO left;
- v. contract the services of assisting professionals (APs) to augment the SUSIMO force, if necessary.

## **SECTION 7. COMPREHENSIVE SITE DEVELOPMENT**

The PO shall be responsible for the implementation of the comprehensive site development of the Subproject area. The CSD must be based on the approved appraisal report subject to the validation to be conducted by the AO/SUSIMO, in close coordination with the PO. The following are the detailed activities in CSD implementation:

### **7.1 Community Resources Management Framework**

A community resource management framework (CRMF) which provides general resource management principles and directions, and commitment of the PO to sustainably, manage the subproject area shall govern the activities of the PO.

#### **7.1.1 Preparation of CRMF**

The PO shall prepare a long term CRMF for the whole subproject area with the assistance of the AO/SUSIMO for the duration of the tenure agreement. It shall includes among others:

- i. the community's and the POs vision, Mission and objectives;
- ii. summary of situation analysis (refer to approved appraisal report as validated by the PO);

- iii the guiding principles to be followed in plan preparation, an indicative community resource development and use plans;
- iv internal management arrangements including benefit sharing, external support needed; and
- v. internal monitoring and evaluation system to be adopted by the PO.

### **7.1.2 CENRO Affirmation**

The CENRO affirms the CRMF. A general CRMF affirmed by the CENRO shall be a requirement in the issuance of CBFMA.

### **7.1.3 Revision and Improvement of CRMF**

The CRMF shall be updated or modified accordingly as the PO gains capability to incorporate more activities and resources. Likewise, changes in local, regional and national policies and priorities may substantially impact on the framework. The PO may also experience changes in priorities and face emerging issues through time that necessitates revision of the CRMF.

## **7.2 CSD Plan**

### **7.2.1 CSD Plan Preparation**

The PO with the assistance of the AO/SUSIMO accordingly and the DENR shall prepare a CSD plan preparatory to CSD contracting. The CSD plan is basically a reiteration of the annual site development strategies with accompanying cost requirements provided in the appraisal report subject to modifications or revisions based on the results of validation conducted by the AO/SUSIMO. This contains the different subproject components and a minimum set of activities per component (refer to Figures 3 also Annex A). With the assistance of the AO/SUSIMO and the DENR, the PO must:

- i. fully understand the overall subproject concepts and development strategies provided in the approved appraisal report;
- ii. must be familiar with the basic CSD strategies and build-up on their previous understanding of mangrove processes and familiarity with the subproject site;
- iii. understand the impacts find benefits accompanying the implementation of subproject strategies.

### **7.2.2 Modification/Changes in Appraisal Report**

Changes or modification in the implementation of subproject strategies are allowed provided these are for the overall improvement of project implementation and approved by the Region. Among the charges allowed are as follows:

- i. changes in the proportion of land use and species as appropriately verified;
- ii. changes in the months of planting based on the actual availability of propagules and labor as affected by change in species;
- iii. changes in the labor wage rate based on actual prevailing rate in the area and/or based on rate set by the Regional Wage Board;
- iv. changes in the proportion of monthly and yearly development targets based on the capability of the PO provided that the total target for the whole subproject is met;
- v. transfer of the subproject component location within the same subproject site provided that this change does not constitute more than 20% of the total area;
- vi. changes in or addition of livelihood projects not provided in the appraisal report; and
- vii. reprogramming of budget within 10% of each subproject activity; e.g., nursery operations, plantation establishment, maintenance and protection, etc.

Subproject changes requiring approval from Central Office and concurrence of JBIC are as follows:

- i. transfer of site or subproject parcels from one location to another location within surveyed areas.
- ii. Expansion of the area with corresponding request for funding;

The cost ceilings for each subproject components and activities are provided in the standard costings in Annex A of this guideline. The minimum activities per hectare of mangrove CSD components are also provided in this annex. Such activities shall also be the basis for developing AWFP by the PO.

## **7.2 CSD contracting**

The CENRO shall endorse the CSD Plan for approval of the RED. The RED and the PO shall enter into a CSD contract following the pro-forma contract (Annex C). The RED is authorized to provide or incorporate supplemental provisions in the contract to address the peculiar/unique conditions of their respective regions.

The full CSD contract document shall be reproduced and a copy of which shall be finished within five (5) working days after approval to the following offices:

- a. Office of the ARED/CBFMO,
- b. Office of the Regional COA;
- c. Finance Division;
- d. PENRO;
- e. CENRO;
- f. People's Organization;
- g. Assisting Organization;
- h. SUSIMO; and
- i. NFDO

## **7.4 Preparation of Annual Work and Financial Plan**

The PO shall develop a detailed annual work and financial plan (AWFP) for the subproject site for three (3) years with the assistance of the AO/SUSIMO, Such plan shall be endorsed by the CENRO or PENRO as the case warrants and reviewed and approved by the Region. This plan may be revised yearly for adjustment to reflect changes in targets and budget, among others. The following shall be considered in the preparation of AWFP:

- a. detailed set of activities and targets by month;
- b. labor and material requirements by activity;
- c. sources of labor and materials;
- d. responsible group or sectors within the PO;
- e. cost requirements for the above items; and
- f. general plan of implementation, operations control and supervision, internal monitoring and evaluation activities, contingency measures,

## **7.5 CSD Implementation and Documentation**

The PO shall implement the CSD activities according to the approved CSD plan. It shall institute a systematic tracking, Recording and mapping of monthly accomplishments for facility in validation and processing of billings. In all phases CSD implementation, the PO shall be assisted by the SUSIMO.

## **SECTION 8. COMMUNITY MAPPING AND RESOURCE INVENTORY**

The PO with the assistance of the AO/SUSIMO share conduct the final survey and delineation of the subproject site. The resource inventory shall be conducted with technical assistance from the SUSIMO. The activities above shall be the basis for the improvement of subproject strategies, monitoring and evaluation of subproject accomplishments as well as formulation of the long term CRMF. The conduct of these activities ideally must precede

the preparation of the CRMF and must be participatory to involve the major stakeholders. Among the outputs required of this task are as follows:

- a. updated subproject and vicinity maps with strategic features such as location of the communities/households, wharves, important government offices, etc.;
- b. subproject land-use map and physical resources,
- c. river systems that drain into the subproject area with indicative volume of water discharge and history of flooding,
- d. listing and description of community resources and resource use patterns, and
- e. location and description of points /areas within subproject site with historical or cultural significance, spots of ecological importance such as nesting, resting or breeding sites of birds, turtles, and other endangered marine and terrestrial species of wildlife, spots with potentials for eco-tourism/ecological destinations or with future significance for research.

### **CHAPTER III TENURIAL ARRANGEMENTS**

#### **SECTION 9. ISSUANCE OF COMMUNITY-BASED FOREST MANAGEMENT AGREEMENT FOR MANGROVE SUBPROJECTS**

The AO/SUSIMO is required to fully assist the PO in the facilitation of CBFMA issuance to the PO.

##### **9.1 Requirements for CBFMA**

The AO/SUSIMO shall assist the PO in the fulfillment of the requirements for the issuance of CBFMA. The PO shall submit to the CENRO the following requirements:

- a. certificate of POs registration;
- b. list of officers or members of council of elders;
- c. list of members addresses, including, name of spouses;



- d. resolution from PO members authorizing CBFMA application (in case of indigenous communities, proof of consent of Council of Elders or equivalent body);
- e. validated land-use map;
- f. affirmed CRMF;
- g. operations map (1: 10,000); and
- h. land use map (1:20,000)

## **9.2 Processing of CBFMA Applications**

Upon submission by the PO of the documents and/or requirements for CBFMA, the CENRO checks and evaluate the same within 10 working days. The CENRO endorses the application to the PENRO. The PENRO will consult the PO within 10 working days upon receipt of application and if evaluated to be in order, the former approves the application and issues the CBFM agreement to the latter following the Revised/Updated Manual of Approval (DAO 2000-11). Figure 4 shows the process to follow in the issuance of the CBFMA.

It shall be the policy that issuance of the CBFMA shall be officially done in the subproject site. This will ensure integrity of the document and credibility of the partnership. The leaders or representatives of major stakeholders must be present in the official issuance of the tenure agreement.

## **9.3 Utilization of Mangrove Resources**

Cutting of mangrove timber species within tile subproject and adjacent mangrove sites is strictly prohibited pursuant to Republic Act 7161. However, harvesting and gathering of non-timber mangrove products, agroforest crops and fisheries products shall be allowed on a sustainable basis. A Resource Use Permit (RUP) shall be issued to the PO for such economic activities to include harvesting/extraction and development plan to ensure sustainability and integrity of the ecosystem. The communities shall adhere to the provisions of CBFMA and existing rules and

regulations pertaining to the development and management of mangroves and marine resources.

## **CHAPTER IV COSTING'S AND LIVELIHOOD POJECTS**

### **SECTION 10. STANDARD COSTING FOR MANGROVE COMPONENTS**

#### **10.1 Standard Costings**

The standard costings for the implementation of mangrove subprojects components for FSP under JBIC support are as follows:

<b>Activity/Component</b>	<b>Cost/ha (P)</b>
a. Community Organizing	1,800
b. Site Delineation	256
c. Afforestation/Reforestation through Direct planting of <i>Rhizophora spp.</i> (2 x 2 )	14,599
d. Afforestation/Reforestation w/ Nursery (2 x 2 )	22,980
e. Nipa Plantation ( 2 x 2 )	17,177
f. Enrichment Planting	5,371

Detailed costings for components e to f including the costs of infrastructure components are provided in the attached Tables 1 - 5 of Standard Costings for mangrove components (Annex A). The Regions are allowed to adjust the costings, by adopting prevailing minimum wage rate in the locality at the time of contract preparation.

#### **10.2 Contingency Costs**

A 10 percent contingency is provided in the appraisal report based on the total direct project costs. This ensures the financial viability and stability of the subproject considering unexpected increases in the cost of materials and other

circumstances considered as *force majeure* The following activities are eligible for the request of contingency fund release:

- a. production or purchase of additional propagules or seedlings,
- b. repair of subproject infrastructures damaged by storms or typhoons;
- c. full replanting of areas damaged by typhoons, unusual strong waves, or infestations out of control by the PO and DENR itself; and
- d. purchase of equipment necessary to further improve subproject implementation.

All requests for release of contingency funds must be fully justified by the PO and CENRO and endorsed by the PE-NRO to the RED for approval.

## **SECTION 11. LIVELIHOOD PROJECTS**

Livelihood projects identified suitable for each subproject site is listed in the subproject's appraisal reports. The POs are encouraged to implement these projects or any suitable livelihood projects they consider feasible with the use of their own or other internally generated funds intended for such purposes.

### **11.1 Source of Funds/Capital Build-Up**

Funds for livelihood projects shall come from the POs Capital Build-Up (CBU), other internally generated funds, from other third party sources which the PO may ask assistance for funding. With the assistance of DENR and the AO, the POs shall establish a system where capital build-up is ensured. They are also encouraged to link and seek financial assistance from available LGU sources, local funding institutions and banks and international agencies interested in funding such projects.

## **11.2 Validation of Feasibility Studies**

The PO shall validate the proposed livelihood projects in the appraisal report with the assistance of the AOs before implementation in view of current biophysical settings and market conditions in the subproject sites. The feasibility report can be used for submission to prospective funding agencies.

## **11.3 Creation of Enterprise Development Unit within the PO Organization**

The POs are encourage to treat the livelihood projects as sustainable enterprises, which must be managed professionally as POs businesses. As such, there shall be a direct unit in POs organization responsible in running these enterprises. The POs for these enterprises shall develop a separate financial management system, accounting and auditing operations for these enterprises.

## **11.4 Existing Livelihood Activities by the Community**

The AO/SUSIMO shall assist in the enhancement and strengthening of current community livelihood activities that are sustainable and found compatible with the overall subproject objectives and operations. The policy of building on what the communities have must be given priority over any other options.

## **11.5 Other Livelihood Options**

The POs are also encouraged to explore other available livelihood options or alternative livelihood schemes. Should they find other suitable livelihood projects or enterprise more profitable than the ones proposed, the POs must consider such projects and conduct detailed feasibility studies with the assistance of the AO and DENR. The assistance of appropriate institutions to ensure success must be encouraged. The AO/SUSIMO shall provide the necessary assistance in providing the network/linkage.

## **CHAPTER V SUBPROJECT MONITORING AND EVALUATION**

### **SECTION 12. SUBPROJECT MONITORING AND EVALUATION**

The NFDO is tasked to conduct national/project level monitoring and evaluation of all mangrove subprojects and formulate strategies for the improvement of subproject implementation.

The field level monitoring and evaluation of subproject implementation shall be the responsibility of the DENR Regional offices through the SUSIMO who shall monitor, evaluate and ensure timely and quality performance of all subproject activities by all subproject implementers as shown in **Figure 5**.

#### **12.1 Physical and Financial Targets**

Physical accomplishments and financial targets of both POs and AOs shall be monitored and evaluated regularly. The site coordinator as verified by the Validation and Billing Unit (VBU) of the COSU shall supply information for this. The Region and concerned DENR Field units shall use the standard formats being used by FSP. Lapses, backlogs and deviations in the performance of scheduled activities shall be noted, assessed and discussed with the POs and AOs concerned for which necessary corrective measures be agreed upon Problems/issues requiring approval from higher authority must be reported and submitted through channels.

#### **12.2 Independent Monitoring and Evaluation**

There shall be an independent monitoring and evaluation (M & E) of the subproject as provided for in the loan agreement (L/A). The primary objectives of this activity are as follows:

- a. validate the accomplishments of both AO and PO;

- b. evaluate the performance of all stakeholders involve in project implementation including the DENR;
- c. infuse fresh views and ideas towards improvement of subproject implementation at the subproject level; and
- d. recommend actions for the overall improvement of subproject implementation at the national level considering lessons learned in subproject site evaluated.

An independent NGO or qualified public or private organizations shall be contracted for this purpose. This shall follow the M & E guidelines provided for the JBIC funded FSP subprojects subject without precluding the formulation of a separate guideline specifically intended for mangrove subprojects.

### **12.3 Project Benefits Monitoring and Evaluation**

The DENR shall adopt improved methodologies for benefit monitoring and evaluation system (PBMES) to document and learn from the lessons of the mangrove subprojects.

Benchmark information shall be gathered by the Region to establish basis for monitoring subproject benefits and impacts. The PBMES system to be used for this purpose shall follow the existing and updated PBMES methodology for FSP subprojects.

### **12.4 Exit Meeting**

All subproject monitoring and evaluation teams including the validation and billing unit (VBU) teams with relevant stakeholders especially the POs shall hold an exit meeting or conference. The primary purpose of this activity is to discuss the preliminary findings or evaluation results of these teams. A representative of the stakeholder being evaluated shall sign the proceedings of such meeting. The proceeding shall contain the preliminary results of the evaluation and the issues and concerns addressed, discussed or agreed upon during such conference.

### **12.4.1 Management Information System**

There shall be a standard management and information system (MIS) established in all relevant DENR and Subproject units (NFDO, REGIONS, the PENROs, the CENROs, the AOs and the POs). The SUSIMO staff shall provide the necessary information for the operation of this system. The NFDO is tasked to develop this system using current systems used by DENR subject to improvement or modification.

All accomplishment reports and other relevant documents shall be submitted on the dates specified to the Regional Executive Director for evaluation, records and appropriate actions. A copy of each report shall also be submitted to NFDO, which shall keep records of all mangrove subproject documents relevant to the efficient dispensation of its functions. A timely submission schedule shall be developed by NFDO through the Region for compliance of all concerned field units in the implementation of the subproject.

### **12.6 Budget for Continuing Supervision and Assistance for the Management and Protection of the Subproject by the DENR**

The DENR Regional Office shall include in its request for yearly budget allocation funds for the continuing supervision, assistance, monitoring and evaluation of the mangrove subproject sites beyond the coverage of the loan agreement. The subproject is required to prepare phase-out plan six (6) months before subproject termination date. The plan shall incorporate sustainability activities, responsibilities of stakeholders and the necessary cost requirements, among others.

## **SECTION 23. CHANGES IN SUBPROJECT IMPLEMENTATION STRATEGIES**

The Regional Executive Director shall approve all changes in the plans necessary for the improvement of efficiency in subproject

implementation except for those requiring approval by higher DENR authorities as provided for in Section 7.2.2 of this Order.

## **CHAPTER VI MISCELLANEOUS PROVISIONS**

### **SECTION 14. TRANSITORY PROVISION**

The provisions of this Administrative Order shall apply to all Subprojects of the Forestry Sector Project under the financing of the JBIC. The regions may translate these provisions into specific tasks to be carried out in the field level. In cases where there are different or vague interpretations of any provisions in this Administrative Order, the party concerned shall seek clarification from the NFDO for referral to appropriate legal body for official interpretation.

### **SECTION 15. REPEALING CLAUSE**

All other administrative orders, memorandum circulars and memorandum orders whose provisions are inconsistent herewith are hereby repealed, modified or amended accordingly.

### **SECTION 16. EFFECTIVITY**

These guidelines shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary



**DENR Administrative Order  
No. 2000 - 60  
July 24, 2000**

**SUBJECT : Declaring And Setting Aside  
Certain Tracts Of Public Forest  
Land For The DENR Employees  
Forest Production Area In The  
Province Of Negros Occidental.**

Pursuant to Memorandum Circular No. 99-69, dated April 13, 1999, otherwise known as the guidelines for the implementation of the DENR Forest Production Project, certain parcel of forestland in the province of Negros Occidental, containing an aggregate area of eight hundred one thousand nine hundred forty four square meters (801,944 sq. m.), more or less, is hereby declared and set aside as additional DENR Employees Forest Production Project Area subject to private rights, if there be, and subject to further precise actual ground delineation survey, which portions are more particularly described as follows:

**OPEN AND DENUDED AREA CONTAINING A  
LAND AREA OF EIGHT HUNDRED ONE  
THOUSAND NINE HUNDRED FORTY FOUR  
SQUARE METERS (801,944 SQ. M.)  
SITUATED AT SPUR 11, BARANGAY BUNGA  
MUNICIPALITY OF DON SALVADOR  
BENEDICTO, PROVINCE OF NEGROS  
OCCIDENTAL, CORNER NO. 1 OF THE  
PROJECT AREA IS SPECIFICALLY  
LOCATED BETWEEN LATITUDE 10  
DEGREES 34 MINUTES 46.53 SECONDS AND  
LONGITUDE 127 DEGREES 17 MINUTES 21.07  
SECONDS.**

The Provincial Environment and Natural Resources Office (PENRO) in Negros Occidental shall administer and manage the area consistent with the objectives of the project and pertinent

applicable technical provisions of MC No. 99-09 (DEFPA), Department Administrative Order No. 96-24 (SIFMA) and Department Administrative Order No. 99-40.

This Order shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 63**  
**July 31, 2000**

**SUBJECT : New Rates of Forest Charges Pursuant to Republic Act No. 7161 (R.A.) 7161) And Based on the 1999 FOB Market Price of Forest Products.**

Pursuant to the provisions of Section 3, 4 and 5 of R.A. 7161 and based on 1999 FOB Market Price survey on timber and other forest products as submitted by the Regional Offices the following new rates of forest charges shall be collected by major geographical regions:

**SPECIES GROUP\* FOREST CHARGES (P)**

**1. TIMBER (per cubic meter)**

			LUZON	VISAYAS	MINDA-NAO
	a.	Philippine Mahogany Group, Manggasinoro Group, Manggachapui Group, Narig Group, Palosapis Group, Guijo Group;	1,400.00	1,400.00	1,425.00

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\* See Annex A for the list of species per species grouping

	b.	Yakal Group	1,500.00	1,500.00	1,530.00
	c.	Apitong Group	1,260.00	1,260.00	1,260.00
	d.	Solfwood Species except Igem	715.00	715.00	715.00
	e.	Igem	1,275.00	1,275.00	1,275.00
	f.	Nato	1,000.00	1,000.00	1,000.00
	g.	Furniture/ Construction Hardwood	950.00	950.00	950.00
	h.	Premium species, if allowed to be cut; and	3,000.00	3,000.00	3,000.00
	i.	Lesser-Used	700.00	700.00	700.00
1.		Pulpwood, chipwood and matchwood Species (per cubic meter)	95.00	95.00	95.00
2.		Firewood, branches and other recoverable wood wastes of timber (per cubic meter)	10.00	10.00	10.00
3.		Rattan- unsplit (per linear meter)			
	4.a	Palasan, Calape, and Kurakling			
	4.a.1	Over 2cm in diameter	1.40	1.40	1.40
	4.a.2	2cm or less in diameter	0.95	0.95	0.95

4.b	Sika and Arorong	0.10	0.10	0.10	
4.c	Tumalin, Limuran, Ditaan and other species of rattan				
	4.c.1	Over 2 cm in diameter	1.40	1.40	1.40
	4.c.2	2 cm or less in diameter	0.80	0.80	0.80
5.	Rattan-split (per kilogram)	5.50	5.50	5.50	
6.	Bamboo (per meter)				
6.a	Kawayan Tinik/ Kawayan Kiling	0.60	0.60	0.60	
6.b	Bayong	0.30	0.30	0.30	
6.c	Bohol/Bolo	0.20	0.20	0.20	
6.d	Other species of Erect Bamboos	0.15	0.15	0.15	
6.e	All Climbing Bamboos	0.10	0.10	0.10	
7.	Almaciga resin (per kilogram)	1.50	1.50	1.50	
8.	Other gums and resins (per kilogram)	0.90	0.90	0.90	
9.	Beeswax (per kilogram)	1.00	1.00	1.00	
10.	Gutta-percha (per kilogram)	1.50	1.50	1.50	

The reforestation deposit required of timber licensees and rattan permittees pursuant to DENR Administrative Order Nos. 1 and 4, Series of 1991 and 1989, respectively, shall remain to be imposed to ensure the sustainability of these resources.

The cutting and manifestation of all mangrove species is hereby prohibited pursuant to R.A. 7161.

Planted trees and other forest products harvested from Industrial Tree Plantation area and in private lands covered by existing land titles and by approved land applications are hereby reiterated to be exempted from the payment of forest charges. However, planted trees harvested in compliance with TLA's reforestation activities shall be subjected to 30% Government Share base on gross sales of the timber, computed at the farm gate price as determined by the Regional Office concerned. The Regional Executive Directors (REDs) concerned are hereby further instructed to regularly inform the Director, Forest Management Bureau (FMB) the average annual farm gate price of the different planted tree species within his/her area of jurisdiction.

This Order supersedes DENR Administrative Order No. 95-19 and shall take effect upon acknowledgement by the UP Law Center and fifteen (15) days from the date of publication in at least two (2) newspapers of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published:

Manila Times - September 2, 2000

Kabayan - September 2, 2000

Annex A omitted: original copy can be found in PSS & Records Section.

**DENR Administrative Order**  
**No. 2000 – 64**  
**July 31, 2000**

**SUBJECT : Regulation in the Cutting/Gathering And/Or Utilization Of Anahaw Palms.**

Pursuant to P.D. 705, as amended, and Executive Order No. 192 and in order to provide a sustained supply of anahaw products to the end-users, the following regulation for the cutting, gathering and/or utilization of anahaw palm is hereby promulgated for the information and guidance of all concerned:

**Section 1. Policy and Objective:** It is the policy of the government to encourage maximum utilization on a sustainable basis and wise-use of non-timber forest products, particularly anahaw palms.

**Section 2. Scope and Coverage:** This regulation shall apply only to anahaw poles and leaves found within forestlands and alienable and disposable public lands, and titled private lands. Provided that no cutting/gathering and/or utilization of anahaw palms shall be allowed in all protected areas covered under the NIPAS ACT. However, in cases of planted anahaw palms inside titled private lands a permit shall no longer be required.

The area to be granted shall not be more than 5,000 hectares in case of individual, and 30,000 hectares for cooperative.

**Section 3. Qualified Applicants:** The following persons may qualify to apply for and be granted a license to cut, gather and/or utilize anahaw poles and leaves.

3.1 A Filipino citizen of legal age; and

3.2 A cooperative duly registered with the Cooperative Development Authority (CDA);

The applicant who is a resident of the area where the anahaw palms applied for is located shall have the first priority in the issuance of the permit within forestlands and alienable and disposable public lands. However, in titled private lands, only the owner of such lands may qualify to apply for and be granted a permit.

CBFMA holders may cut, gather and/or utilize anahaw poles and leaves within their CBFMA area provided that it is covered by an affirmed Resource Use Permit (RUP).

**Section 4. Application Requirements:** The following requirements shall be submitted by the applicants:

4.1 Letter of application

4.2 If applicant is individual, a certification from the Barangay Chairman that he is a resident of the Barangay where the area applied for is located. In case, of cooperative, a Certificate of Registration and of good standing from CDA and a certification of the Mayor that the members of the cooperative are residents of the municipality;

4.3 Map showing the area applied for; and

4.4 Authenticated copy of land title

**Section 5. Initial Environment Examination:** The applicants are required to submit to the concerned DENR Office an Initial Environment Examination (IEE) which shall be the basis for the issuance of an ECC. However, if the area applied for is titled property of not more than five (5) hectares, ECC is no longer required.

**Section 6. Forest Products Inventory:** A inventory of anahaw palms shall be undertaken at 100% intensity within titled private land and at least 5% intensity within



forestland. The said inventory shall be in accordance with the following procedure:

- 6.1 The inventory shall be conducted by a Registered Forester;
- 6.2 Prepare a map of the subject area at appropriate scale where relevant information shall be indicated e.g. soil cover, river/stream, etc.,
- 6.3 The enumerator shall measure the diameter breast height (DBH) and height/length of the palm to the nearest centimeter and meter, respectively. Regeneration of anahaw palms shall also be tallied and the number of leaves per palm shall be recorded;
- 6.4 All the tallied anahaw palms shall be numbered consecutively with the FIRST and LAST palm be photographed;
- 6.5 The stand and stock table shall be prepared by diameter and height groupings; and
- 6.6 The inventory report must be subscribed and sworn to by all forest officers who conducted the same before a person authorized to administer oath. All documents required hereto shall be attached to the report ( e.g. original tally sheets, photographs, etc.).

The CENRO concerned shall validate the submitted inventory report and submit his findings and recommendations to the issuing authorities thru channel.

**Section 7. Annual Allowable Cut:** The annual allowable cut to be granted shall be determined as follows:

- 7.1 Poles: all anahaw poles with diameter breast height (dbh) of 11 centimeters and above shall be allowed to be cut within titled private land. The formula to be used in determining the annual allowable cut of anahaw poles within forestland shall be:

$$AAC = \frac{N \times A}{15}$$

where: AAC = annual allowable cut  
N = number of anahaw palms per hectare  
A = Area (hectares)  
15 yrs. = harvesting cycle

7.2 Leaves: A maximum of 2 leaves per stem per month may be granted to be cut and gathered. The annual allowable cut shall be determined by multiplying the total density of anahaw palms by 24 leaves.

**Section 8. Non-Timber Forest Product Permit (anahaw palms).** A Non-Timber Forest Product Permit (NTFPP) shall be issued for the cutting/gathering and/or utilization of anahaw poles and leaves.

**Section 9. Conditions of the Permit.** All permittees shall be required to plant two (2) palms for every palm cut. Non compliance thereof shall be a ground for suspension and/or non renewal for the permit.

**Section 10. Issuing Authority.** All NTFPP for anahaw poles and leaves shall be issued by the RED concerned.

**Section 11. Tenure.** The tenure of the permit shall be one (1) year renewable every year.

**Section 12. Transport Requirements.** The transport of anahaw poles or leaves shall be accompanied by the following:

- 12.1 Certificate of non-timber forest products origin (CNFPO);
- 12.2 Tally sheets;
- 12.3 Delivery receipts/Auxiliary Invoice; and
- 12.4 In case of planted anahaw palms gathered inside titled private lands, only a certificate of verification issued by

DENR local official at the CENRO level shall accompany the transport.

**Section 13. Penal Provisions.** Any anahaw poles or leaves covered by these regulation which are cut/gathered without permit from DENR and/or transported without the prescribed documents shall be considered illegal, and therefore, subject to confiscation in favor of the government and shall be disposed in accordance with laws, rules and regulations governing the matter, without prejudice to the filing of appropriate criminal charges against the owner/possessor.

DENR Officials found issuing defective Certificate of non-timber forest products origin and other transport documents required in this Order shall be subject to disciplinary administrative actions in accordance with Civil Service laws, rules and regulations.

**Section 14. Repealing Clause.** All orders, circulars and/or instructions inconsistent herewith are hereby repealed and/or modified accordingly.

**Section 15. Effectivity.** This Order shall take effect immediately upon acknowledgement of the U.P. Law Center and fifteen (15) days after publication in at least two (2) newspapers of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published:

Manila Times – September 02, 2000  
Kabayan - September 02, 2000

**DENR Administrative Order**  
**No. 2000- 65**  
**August 07, 2000**

**SUBJECT : Guidelines Governing The Creation Of Subproject Site Management Office And Its Institutionalization In The Forestry Sector Project Implementation.**

Pursuant to DAO 16, April 02, 1993 entitled " The Guidelines in the Implementation of the Forestry Sector Project", DAO 96-29, October 10, 1996 entitled " Rules and Regulations for the Implementation of Executive Order 263, otherwise known as the Community-Based Forest Management (CBFM) strategy and in order to further improve the implementation of the Forestry Sector Project at the subproject level, this Administrative Order is hereby promulgated.

**CHAPTER I**  
**TITLE, POLICY, OBJECTIVES, COVERAGE AND**  
**DEFINITION OF TERMS**

**Section 1. Title.** The title of this Administrative Order is "Guidelines Governing the Creation of Subproject Site Management Office (SUSIMO) and its Institutionalization in the Forestry Sector Project (FSP) Implementation”.

**Section 2. Policy.** It is the policy of the DENR to ensure the attainment and optimization of social, economic, biophysical and environmental benefits from all its programs and projects through effective subproject implementation and management for the Filipino people, in general, and the Peoples' Organizations in the subprojects, in particular.

**Section 3. Objectives.** This Administrative Order is generally aimed at providing the guidelines, systems and

procedures in the creation and operations of the SUSIMO and ensures the institutionalization of the processes and procedures of subproject implementation and management to the Peoples' Organizations.

Its specific objectives are:

- 3.1 To prescribe the implementation structure of the SUSIMO to become more responsive to subproject activities;
- 3.2 To guide the DENR -in the identification of the operational requirements of the SUSIMO needed to ensure effective subproject management by the Peoples' Organization;
- 3.3 To establish standard norm or behavior between and among the SUSIMO staff as models in developing better partnership with the POs for ensuring greater community participation in the overall project implementation; and
- 3.4 To provide directions to the SUSIMO how to ensure the institutionalization of the processes and procedures of subproject implementation and management to the Peoples' Organizations.

**Section 4. Coverage.** The Administrative Order covers the following subprojects:

- 4.1 All watershed subprojects of the Forestry Sector Project funded under the Japan Bank for International Cooperation (JBIC); and
- 4.2 All mangrove subprojects of the Forestry Sector Project funded under the Japan Bank for International Cooperation (JBIC).

**Section 5. Definition of Terms.** For the purpose of this Administrative Order, the following terms and phrases are defined:

- 5.1 Administrative Support** - refers to office management service assistance to the Subproject Management Officer (SMO) in executing office rules, controls, procedures and systems necessary to manage the activities, affairs and engagements of the SUSIMO.
- 5.2 Assisting Professional (AP)**-- person with specific expertise needed by the subproject, contracted by DENR to provide technical assistance, train SUSIMO and PO members, and provide other skills and knowledge requirements of the subproject.
- 5.3 Community Organizing and Strengthening Activities (COSA)** refers to the processes of binding communities or people into all organization and continuously capacitating them to become knowledgeable and skillful in managing their resources thereby transforming them into self-sufficient and self-reliant communities through the assistance exclusively or in combination thereof through partnership by NGOs, APs or the DENR.
- 5.4 Communities** - refers to the PO members and their immediate dependents who actively participated in the implementation of the site development activities.
- 5.5 Comprehensive Site Development (CSD)** - refers to a set of land-based developmental activities designed to rehabilitate and reforest degraded portions of watersheds, mangroves and other land areas defined within a subproject. Specific activities include survey of land uses, nursery operations, reforestation, agroforestation, enrichment planting, assisted natural regeneration, rattan plantation establishment, bamboo stream bank stabilization, lookout tower, path/trail construction, water system installation, mangrove and/or nipa plantation establishment and structural and vegetative soil conservation measures.

- 5.6 **Forestry Sector Project (FSP)**- a Foreign-assisted project designed to rehabilitate degraded watersheds and mangroves through financing from the Japan Bank for International Cooperation (JBIC) and being implemented by the DENR.
- 5.7 **Financial Management** - involves formulation of policies on the use and allocation of funds, budgeting of funds, bookkeeping, preparation of financial statements, preparation of billing, payments of accountabilities and other activities related to the use of funds for the subprojects.
- 5.8 **Forest Resources Management** - refers to the application of integrated and sustainable development, regulation, production and conservation strategies for each of the different forest resources in a subproject site.
- 5.9 **Forest Resources** - include the soil and all elements found on it, above and below the ground in an area classified as forestland.
- 5.10 **Watershed-Based Subprojects** - refer to subprojects of the Forestry Sector Project located in watersheds financed under the Japan Bank for International Cooperation (JBIC).
- 5.11 **Mangrove-Based Subprojects** - refer to subprojects of the Forestry Sector Project located in mangrove areas financed under the JBIC.
- 5.12 **Technical Assistance** -- provision of assistance by a TA to DENR and/or to PO on how to carryout the different phases of the subproject to facilitate smooth subproject implementation and management to attain its objectives within a reasonable time frame.
- 5.13 **Organizational Management** - refers to the process of administration of an organization of people bound together to achieve a common objective through application of

procedures and systems using human, physical, financial, information and policy resources.

- 5.14 Subproject Site Management Office (SUSIMO)** - refers to an office of the DENR that is established within the subproject and under the direct supervision of the CENR Office whose main function and responsibility is to manage and supervise subproject implementation.
- 5.15 People's Organization (PO)** - A group of people, which maybe an association, cooperative, federation, or other legal entity, duly registered and established by the Community to undertake collective action to address community concerns and need and mutually share the benefits from the endeavor.
- 5.16 Soil Conservation** - refers to land-based management practices for minimizing, if not totally eliminating, soil erosion and movements from higher to lower slopes to maintain fertility and productivity of the land. Soil conservation techniques may be in the form of vegetative, structural and combination of vegetative and structural approaches.
- 5.17 Supervision** - refers to a more regular (day-to-day) overseeing by assigned personnel on implementers of subproject activities to ensure proper execution of processes and to achieve desired quality and quantity of subproject outputs

## **CHAPTER II ORGANIZATIONAL STRUCTURE, ADMINISTRATION, FUNCTIONS AND RESPONSIBILITIES OF THE SUSIMO**

### **Section 6. Organizational Structure of the SUSIMO.**

The organizational structure of tile SUSIMO is composed of the following four (4) units, namely:

#### **6.1 Community Organizing and Strengthening Unit (COSU)**



- 6.2 Site Development and Management Unit (SDMU)
- 6.3 Validation and Billing Unit (VBU)
- 6.4 Administrative Support Unit (ASU)

The organizational structure of the SUSIMO is presented in **Annex A**.

**Section 7. Administrative Supervision of the SUSIMO.** The DENR Office that has direct administrative supervision over the SUSIMO is the Community Environment and Natural Resources Office (CENRO).

**Section 8. Head of the SUSIMO and its Units.** The head of the SUSIMO shall be known as the Subproject Management Officer (SMO). The head of each of the different units shall be known as the Unit Head. The SMO shall report directly to the CENR Officer. The Unit Heads shall report directly to the SMO.

**Section 9. Functions and Responsibilities of the SUSIMO.** The functions and responsibilities of this office are the following:

- 9.1 Ensure effective implementation and management of the subproject by the PO;
- 9.2 Coordinate, supervise and monitor subproject activities implemented by the PO;
- 9.3 Provide technical assistance to the PO on the following areas/subjects:
  - 9.3.1 Forestry Sector Project Processes and Policies;
  - 9.3.2 Concepts and Principles of Community-Based Forest Resources Management;
  - 9.3.3 Comprehensive site development requirements of the subproject;
  - 9.3.4 Organizational Management;

- 9.3.5 Financial Management;
- 9.3.6 Sustainable Forest Resources Management;
- 9.3.7 Agroforestry, upland farming practices;
- 9.3.8 Coastal Resources Management and Mangrove Development and Management; and
- 9.3.9 Other concerns that will enable the POs to enhance their capability in managing the subproject.

9.4 Assist the community or PO in the following:

- 9.4.1 maximizing yields and benefits from forestry, agronomic crops, marine and other resources to ensure attainment of the financial returns of the subprojects;
- 9.4.2 setting up the record system of the PO plantation records; and
- 9.4.3 financial records of the PO.

9.5 Validate PO accomplishments and prepare validation and billing reports,

9.6 Manage the efficient utilization of the Maintenance and Other Operating Expenses (MOOE) fund of the SUSIMO;

9.7 Conduct quarterly physical and financial audit of the subproject fund being used by the PO and AO by reviewing their book of accounts and accomplishment records without necessarily requiring them to submit official receipts for evaluation;

9.8 Document Subproject's processes, accomplishments, effects/impacts and lessons-learned;

9.9 Conduct basic and applied research studies supportive to the establishment and sustainable management of watershed and mangrove plantations;

9.10 Prepare and submit monthly subproject accomplishment reports to the RED and the NFDO,

9.11 Prepare and submit monthly financial reports to the RED and the NFDO;

9.12 Perform other functions necessary to improve overall SUSIMO management and subproject assistance that may be assigned by the CENRO, RED and./or Central Office, through the NFDO, to ensure sustainability of the subproject

**Section 10. Functions and Responsibilities of the SUSIMO Units.** The functions and responsibilities of the different units of the SUSIMO are:

**10.1 Community Organizing and Strengthening Unit (COSU)**

10.1.1 Assist the community or PO and other SUSIMO Units in the conduct of the following.

10.1.1.1 assessment of their training needs as well as in finding ways on how to respond to such training needs through capability development strategies;

10.1.1.2 establish linkages and networks with private and other government organizations that can provide assistance and support to ensure sustainability of their organization and their communities especially along livelihood concern;

10.1.1.3 resolving conflicts among PO members and communities relative to the implementation of the project;

10.1.1.4 providing technical assistance to the community or PO on community organizing and strengthening whenever necessary;

- 10.1.1.5 validating accomplishments of the Community or PO;
  - 10.1.1.6 preparation of Community Resource Management Framework (CRMF), Annual Work and Financial Plan (AWFP), Resource Utilization Plan (RUP) and other required documents for the issuance of a CBFMA to the PO;
  - 10.1.1.7 coordination and implementation of on-the-job training to be undertaken by the SDMU and the VBU;
  - 10.1.1.8 setting up record system of the PO for their plantation records; and
  - 10.1.1.9 setting up financial records of the PO.
- 10.1.2 In coordination with the SMO, AP and other units of the SUSIMO, AO and PO, formulate on-the-job training designs, identify and invite resource persons, source training funds and implement same to develop and improve the needed skills of the PO or community.
- 10.1.3 Lead and coordinate with the community or PO and other concerned SUSIMO units in the conduct of hands-on-training on community organizing, organizational management, livelihood development and implementation and CBFM and its requirements.
- 10.1.4 Conduct periodic IEC activities and meetings with the PO or community to assess progress of work and other developments and to plan activities related to community strengthening.

10.1.5 Actively participate in any inter unit activities that may be assigned by the SMO.

10.1.6 Perform other functions relative to community organizing and strengthening that may be assigned by the SMO.

## **10.2 Site Development and Management Unit (SDMU)**

The functions and responsibilities of this unit are:

10.2.1 Orient and guide the community or PO on the following:

10.2.1.1 development requirements of the CBFM area based on approved comprehensive site development plan or appraisal report.

10.2.1.2 application of guidelines and manuals on CSD, forest management, agroforestry and farm management coastal resources management and mangrove development and management.

10.2.2 Assist and supervise the community or PO in the conduct of the following activities:

10.2.2.1 implementation of site development and forest management activities;

10.2.2.2 preparation of CRMF, RUP, AWWP, Quarterly Task Plans (QTP) and CBFMA;

10.2.2.3 identification of areas on the ground scheduled for development and allocation of same by PO members by barangay/sitio;

- 10.2.2.4 preparation and implementation of plans for plantation protection and maintenance;
  - 10.2.2.5 resolution of land and relevant conflicts (that may affect the implementation of the subprojects) among members of the community or PO in coordination with the COSU;
  - 10.2.2.6 documentation of the subproject particularly in the recording of plantation growth performance; and
  - 10.2.2.7 forest plantation development and management as well as in other aspects of the CBFM, agroforestry and farm management, soil conservation, coastal resources management and mangrove development and management product harvesting, processing and marketing.
- 10.2.3 In coordination with the COSU, lead in the formulation and implementation of on-the-job training on the following required aspects:
- 10.2.3.1 technical aspects of CSD and forest management including farm management practices, coastal resources management and mangrove development and management by the community or PO.
  - 10.2.3.2 yield and benefit maximization and how to implement skills learned and attain optimization of yields and financial benefit.
- 10.2.4 Ensure the quality of work of the PO on CSD and forest management by requiring the PO to strictly observe desired quality of output;

- 10.2.5 Coordinate with the other units of the SUSIMO and other government and private agencies on the following:
  - 10.2.5.1 the VBU in the validation of PO and AO accomplishments;
  - 10.2.5.2 the COSU in training management and coordination;
  - 10.2.5.3 other government and private agencies which can provide assistance or support to the CSD and forest management and other aspects of the subprojects;
  - 10.2.5.4 the VBU and COSU in the conduct of monthly meetings with the PO and AO; and
  - 10.2.5.5 the COSU in the technical aspects of livelihood development and infrastructure development.
- 10.2.6 Document CSD accomplishments, progress, impacts/effects and lessons-learned and submit monthly CSD progress and expenditure reports to the SMO;
- 10.2.7 Conduct basic and applied research studies with interested PO members in their farms that will support the establishment and management of plantations to ensure desired quality;
- 10.2.8 Actively participate in any inter unit activities that may be assigned by the SMO; and
- 10.2.9 Perform other functions that may be assigned by the SMO.

### 10.3 Validation and Billing Unit (VBU)

The functions and responsibilities of this unit are:

- 10.3.1 Lead in the training of the community or PO in financial management and in the preparation of billing requirements;
- 10.3.2 In coordination with the SUSIMO units and other DENR offices, perform the following:
  - 10.3.1.1 validate PO and AO accomplishments;
  - 10.3.1.2 prepare validation report and assist the PO in preparing billing reports;
  - 10.3.1.3 quarterly physical and financial audit by reviewing the book of accounts of the PO and AO;
  - 10.3.1.4 assist the PO in preparation and submission of billing request to the SMO and follow up same at the CENRO, PENRO and regional level to ensure timely payment to the PO and/or AO
- 10.3.2 Monitor subproject fund status and utilization and prepare financial analysis for the SMO;
- 10.3.3 Actively participate in any inter-unit activities that may be assigned by the SMO; and
- 10.3.4 Perform other functions that may be assigned by the SMO.



## 10.4 **Administrative Support Unit (ASU)**

This unit shall perform the following functions and responsibilities:

- 10.4.1 Assist the SMO in the administration of the SUSIMO office;
- 10.4.2 Perform clerical activities as well as secretariat services to the SUSIMO;
- 10.4.3 Maintain and manage the SUSIMO office, equipment and other facilities, records and resources;
- 10.4.4 Procure supplies and materials for the SUSIMO;
- 10.4.5 Monitor use of the SUSIMO funds;
- 10.4.6 Prepare disbursement documents for the SUSIMO funds as required;
- 10.4.7 Update, record and manage subproject files, documents and relevant instructions, administrative orders, memoranda, memorandum circulars, rules, regulations and policies;
- 10.4.8 Actively participate in any inter unit activities that may be assigned by the SMO; and
- 10.4.9 Perform other functions that may be assigned by the SMO.

**Section 11. Minimum Qualifications of the SUSIMO Personnel.** The minimum qualifications of the personnel of the SUSIMO are:

- 11.1 **Subproject Management Officer (SMO)**- BS Forestry or BS Community Development or BS Sociology or BS Social

Work or its equivalent with at least 3 years experience in any people-oriented forestry development project. For mangrove subprojects, candidates should have at least 3 years experience in mangrove development.

- 11.2 **Community Organizing and Strengthening Staff** - BS Forestry or BS Sociology or BS Community Development or any relevant BS degree with experience in community organizing, livelihood development and people-oriented forestry development project with at least 1 year experience in any of the above fields.
- 11.3 **Site Development and Management Staff** - BS Forestry with at least 1 year experience in any of the following: watershed management, soil conservation, nursery operations, forest and agroforest plantation establishment and management. For mangrove sites, with at least 1 year experience in mangrove development or coastal resource management.
- 11.4 **Validation and Billing Staff** - BS Forestry with at least 1 year experience as SC or CIC or in CSD and/or CO validation work or in M & E of CSD activities. Familiar with sampling and inventory of nursery seedlings, planted seedlings, perimeter survey and grading of planted seedlings.
- 11.5 **ASU Head** - preferably with at least 2-year experience as Administrative Assistant and familiar with office procedures and management.
- 11.6 **Technical Clerk** - graduate of a two-year certificate in forestry or secretarial work or any field with at least 1 year experience in clerical work.
- 11.7 **Driver** - professional license holder with at least 1 year experience in driving 4-wheel vehicle.

**Section 12. Criteria for the Selection of SUSIMO Personnel.** In addition to the minimum qualification requirements defined in **Section 11** hereof the candidates for personnel/staff of the SUSIMO shall be evaluated based on the following criteria:

- 12.1 Good moral character, no pending case(s) in any courts or administrative bodies;
- 12.2 For the SMO and the Unit Heads, lie/she should have proven managerial capability, articulate especially in the local dialect, can easily establish good rapport and can work effectively in an adverse work environment;
- 12.3 For the Unit members, can easily establish good relations among themselves and with the PO members;
- 12.4 Permanent, contractual or casual employee of the DENR;
- 12.5 Must be physically, mentally and clinically fit to conduct site visit and/or long term field work;
- 12.6 At least with satisfactory performance in previous assignment or position: and
- 12.7 Strictly not related by, consanguinity or affinity, to any of tile selecting, approving/appointing officers of the DENR.

**Section 13. Search, Evaluation and Selection Process of SUSIMO Personnel.** All prospective candidates to the different positions in the SUSIMO shall be searched, evaluated and selected following the standard procedures for designating personnel and contractual in DENR Regional Office. Priorities shall be given to existing personnel of the NFDO at the Central Office and Regional Office, Site Coordinators and CIC members at the CENRO and PENRO who are qualified.

**CHAPTER III**  
**DESIGNATION AND PERIOD OF ASSIGNMENT**  
**OF SUSIMO PERSONNEL**

**Section 14. Designation of SUSIMO Personnel.** Ten (10) days, upon receipt of this order, all regions implementing JBIC-funded subprojects shall submit to the NFDO, Central Office nominees for the personnel requirements of the SUSIMO whose names and functions to be indicated in a Special Order to be approved by the DENR Secretary. The required number for every subproject is shown in **Annex B**.

**Section 15. Period of Assignment.** The personnel of the SUSIMO shall be assigned on a **Full-Time Special Detail** in the subproject co-terminus with the funding of the subproject. They shall be assigned full-time in the subproject without any other functions from their original or mother units aside from those defined in this administrative order. Upon termination of the subproject, the personnel shall report back to their original work assignments or mother units.

**CHAPTER IV**  
**CONTRACTING OF ASSISTING PROFESSIONALS**

**Section 16. Technical Assistance.** Provision of technical assistance to the PO shall be the responsibility of the SUSIMO. In case the SUSIMO needs additional expertise, the DENR Central Office shall contract the services of the APs. The field of expertise that may be availed of include, but not limited to, the following:

- community organizing and strengthening
- organizational management
- financial management
- livelihood development and implementation
- plantation establishment and management
- watershed conservation and soil erosion control

- land-use management
- other aspects of community-based forest management that may be identified later on.

The duration of the AP's contract shall depend on the needs of the subproject. Specific Terms Of Reference (TOR) for each required expertise shall be formulated by the NFDO in coordination with the Region and the SUSIMO. The level of effort or man-month for each required expertise depends on the nature of activities to be undertaken and the extent of beneficiaries requiring technical assistance.

**Section 17. Availability, Publication and Posting of APs' Positions.** All positions for APs shall be posted in the CENRO, PENRO, Region and Central Office Vacancy Bulletin boards. No AP positions shall be filled up without following this procedure to insure transparency and wide selection of applicants.

**Section 18. Where to Apply.** All prospective APs shall file their applications in the Regional Office addressed to the RED, attention the ARED for Operations or the FSP Focal Person. The RED shall forward the AP's application together with their credentials to the NFDO for evaluation and short listing.

**Section 19. Selection and Contracting of APs.** The NFDO shall evaluate and short lists the applications and selects the best candidate for an AP position. The best candidate for a specific subproject shall be selected from the short list. The DENR Central Office shall contract the qualified AP.

**Section 20. Functions and Responsibilities of the Assisting Professionals.** The functions and responsibilities of the Assisting Professional depend on the needs of the subproject. It is expected, however, that the APs shall:

20.1 Guide the SUSIMO in insuring an effective and efficient implementation of the subproject components by the PO;

- 20.2 Prepare manuals on required subjects based on his TOR;
- 20.3 Orient, train and provide direction to any relevant unit of the SUSIMO and the PO on any relevant concerns within his/her line of expertise;
- 20.4 Prepare plans, systems, methods and procedures designed to improve certain aspects of subproject implementation improvement:
- 20.5 Coordinate with the other relevant units of the SUSIMO in matters pertaining to any relevant SUSIMO operations;
- 20.6 Prepare and submit monthly accomplishment report to the SMO, the RED and the NFDO;
- 20.7 Perform other functions and responsibilities that may be assigned by the SMO;

## **CHAPTER V**

### **LOCATION OF THE OFFICE OF THE SUSIMO AND FUNDING FOR ITS CONSTRUCTION**

**Section 21. Place of Assignment.** The place of assignment of the SUSIMO shall be in the office currently allocated for the Site Coordinators and CIC members in the PO Subproject Office. Housing the SUSIMO in the PO Subproject Office will bring closer professional relationships between and among its staff and the AO and PO.

**Section 22. Additional Office Space.** If the office space in the PO Subproject Office is not enough for the SUSIMO, an annex office with sufficient space for other SUSIMO functions and activities may be constructed. A simple sketch design and a construction plan shall be prepared showing which part of the PO subproject office the SUSIMO will be annexed, the floor plan bill

of materials and total construction cost. These documents shall be submitted to the NFDO for funding approval.

**Section 23. Funding and Maximum Amount for Office Construction.** The fund to be used in the construction of the SUSIMO office shall come from the DENR. The maximum amount of PHP200, 000.00 shall be allocated for each subproject to be used in the construction of the said office.

After ten (10) working days upon deployment of the personnel of the SUSIMO in the Subproject site, the SUSIMO shall submit a letter to the NFDO, favorably endorsed by the CENRO, PENRO and RED requesting for fund to be used in the construction of the office. The required documents that should be attached to the letter are:

- Sketch design of the SUSIMO annex office (drawn to scale)
- Construction plan (Gantt Chart)
- Bill of Materials (Matrix showing type, quantity, specification, unit cost and total cost, and place of procurement)
- Cost estimate for both labor and materials.

**Section 24. Construction of the SUSIMO Office.** PO members who are knowledgeable in building construction shall have the priority to construct the Office of the SUSIMO. If the PO is not interested, non-PO members may be hired by the SUSIMO. The SMO shall designate the Head of the ASU to supervise the construction of the SUSIMO Office. The construction of the office shall strictly follow the approved design and schedule.

**Section 25. Payment Scheme of Office Construction Workers.** All the construction workers shall be paid according to an agreed payment scheme between the contractor and the SUSIMO as stipulated in their contract.

**CHAPTER VI**  
**EFFECTIVE WORK TIME, VALUES AND**  
**ATTITUDES OF THE PERSONNEL OF THE SUSIMO**

**Section 26. Effective Work Time.** The SUSIMO work period in the subproject is 30-31 days a month or 12 months a year on a work shift basis. All the personnel shall work for 8 hours a day or 20 days a month. To maintain continuous presence of the SUSIMO in the subproject site and to sustain subproject implementation assistance, the SMO shall draw a work schedule that maintains presence of its staff in the subproject. Such schedule of work shall have the following features:

- 26.1 work shift of personnel working during ordinary days each completing 5 days work a week.
- 26.2 work shift of personnel working during some of the ordinary days and some of the Saturdays, Sundays and Holidays each completing 5 days work a week.
- 20.3 work shift of personnel working during summer seasons extended up to 12 midnight a day each personnel working 8 hours a day for forest fires monitoring and control.

The work schedule shall be consistent with existing Civil Service Laws, Rules and regulations on the matter.

**Section 27. Work Values.** All the personnel of the SUSIMO are required to strictly adhere to Republic Act 6713 otherwise known as the Rules of Conduct and Ethical Standards for Public Officials and Employees. Likewise they must abide by the approved norms and standards of work as defined in the Civil Service Law and Rules, work ethics prescribed by the DENR and professional ethics prescribed by the Professional Regulation Commission.

**Section 28. Prohibited and Undesirable Attitudes and Practices.** The following prohibited and undesirable attitudes and practices in addition to those detailed in the Civil Service Law and Rules shall be strictly avoided by personnel of the SUSIMO as



well as the PO or AO which shall be used as grounds for disciplinary action:

- 29.1 Connivance with other members of the PO or other subproject implementers for purposes of influencing financial management decisions in their favor and interest;
- 29.2 Sowing conflicts among the members of the subproject implementers at the detriment of the subproject;
- 28.3 Supply of material inputs to the subproject implementers for financial gain;
- 28.4 Dishonesty;
- 28.5 Oppression;
- 28.6 Neglect of duty;
- 28.7 Misconduct;
- 28.8 Disgraceful and immoral conduct,
- 28.9 Discourtesy in the course of official duties;
- 28.10 Inefficiency and incompetence in the performance of official duties;
- 28.11 Receiving for personal use of a fee, gift or other valuable thing in the course of official duties or in connection therewith when such fee, gift or valuable thing is given by any person in the hope or expectation of receiving a favor or better treatment than that accorded other persons, or committing acts punishable under the anti-graft laws;
- 28.12 Conviction of a crime involving moral turpitude;
- 28.13 Improper or unauthorized solicitation of contributions from subordinate employees and by teachers or school officials from school children.
- 28.14 Violation of existing civil service law and rules, or reasonable office regulations;
- 28.15 Falsification of official document;
- 28.16 Frequent unauthorized absences or tardiness in reporting for duty, loafing or frequent unauthorized absences from duty during regular office hours,
- 28.17 habitual drunkenness;
- 28.18 Gambling prohibited by law;
- 28.19 Refusal to perform official duty to render or render overtime service;

- 28.20 Disgraceful, immoral or dishonest conduct prior to entering the service;
- 28.21 Physical or mental incapacity or disability due to immoral or vicious habits;
- 28.22 Borrowing money by superior officers from subordinates or lending by subordinates to superior officers;
- 28.23 Lending money at usurious rates of interest;
- 28.24 Willful failure to pay, just debts or willful failure to pay taxes due to the government;
- 28.25 Contracting loans of money or other property from persons with whom the office of the employee concerned has business relations ;
- 28.26 Pursuit of private business, vocation or profession without the permission required by the Civil Service Rules and Regulations:
- 28.27 Insubordination;
- 28.28 Engaging directly or indirectly in partisan political activities by one holding, a non-political office;
- 28.29 Conduct prejudicial to the best interest of the service;
- 28.30 Lobbying for personal interest or gain in legislative halls or offices without authority;
- 28.31 Promoting the sale of tickets in behalf of private enterprises that are not intended for charitable or public welfare purposes and even in the latter case if there is no prior authority;
- 28.32 Nepotism as defined in Section 59 of the Civil Service Law and Rules.

Any personnel guilty of any or combination of the above prohibitions shall be dealt with according to processes and procedures defined in tile Civil Service Law and Rules (E.O. 292) and relevant DENR Rules and Regulations on Personnel Management.

### **Section 29. Incentives for Deserving SUSIMO Staff.**

All SUSIMO personnel who are dedicated with very satisfactory performance in their functions and responsibilities shall be given the following incentives:

- 29.1 Priority in the Usufruct Project of the DENR located adjacent and/or nearest to the subproject site;
- 29.2 Priority in any local and foreign training opportunities, study tours and other opportunities that could improve their performance in assisting POs in subproject management;
- 29.3 Promotion; and
- 29.4 Others that may be considered later on.

## **CHAPTER VII COUNTERPART PERSONNEL OF THE PEOPLE'S ORGANIZATIONS TO THE SUSIMO**

**Section 30. Institutionalization of Subproject Implementation and Management to the PO.** It is the objective of the DENR through the SUSIMO to transfer skills and knowledge in CBFM and other concerns and to ensure the institutionalization of subproject implementation and management to the PO for its sustainability as well as that of the subproject.

**Section 31. Counterpart PO Personnel.** The counterpart personnel of the PO to the SUSIMO are:

- 31.1 PO President is the counterpart of the SMO;
- 31.2 The Chairman of the Committee on Education or its equivalent with one representative from every barangay is the counterpart of the COSU;
- 31.3 The Chairman of the Committee on Site Development and Management (SDM) or its equivalent with one representative from every barangay is the counterpart of the SDMU;
- 31.4 The Chairman of the Committee on Finance or equivalent or the Treasurer/Bookkeeper with representative from every barangay is the counterpart of the VBU:

31.5 The Administrative Officer of the PO or its equivalent with one representative from every barangay is the counterpart of the ASU.

**Section 32. Roles of the Counterpart Personnel.** The counterpart personnel shall perform the following roles:

- 32.1 Lead in the implementation and management of the subproject;
- 32.2 Prepare what is required of them in their contract and in the CSD and CBFMA;
- 32.3 Consult and request the SUSIMO for technical assistance or to identify strategies to improve subproject implementation and management;
- 32.4 Participate in an on-the-job training and learn the day-to-day activities of the SUSIMO staff;
- 32.5 Conduct guided seminar/orientation to disseminate skills that they have learned in their respective barangays;
- 32.6 If confident and knowledgeable already on what, when, where and how to do subproject implementation and management activities, carryout similar activities in their respective barangays during the absence of the SUSIMO staff; and
- 32.7 Continue the functions and responsibilities of the SUSIMO staff after their phase out.

**Section 33. Funding for the Expenses of the Counterpart Personnel.** All reasonable expenses to be incurred by the counterpart personnel in attending to their tasks to the SUSIMO shall be exclusively charged to the Project Management Cost of the PO in their CSD contract. Counterpart personnel shall not be allowed to charge expenses not related to their roles as

counterpart to the SUSIMO. Adjustment of the WFP of the CSD contract of the PO to include such expense items shall be modified accordingly and approved by the RED.

**CHAPTER VIII**  
**ROLES OF THE COMMUNITY ENVIRONMENT AND**  
**NATURAL RESOURCES OFFICE (CENRO), THE**  
**PROVINCIAL ENVIRONMENT AND NATURAL**  
**RESOURCES OFFICE (PENRO), THE REGIONAL**  
**EXECUTIVE DIRECTOR'S (RED) OFFICE, THE**  
**NATIONAL FORESTATION DEVELOPMENT OFFICE**  
**(NFDO) AND FSP FOCAL PERSON**

**Section 34. Roles of the CENRO.** The CENRO is expected to perform the following roles over the SUSIMO:

- 34.1 Identify and favorably recommend to the NFDO who among the CENRO technical and administrative staff are capable and interested in joining the SUSIMO;
- 34.2 Provide administrative support to the SUSIMO, if necessary,
- 34.3 Ensure a speedy processing of SUSIMO documents within a reasonable time;
- 34.4 Evaluate and endorse all SUSIMO documents,
- 34.5 Provide additional technical support for the SUSIMO using other technical staff of the CENRO, if necessary;
- 34.6 Ensure proper utilization of SUSIMO resources exclusively for its operations for assisting the PO in the implementation and management of the subproject;
- 34.7 Investigate SUSIMO.-related problems which may arise and result to negative effects to the subproject;

- 34.8 Recommend the best course(s) of action(s) to be undertaken to resolve SUSIMO-caused problems;
- 34.9 Conduct inspection of the SUSIMO and its staff as well as the members and the plantations of the PO to see whether work progress is within expectation;
- 34.10 Compile and synthesize accomplishment reports of the SUSIMO for its purpose; and
- 34.11 Perform other functions and responsibilities that may be assigned by the RED through the PENRO.

**Section 35. Roles of the PENRO.** The PENRO's roles over the implementation and management of the SUSIMO and the subproject are:

- 35.1 Identify and favorably recommend to the NFDO who among the CENRO technical and administrative staff are capable and interested in joining the SUSIMO;
- 35.2 Provide administrative support to the CENRO, if necessary;
- 35.3 Ensure a speedy processing of SUSIMO documents within a reasonable time;
- 35.4 Evaluate and endorse all SUSIMO documents;
- 35.5 Assign a PENRO representative to the VBU who will actively participate in the validation of accomplishments and preparation of validation reports of PO, AO and AP;
- 35.6 Conduct inspection of the CENRO, SUSIMO and its staff as well as the PO officers and members and the plantations,
- 35.7 Compile and synthesize accomplishment reports of the SUSIMO for its purpose; and

35.8 Perform other functions and responsibilities that may be assigned by the RED in relation to SUSIMO Operations and the Subproject.

**Section 36. Roles of the ARED for Operations and the FSP Focal Person.** The roles of the ARED for Operations and the FSP Focal Person over the SUSIMO:

**36.1 For the ARED for Operations:**

36.1.1 Coordinate with the RED on matters pertaining to subproject and SUSIMO documents that require decision/action;

36.1.2 Instruct the FSP Focal Person to provide administrative and technical assistance in subproject-related concerns ;

36.1.3 Countersign SUSIMO and subproject-related documents that require approval/signature of the RED;

36.1.4 Set up records of the SUSIMO and the subproject:

36.1.5 Prepare subproject-related reports for the information of the RED; and

36.1.6 Perform other functions and responsibilities that may be assigned by the RED.

**36.2 For the FSP Focal Person:**

36.2.1 Review billing reports from the SUSIMO as to consistency and completeness and contents and supporting documents;

- 36.2.2 Prepare a voucher and a memorandum to be signed by the ARED for Operations to the RED recommending payment of the billing;
- 36.2.3 Monitor fund status and utilization and record all payments made to the PO chargeable front the PO contract;
- 36.2.4 Assist the ARED for Operations in setting up records of the subproject and the SUSIMO;
- 36.2.5 Keep track of pertinent documents in other regional offices, NFDO, PENRO and CENRO and determine actions/decisions done at these levels ;
- 36.2.6 Consolidate accomplishment and progress reports of the PO, AP, AO and the SUSIMO for submission to the NFDO through the RED;
- 36.2.7 Coordinate with the NFDO and the RED on matters pertaining to the implementation and management of the FSP;
- 36.2.8 Assist the SUSIMO, AP, AO and PO personnel in following up payments and other documents requiring actions/approval of the RED; and
- 36.2.9 Perform other functions and responsibilities that may be assailed by the ARED I-or Operations in relation to the SUSIMO and the subproject.

**Section 37. Roles of the RED.** The roles of the RED over the implementation and management of the SUSIMO and the subproject are:

- 37.1 Provide overall directions to the SUSIMO and the subproject by formulating policies and plans as well as recommend improved procedures and systems;



- 37.2 Identify and favorably recommend to the Central Office through NFDO who among the regional technical and administrative staff are qualified and interested in joining the SUSIMO;
- 37.3 Provide full support to the PENRO, CFNRO, SUSIMO, PO, AO and AP in their effort of ensuring subproject success;
- 37.4 Evaluate and select APs;
- 37.5 Evaluate, select and designate SUSIMO personnel and recommend them to the Secretary for official designation and deployment to the subproject site through a Special Order;
- 37.6 Process billing documents and pay the APs, POs, AOs based on their validated accomplishments within expected period of processing;
- 37.7 Issue orders to promptly act on or retrieve SUSIMO, PO, AO and AP documents that are unreasonably not acted upon from the office of the PENRO, CENRO and other regional offices/officers that may cause unnecessary delay to the processing of SUSIMO documents;
- 37.8 Evaluate and endorse pertinent SUSIMO documents to the Central Office or NFDO, if necessary;
- 37.9 Assign a regional representative to the VBU who will actively participate in the validation of accomplishments and preparation of validation reports of the accomplishments of the PO, AO and AP;
- 37.10 Conduct inspection of the SUSIMO and its staff as well as the PO and the plantations;
- 37.11 Compile and synthesize accomplishment reports of the SUSIMO for its purpose; and

37.12 Perform other functions and responsibilities that may be assigned by the Secretary in relation to further improving SUSIMO Operations and Subproject implementation.

**Section 38. Roles of the National Forestation Development Office.** The roles of the NFDO over the SUSIMO:

38.1 Formulate and facilitate approval of policies and strategies at the Central Office designed to improve project implementation and management,

38.2 Disseminate approved policies and strategies to the RED, PENRO, CENRO, SUSIMO, AP, AO and PO;

38.3 Evaluate credentials of APs for short listing and forward the short list of All candidates to the RED for final selection; prepare a draft Special Order for the appointment and deployment of SLJSIMO personnel to their respective assignments;

38.4 Coordinate with appropriate field offices through channels on SUSIMO and subproject matters pertaining to accomplishment reports, problems and issues, payments and other concerns that need immediate response/action at the SUSIMO level;

38.5 Coordinate with the RED, PENRO, CENRO and SUSIMO during project evaluation mission by the funding institution and/or other government agencies;

38.6 Train the SUSIMO personnel in coordination with concerned field offices;

38.7 Consolidate (Monthly, quarterly and annual) progress and accomplishment reports of the subprojects;

- 38.8 Conduct of annual planning/reprogramming of subprojects with all the SUSIMOs;
- 38.9 Monitor fund utilization of the SUSIMOs and the subprojects and consolidate Statement of Expenditures for submission to the funding institution;
- 38.10 Prepare documents affecting replenishments of funds for the Region, PENRO, CENRO and SUSIMO; and
- 38.11 Document FSP's progress, accomplishments, research results conducted by the SUSIMO and lessons-learned based on the following prescribed timing:
- FSP progress and accomplishments ---- semestral and annual;
  - Basic and applied research studies conducted by SUSIMO ----- annual
  - Lessons-learned -----as they occur and annual consolidation
- 38.12 Perform other functions and responsibilities that may be assigned by the Secretary.

**Section 39. Funds of the CENRO and PENRO.** The expenditures of the CENRO and PENRO incurred during the conduct of their tasks defined in Chapter VII, Sections 37 & 38 hereof, shall be charged to their corresponding MOOE. In no case shall the specified amount be reduced or reallocated by the Region and/or PENRO unless cleared by Central Office.

## **CHAPTER IX EQUIPMENT SUPPORT AND BUDGET FOR THE OPERATIONS OF SUSIMO**

**Section 40. Equipment Support.** To facilitate execution of SUSIMO activities and to avoid delay in Subproject

implementation, the SUSIMO shall be provided with the equipment listed in **Annex C**. This equipment shall be kept at the SUSIMO Office and shall be used exclusively for SUSIMO operations. All equipment shall be properly booked as government properties and a corresponding Memorandum Receipt shall be issued to the SUSIMO personnel who will be responsible for use of the said equipment.

**Section 41. Management of the Equipment.** All the equipment provided to the SUSIMO shall be managed effectively to optimize their use in the subproject. Any non-functional equipment shall be repaired as necessary while the damage is still manageable. The Administrative Support Unit shall regularly update all equipment status record.

**Section 42. Budget for the SUSIMO Operations and the APs.** The DENR through the NFDO shall provide funds necessary for the operations of the SUSIMO and the APs. The Regions are required to prepare and submit all Annual Work and Financial Plan as basis for fund allocation.

## **CHAPTER X ADMINISTRATIVE SANCTIONS**

**Section 43. Penalties.** The penalties that will be imposed to erring DENR personnel shall be consistent with Section 22 of the Omnibus Rule of the Civil Service Law and Rules. Excerpts from Section 22 classifying the administrative offenses with corresponding penalties are presented in **Annex D**. Applicable provisions of RA 6713 shall likewise apply corresponding to the type of offense committed.

## **CHAPTER XI MISCELLANEOUS PROVISION**

**Section 44. Transitory Provision.** The provisions of this Administrative Order shall apply to all Subprojects of the Forestry Sector Project under the financing of the JBIC. The

Regions may translate these provisions into specific tasks to be carried out in the head level. In cases where there are different interpretations of any provisions of this Administrative Order, the party concerned shall seek clarification from NFDO for referral to appropriate legal body for official interpretation.

**Section 45. Repealing Clause.** All other regulations, memoranda, circulars, issuances or parts thereof, that are inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

**Section 46. Separability Clause.** Any provision of this Administrative Order that is held invalid, all the other provisions not affected thereby shall remain valid and in effect.

**Section 47. Effectivity.** This Order shall take effect immediately.

**(Sgd.) ANTONIO H. CERILLES**  
**Secretary**

Note:

Annexes omitted: Original copies can be found in PSS or Records Section

**DENR Administrative Order  
No. 2000- 73  
November 07, 2000**

**SUBJECT : Amending DENR Administrative Order No. 2000-31**

Pursuant to DENR Administrative Order No. 2000 - 31 dated March 31, 2000 otherwise known as Declaring and Setting Aside Certain Tracts of Public Forest Land for Usufruct Rights in Tree Farming Activities of DENR-I Employees, an additional area of forestland within Region I containing an area of 100.0 hectares is hereby declared and set aside, however, Area 8- CENRO Alaminos Employees (page 2 of said Order) be cancelled for the purpose, subject to private and/or prior rights, if there be any and subject to further precise actual ground delineation survey, which area is particularly described as;

**AREA 8 - CENRO Dagupan City Employees**

The area is geographically located between Latitude 15°39'24.13" to 15°42'39.13" and Longitude 120°15'09.44" to 120°16'50.57" located at Barangay Malabobo, Municipality of Mangatarem, Province of Pangasinan with an area of 100.0 hectares.

The Community Environment and Natural Resource Office (CENRO) concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provision of Memorandum Order No. 99-29, series of 1999.

Any subsequent rule or guideline that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 - 74**  
**November 07, 2000**

**SUBJECT : Declaring And Setting Aside  
Certain Tracts Of Public Forest  
Land For DENR Employees As  
Additional Site For Usufruct  
Project In Region III**

Pursuant to DENR Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the guideline for the implementation of the USUFRUCT Rights in Tree Farming within forest lands where occupation is not allowed and as additional site to the approved USUFRUCT Project area in Region 3 per DENR Administrative Order No. 2000-01, 2000-36, 2000-42 dated January 5, 2000, April 7, 2000 and May 24, 2000 respectively, certain parcel of forest land it Bataan, containing an area of Sixty - Seven and 74/100 (67.74) hectares more or less, is hereby declared as additional USUFRUCT area set aside for the DENR Region 3 employees, subject to private rights if there be any and subject to further precise ground delineation survey, which portions are more particularly described as follows:

**BATAAN**

Open and denuded area (Map Sheet No. R3-02-B) containing land area of Sixty-Seven and 74/100 (67.74) hectares situated at So. Gatao, Barangay Nagbalayong, Municipality of Morong, Province of Bataan, specifically bounded by longitude 120°21' 08" and latitude 143° 9' 33".

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer the area consistent with the objectives of the project and pertinent applicable technical provisions of Department Memorandum Order No. 99-29 Implementation of USUFRUCT Rights).

The instrument that shall govern the disposition of parcels of the DENR personnel USUFRUCT areas under this order shall conform to the format herein enclosed and mark Annex "A".

Any subsequent rules and regulations that may be issued shall conform or give effect to the order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Note: Annex A omitted copy available at the PSS or Records Section



**DENR Administrative Order**  
**No. 2000-75**  
**November 07, 2000**

**SUBJECT : Declaring and Setting Aside  
Certain Tracts of Public  
Forestland For Usufruct Rights In  
Tree Farming In The City of  
Cagayan De Oro.**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the Guidelines for the Implementation of USUFRUCT Rights in Tree Farming within Forestlands where occupation is not allowed, two (2) parcels of forestlands in the City of Cagayan de Oro containing an aggregate area of One Hundred (100) hectares more or less, is hereby declared and set aside for USUFRUCT Tree Farming of employees of CENRO CAGAYAN DE ORO CITY, subject to private and/or prior rights, and subject to further precise actual ground delineation survey, which parcels are particularly described as follows:

**PARCEL I – 50 HAS. CAMARAHAN & PAMALIHI,  
PAGATPAT**

Open and denuded forestland containing an area of Fifty (50) hectares classified as Timberland under Project No. 8-D per L.C. Map No. 2646 Certified on April 20, 1971, which is geographically located within Latitude 8° 26' 49" to 8° 27' 46" and Longitude 124° 35' 02" to 124° 35' 55" situated at Brgys. Camarahan Pamalihi, and Pagatpat City of Cagayan de Oro, Province of Misamis Oriental (Map Sheet No. R-10-001).

**PARCEL II- 50 HAS. WAHIGAN, PAGALUNGAN**

Open and denuded forestland containing an area of Fifty (50) hectares classified as Timberland under Project No. 8-D per L.C. Map No. 2646 Certified on April 20, 1971, which is

geographically located within latitude 8° 24' to 8° 24' 35" and Longitude 124° 33' 45" to 124° 33' 45" situated at Brgys. Wahigan and Pagalungan, City of Cagayan de Oro, Province of Misamis Oriental (Map Sheet No. R-10-002).

The Community Environment & Natural Resources Office of Cagayan de Oro City shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.

Any subsequent rule or guideline that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 76**  
**November 07, 2000**

**SUBJECT : Declaring And Setting Aside  
Additional Parcel Of Public Forest  
Land For Usufruct Rights In Tree  
Farming Of DENR-10 Employees**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT Rights in Tree Farming within forestlands where occupation is not allowed, additional one (1) Parcel of forestland within Region 10 containing an area of TEN (10) hectares is hereby declared and set aside for the purpose, subject to private and/or prior rights, if there be any, and subject to further precise actual ground delineation survey and particularly described as follows.

**PARCEL XIII-PENRO Camiguin Personnel**

Open and denuded forestland containing an area of TEN (10) hectares classified as Timberland under Project No. 11, Block A per LC Map No. 595. It is geographically located within Latitudes 9°12'34" to 9°12'46" and Longitudes 124°38'27" to 124°38'46" situated at Sitio Sabang, Barangay Bonbon, Municipality of Catarman, Province of Camiguin.

The Provincial Environment and Natural Resources Office concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.

Any subsequent rule or guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 78**  
**November 07, 2000**

**SUBJECT : Regulations in the Recovery and Disposition of Abandoned Logs, Drifted Logs, Sunken Logs, Uprooted and Fire/Typhoon Damaged Trees, Tree Stumps, Tops and Branches.**

Pursuant to P.D. 705, as amended and Executive Order 192 dated June 10, 1987 and in order that abandoned logs, drifted logs, sunken logs, uprooted and fire/typhoon damaged trees, tree stumps, tops and branches, hereinafter referred to as retrievable wood materials, may be utilized for the manufacture of lumber and other finished wood products, the following regulations are hereby promulgated for the information and guidance of all concerned:

**SECTION 1. *Government Policy*** - It is the policy of the government to encourage maximum and wise utilization of forest resources. Towards this end, the DENR shall allow the orderly recovery and disposition of retrievable wood materials found within forestlands, alienable or disposable lands, private lands and along rivers, stream, oceans and other bodies of water.

**Sec. 2 *Definition of Terms*** - For purpose of this Order, the terms listed hereunder are to be understood and interpreted as follows:

- 2.1 **Abandoned Logs** - logs left within forestlands, alienable and disposable lands and private lands, whose owners or claimants can not be identified.
- 2.2 **Drifted Logs** - logs that are washed out by floods and/or water currents.
- 2.3 **Fire Damaged Trees** - trees damaged by forest fires, that are either dead or living but with a nil chance of survival.

- 2.4 **Private lands** - land(s) covered by either administrative or juridical titles such as Free Patent, Homestead and Sales Patent, and Torrens Titles obtained under the Land Registration Act (Act No. 46, as amended), or under the Public Land Law (Commonwealth Act No. 141). Certificate of Land Ownership Award (CLOA) covering certified A and D lands issued to farmer-beneficiaries under the Comprehensive Agrarian Reform Program (CARP) or the Republic Act No. 6657 (R.A. 6657) shall be included in areas that can be applied for.
- 2.5 **Sunken Logs** - logs found at the bottom of a river/stream, sea cove and other bodies of water.
- 2.6 **Typhoon Damaged Trees** - trees whose tops, branches and trunks were blown away or destroyed by strong wind that are either dead or living but with nil chance of survival.
- 2.7 **Uprooted Trees** - trees that were blown down due to natural causes, the roots of which are exposed above the ground and have a nil chance of survival.
- 2.8 **Wood Recovery Permit** - a permit issued by the DENR to gather/retrieve and dispose abandoned logs, drifted logs, sunken logs, uprooted and fire/typhoon damaged trees, tree stumps, tops and branches.

**Sec. 3 *Scope and Coverage*** - The recovery and disposition of retrievable wood materials may be allowed subject to the following:

- 3.1 The retrievable wood materials are from naturally grown trees in forestlands, A and D, and private lands and those of planted species found within forestland; and
- 3.2 These logs and other wood materials are free from adverse claim.

**Provided,** that no Wood Recovery Permit shall be issued covering the NIPAS areas.

**Sec. 4 Issuance of Wood Recovery Permit**

4.1 **Qualified Applicants** - The following may apply for a wood recovery permit:

- 4.1.1 The Natural Resources Development Corporation (NRDC);
- 4.1.2 The Local Government Units (LGUs) having territorial jurisdiction over the retrievable wood materials;
- 4.1.3 Filipino citizens of legal age; and
- 4.1.4 Partnership, associations, cooperatives or corporations.

The order of priority in the issuance of permit is shown hereunder:

<b>TYPE OF RETRIEVABLE WOOD MATERIALS</b>	<b>PRIORITY APPLICANTS</b>
1. Fire/typhoon damaged and uprooted trees, tree stumps, tops and branches in public lands.	1. Holder of tenurial instruments 2. NRDC 3. LGU 4. Filipino citizen/corporation
2. Fire/typhoon, damage and uprooted trees, tree stumps, tops and branches in private lands.	1. Lot/land owner 2. NRDC 3. LGU
3. Abandoned logs	1. NRDC 2. LGU 3. Filipino citizen/corporation
4. Sunken and drifted logs	1. Finder of the retrievable wood materials 2. NRDC 3. LGU 4. Filipino citizen/corporation

## 4.2 Procedures

- 4.2.1 **Filing and Evaluation of Application for Wood Recovery Permit** - Applications for wood recovery permit shall be filed with the Community Environment and Natural Resources (CENR) Office concerned. The wood recovery permit shall be issued by the following DENR officials with the corresponding timber volume and period of effectivity.

<b>AUTHORIZED OFFICIAL</b>	<b>NET VOLUME (Cu. m.)</b>	<b>PERMIT EFFECTIVITY</b>
CENRO	Five (5) and less	one month
PENRO	More than five (5) to fifteen (15)	two months
RED	More than fifteen (15) to thirty (30)	three months
SECRETARY	More than thirty (30)	four months to one year

The application shall be forwarded to the Provincial Environment and Natural Resources (PENR) Office, Office of the Regional Executive Director (RED) and/or the Secretary, as the case may be, with their comments and recommendations. Applications for the Secretary's approval shall be coursed through the Forest Management Bureau (FMB) Director for further evaluation. In case of LGU's, their applications shall be accompanied with the bill of materials and building plan of the structures to be built.

- 4.2.2 **Conduct of Timber Inventory** - The CENR Office concerned upon learning of the existence of retrievable wood materials shall conduct or cause the conduct of 100% inventory of these wood materials. They shall be chronologically numbered, photographed and indicated



in a sketch map. The CENR Office shall also collect other relevant data such as log finder, lot owner and location, in the case of a private land where these wood materials are located, and accessibility of the area where these retrievable wood materials are found. The scaling of logs and felled trees, tree stumps, tops, and branches including the determination of natural defects shall be in accordance with the regulations on scaling prescribed under DAO 87-80. For typhoon and fire damaged standing trees that are to be recovered, the applicable volume equation/table for standing trees shall be used and a stand and stock table shall be prepared.

**Provided**, that, where the applicant is not the NRDC, the applicant shall cause the conduct of the inventory with the close supervision of a forester from the CENR Office concerned. **Provided, further**, on the basis of inventory report, NRDC may waive its right on the recoverable wood materials so that other interested and qualified applicants may be considered in undertaking the recovery operations.

- 4.2.3 **Inventory Expenses** - The CENR Office expenses in the conduct of inventory of wood materials to be recovered by NRDC shall be charged/refunded by NRDC which amount shall be taken from the gross sales of the retrieved wood materials, while those to be recovered by other persons and entities other than NRDC will be refunded by the party concerned subject to existing rules and regulations

**Sec. 5 Terms and Conditions** - The terms and conditions of a Wood Recovery Permit are as follows:

- 5.1 A wood recovery permit may be extended, if necessary, and/or may be terminated once the authorized timber volume is exhausted;

- 5.2 The wood recovery permit holders may be allowed to rehabilitate abandoned logging roads, but prohibited from constructing new roads within forestlands and cutting of standing trees;
- 5.3 The permittee shall only be allowed to gather/recover the inventoried and marked logs/timber trees by the CENR Office concerned;
- 5.4 The permittee shall secure the necessary transport and other related documents before the retrieved wood materials are sold to the buyers/users thereof and/or wood processing plants.

**Sec. 6 *Supervision of the Recovery Operation*** - The recovery operations of the retrievable wood materials shall be closely supervised by the CENR Officer concerned or through his/her duly authorized representative.

**Sec. 7 *Payment of Forest Charges*** - Pursuant to R.A. 7161 and existing forestry regulations, forest charges of the retrieved wood materials from naturally grown trees shall be paid by the permittee/licensee to the CENRO concerned; after which, the necessary documents for the transport of the recovered logs shall be issued by the said CENRO.

**Sec. 8 *Suspension and/or Cancellation of the Permit*** - Any violation or non-compliance with the terms and conditions of the Wood Recovery Permit and other pertinent forestry laws, rules and regulations shall be sufficient ground for the suspension and/or cancellation of the permit without prejudice to the filing of appropriate criminal and administrative charges.

**Sec. 9 *Profit Sharing*** - The share from the net revenue derived by NRDC from the logs/timber recovery operation shall be 50% for NRDC and 50% for DENR.

**Sec. 10 *Separability Clause*** If any clause, sentence, section or provision of these implementing rules and regulations is held or declared to be unconstitutional or invalid by a competent

court, the remaining parts of these implementing rules and regulations shall not be affected thereby.

**Sec. 11 *Repealing Clause*** - All order, rules and regulations inconsistent with this Order are hereby repealed or modified accordingly.

**Sec. 12 *Effectivity*** - This Order shall take effect immediately upon acknowledgement by the UP Law Center and fifteen (15) days after its publication in two (2) newspapers of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Publication:

Malaya - December 16, 2000  
Manila Standard - December 16, 2000

**DENR Administrative Order**  
**No. 2000 - 79**  
**November 07, 2000**

**SUBJECT : Declaring And Setting Aside A  
Certain Tract Of Public Forest  
Land For Usufruct Rights In Tree  
Farming For DENR-CENRO  
Tacloban Personnel**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT RIGHTS in TREE FARMING within forestlands where occupation is not allowed, a parcel of forestland within the administrative jurisdiction of CENRO Tacloban, Leyte described hereunder as follows is hereby declared and set aside for the purpose subject to actual ground verification:

"Open and denuded public land of FORTY HECTARES AND SIX THOUSAND ONE HUNDRED THIRTY ONE SQUARE METERS (40.6139) located at Brgys. Caiba-an and Kauswagan, Municipalities of Tacloban and Palo, Leyte within Latitude 124° 59' 00" and longitude 11° 112' 00". It is inside timberland area per LC Map No. 3024 dated July 17, 1986."

The Community Environment and Natural Resources Office shall administer and manage the above-cited areas consistent with the objectives and provisions of MO No. 99-29 and other standing instructions for the purpose.

Any subsequent rules and guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000-80  
November 07, 2000**

**SUBJECT : Declaring And Setting Aside  
Certain Tracts Of Public  
Forestland As Additional Area For  
Usufruct Rights In Tree Farming  
In The City Of Malaybalay,  
Province Of Bukidnon.**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the Guidelines for the Implementation of Usufruct Rights in Tree Farming within Forestlands where occupation is not allowed, three (3) parcels of forestlands in Malaybalay City, Province of Bukidnon containing an aggregate area or *One Thousand Five Hundred Fifty Two and 6,500/10,000 (1,552.65)* hectares more or less, is hereby declared and set aside for the Forest Production Project area of the employees of *PENRO Bukidnon, CENRO Malaybalay City, ERDS-Malaybalay City* and the *Bukidnon Forests, Inc.* subject to private and prior rights, if there be any, subject to further precise actual ground delineation survey, which portions are more particularly described as follows:

**BLOCK I**

Open and denuded area containing a land area of One Thousand Twelve & 4,400/10,000 (1,012.44) hectares situated at Sitio Tigbawan and Angcalbog, Barangay Can-ayan, City of Malaybalay, Province of Bukidnon specifically bounded between longitudes 125° 09' 07" and 125° 10' 52" and between latitudes 8° 11'00" and 8° 07' 50".

## **BLOCK 11**

Open and denuded area containing a land area of Three Hundred Three & 1,200/10,000 (303.12) hectares situated at Sitio Luenab, Barangay Can-ayan, City of Malaybalay, specifically bounded between longitudes 125° 07'45" and 125°09' 00" and between latitudes 8° 09' 55" and 8° 12' 00".

## **BLOCK III**

Open and denuded area containing a land area of Two Hundred Thirty Seven & 900/10,000 (237.09) hectares situated at Barangay Kalasungay, City of Malaybalay, Province of Bukidnon specifically bounded between longitudes 125° 05' 55" and 125° 06' 55" and between latitudes 8° 11' 10" and 8° 12' 07".

The Community Environment and Natural Resources Office shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29.

Any subsequent rule or guideline that maybe issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 – 83  
November 13, 2000**

**SUBJECT : Guidelines For The Management  
And Development Of Small  
Islands, Including Its Coastal  
Areas.**

Pursuant to Executive Order No. 192 dated July 10, 1987, mandating the Department of Environment and Natural Resources (DENR) to be the primary government agency responsible for the conservation, management, development and proper use of the country's environment and natural resources and lands of the public domain; and Presidential Decree No. 705, as amended, otherwise known as the Revised Forestry Code of the Philippines, dated May 19, 1975; Commonwealth Act No. 141 as amended, otherwise known as the Public Land Act; Republic Act No. 7942, otherwise known as the Mining Act of 1995; and Republic Act No. 7586, otherwise known as NIPAS Act of 1992, the following guidelines are hereby promulgated:

**Section 1. Basic Policy**

It is the policy of the State to ensure the sustainable use, development, management, renewal and conservation of the country's natural resources, including the protection and enhancement of the quality of the environment for the present and future generations. It is also the policy of the state to apply a more realistic system of valuation for the utilization, development and conservation of our natural resources.

Accordingly, the State, through the Department of Environment and Natural Resources, hereby adopts measures which enhance the sustainable management and development of the country's small islands taking into consideration their appropriate land uses and protective and productive values.

## **Section 2. Objectives**

This Administrative Order shall have the following objectives:

- a. To ensure that environmental considerations are incorporated in all development activities within small islands;
- b. To properly value benefits derived as well as damages incurred from the utilization and development of natural resources for proper decision making;
- c. To encourage the community, NGOs and other government agencies in the rehabilitation, improvement and sustainable use of resources of small islands; and
- d. To ensure equitable access of individuals, associations, and communities to benefits derived from the development and utilization of small islands.

## **Section 3. Definition of Terms**

For the purpose of this Order, the following terms are to be understood and interpreted as follows:

- a. Alienable and Disposable Lands (A and D) - are those lands of the public domain which have been classified and declared as such and available for disposition under Commonwealth Act No. 141 as amended, otherwise known as the Public Land Act.
- b. Coastal Area -- is a band of dry land and adjacent ocean space (water and submerged land) in which terrestrial processes and uses directly affect oceanic processes and uses, and vice versa; its geographic extent may relay include areas within a landmark limit of one kilometer from the shoreline at high water tide to include mangrove, swamps, brackish water ponds, nipa swamps, estuarine rivers, sandy beaches and other areas within a seaward limit of 200 meters isobath to include coral reefs, algal flats. seagrass beds and other soft-bottom areas (as defined by RA 8550).



- c. Development activities -- are activities that involve all forms of improvement, construction or enhancement of land and other resources within the islands/island groups that would likely have environmental impact/s.
- d. Ecological destination - a site that shows a unique feature of a landscape that benefit people because of its aesthetic, recreational, and scientific value.
- e. Environmental Compliance Certificate (ECC) refers to the document issued by the Department certifying that a proposed development project or undertaking will not cause a significant negative impact; that the proponent has complied with all the requirements of the Environmental Impact Statement (EIS) System, and that the proponent is committed to implement its approved Environmental Management Plan in the Environmental Impact Statement (EIS) or mitigation measures in the Initial Environmental Examination (IEE).
- f. Environmental Impact Statement (EIS) -- refers to the document of studies on the likely environmental consequences of implementing projects or undertakings, and designing the appropriate preventive, mitigating and enhancement measures.
- g. Foreshore - a string of land margining a body of water; the part of a seashore between the low-water line usually at the seaward margin of a low tide terrace and the upper limit or wave wash at high tide usually marked by a beach scarp or berm.
- h. Nearshore - part of the offshore but immediately next to the foreshore.
- i. Recreation Area/Bathing Establishment - public forest suited for bathing and recreation purposes.
- j. Small Islands - refer to islands/islets with an area of not more than 50,000 hectares.

- k. Small Islands Management Agreement (SIMA) – a production-sharing agreement between a qualified person, association and/or corporation and the government to develop, manage and utilize small islands.
- l. Sustainable Development - means meeting the needs of the present generation without compromising the ability of the future generation to meet their own needs.

#### **Section 4. Scope and Coverage**

This Order shall cover the identification, sustainable development, and conservation of small islands herein defined and its coastal areas that may affect their environment and natural resources. Except for islands proclaimed/declared or classified by law as island province/municipality, collaborative management approach with tile concerned local government unit (LGU) shall be developed.

#### **Section 5. Development and Land Use Guidelines**

The PENROs/CENROs shall identify the existing land uses of small islands within their administrative jurisdiction and correspondingly prepare/secure the necessary maps such as land use, land cover, topo map, etc. using a scale of 1:25,000 for each small island/small island group. An Island Physical Framework Plan (IPFP) for each island/island group shall be prepared by the PENRO/CENRO in consultation with other government agencies, local government units and other stakeholders.

The IPFP shall define the boundaries of the islands/island groups and their coastal areas, including foreshore and nearshore areas. It shall outline their developmental potential in accordance with the Regional/Provincial Physical Framework Plan and Comprehensive Land Use Plans including their sustainable uses. The IPFP shall be reviewed by the Regional Executive Director and endorse the same for its approval by the Secretary. It shall be

the subject of review every five (5) years by the PENRO/CENRO or earlier upon the discretion of the Secretary.

The following guidelines shall be observed in the preparation of IPFP:

- a. Islands/Islets less than 500 hectares in area shall be under strict conservation areas and as such shall not be alienated nor disposed of for any purpose. Existing permits or leases shall be allowed to continue until their termination, provided that these are consistent with the approved IPFP. Thereafter, no renewal of leases shall be allowed.
- b. Islands/Islets 500 hectares up to 5,000 hectares shall be under restricted use. Land titling shall be limited to those with pending applications on classified A and D lands as of the effectivity of this Order. Land leases/permits which are inconsistent with the IPFP, shall no longer be renewed after their termination.
- c. Island/Islets above 5,000 hectares up to 50,000 hectares shall be open to sustainable development. Land titling may be undertaken in certified A and D lands.

Pending the formulation of IPFP, renewal or extension of leases/permits of public lands in small islands may be granted *Provided* that lessee/permittee has religiously complied with the terms and conditions of the lease/permit; *Provided further* that the lessee/permittee has complied with the reglementary period within which to file renewal of lease/permit and has secured the required ECC; *Provided furthermore*, that prior clearance shall have been obtained from the Secretary; and *Provided finally*, that the duration of renewal or extension shall not be more than one year.

For new applications, a provisional Small Island Management Agreement (SIMA) for a period of not more than one year may be granted following the application procedures provided

in this order. The IPFP shall become the basis as to whether the SIMA shall be approved or not.

All legally titled lands in small islands shall be respected. However, for titles fraudulently acquired, the Department shall file the proper action for their cancellation and reversion. For development purpose, prior rights shall be respected.

Valid and existing mineral agreements is highly mineralized islands/island groups (declared as such by the Secretary) and whose residents are economically dependent primarily on mining activities shall be allowed to continue until the expiration of the mining permit. Renewal of mining permits shall only be granted if this is included in IPFP and an Environmental Compliance Certificate shall have been secured.

All development activities in the island shall be subject to the requirement of the Environmental Impact Statement (EIS) System. No development activity shall be allowed without an ECC.

## **Section 6. Rental/User Fees**

Rental/user fees, apart from application fees, shall be charged for all development and/or resource use within the islands/island groups. The following shall be the basis for the computation of rental/user fees:

a. For Plantation Establishment

Fees (excluding application fees) shall be **in** the form of government share. It shall not be less than 5% of the gross sale which is subject for review every five (5) years.

b. For Recreation Area/Settlements/Bathing Establishments/Hotels/Ports/Piers and Other Special Forestland Uses

Forestland uses for resorts/bathing establishments, hotels (not more than 2 storeys high), ports/piers, settlements and other special uses shall be charged an annual user fee for the land leased not less than 5% of the value of the land and 1% of the improvements and shall be subject for review every five years.

c. For Ecological Destination

User/rental fees for ecological destination shall be set on the target market (capacity and willingness to pay), the type of destination (ecological uniqueness), the area to be developed and extent of investment required which shall be determined by the assessment team created for this purpose, in accordance with DAO 99-39.

**Section 7. Who May Apply**

1. A Filipino citizen of lawful age;
2. Corporations, associations or partnerships duly constituted under the laws of the Philippines, at least 60% of the capital of which is owned by Filipino citizens; and
3. Local Government Units.

**Section 8. Forms, Contents and Supporting Documents**

Applications shall be filed in a form to be prescribed by the DENR. The application form shall contain particulars on the nature of the proposed utilization, development or activity, the location and size of the area, the sketch, boundaries and brief description thereof, and such other information that the DENR may require.

An application shall only be accepted if duly paid, properly subscribed, and sworn to by the applicant, or in the case of a

juridical person, by its president, general manager or duly authorized agent and accompanied by the following documents:

- a. If the applicant is a government official or employee, whether in the career non-career service, a written permission from the department head or the head of the agency concerned.
- b. If the applicant is a naturalized Filipino citizens a copy of his certificate of naturalization certified by the duly concerned agency that issued the same and a certification by the Office of the Solicitor General that it has not filed or taken any action for his denaturalization, or any action that may affect his citizenship.
- c. If the applicant is a corporation, association or cooperative:
  - (i) three copies of its articles of incorporation;
  - (ii) three copies of its by-laws;
  - (iii) three copies of the minutes of the latest organization meeting of its stockholders/general assembly electing the present of the Board of Directors;
  - (iv) three copies of the resolution adopted at the said meetings, electing the present members of the Board of Directors certified to by its Secretary;
  - (v) three copies of the minutes of the latest organizational meeting of the Board of Directors, electing the present officers of the corporation, association, or cooperative, certified by its Secretary; and
  - (vi) three copies of the minutes of the latest organizational meeting of the Board of Directors indicating the authority of the officer to file the application in behalf of the corporation.
  - (vii) Board Resolution authorizing the President/General Manager in behalf of the corporation, association, or cooperative to undertake/apply for SIMA.

All of the above documents must be certified by the duly authorized officer of the corporation.

- d. If the applicant uses a name, style or trade name, other than the true name, three copies of the certificate of registration of such name, style or trade name with the Department of Trade and Industry (DTI) duly certified by an authorized officer of said Department. The application must be further accompanied by three certified copies of the income tax return for the preceding year, if the applicant was already in existence at the time required to file said return.
- c. If the applicant is a Local Government Unit, a Sangguniang Resolution duly approved by the Local Chief Executive accompanied by an application letter shall be filed and submitted (in triplicate) to the PENRO/CENRO concerned.

### **Section 9. Where and When to File the Application**

Applications for Small Island Management Agreement (SIMA) or renewal thereof shall be filed with the CENRO/PENRO which has jurisdiction over the area. Application maybe filed by the applicant/proponent anytime during office hours. For renewal, the application must be filed at least 60 days prior to the expiration of the lease/permit. All applications shall be numbered, stamped, and recorded in the book provided for the purpose in chronological order showing the number, date and the time of receipt thereof.

### **Section 10. Application Fees**

An application for a new or renewal of SIMA shall be accepted only upon payment of an application fee in the amount of P2,900.00 plus documentary stamp. The fee is non-refundable.

### **Section 11. Term of a Small Island Lease**

The term for Small Island Management Agreement may be for a period not exceeding twenty-five (25) years, renewable for

not more than twenty-five (25) years and subject to the approval of the DENR Secretary.

## **Section 12. Procedural Steps in Processing**

1. Filing of the application at the CENRO/PENRO (on a first come-first serve basis, subject to prior rights);
2. Screening and assessment of qualifications of the applicant;
3. Preliminary investigation and appraisal of the land applied for;
4. Survey and mapping of the land;
5. Recommendation to the authorized official for the approval of the appraisal;
6. Approval of appraisal and grant of management by authorized official;
7. Payment of publication expenses by the qualified applicant;
8. Publication of the notice of right to manage the land applied for in a newspaper of general circulation once a week for two consecutive weeks and posting of the notice for a period of two consecutive weeks on the bulletin boards of the following:
  - a. CENRO/PENRO
  - b. Municipality/City Hall
  - c. Barangay Hall
  - d. On the land itself
9. In cases of opposition of the application, the same shall be subjected to further investigation. The processing of the application shall be held in abeyance until such time that the case have been resolved by the CENRO/PENRO or other authorized officials;
10. Approval of the application; and
11. Preparation and signing of the SIMA

## **Section 13. Penalties**

Violations of the provisions of this Order shall be penalized in accordance with applicable laws, rules and regulations.



#### **Section 14. Repealing Clause**

All administrative orders, circulars, memoranda, and other issuance inconsistent herewith are hereby repealed or modified accordingly.

#### **Section 15. Effectivity**

This Order shall take effect immediately 15 days after it has been published in a major newspaper of general circulation.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

Published:

Malaya - November 29, 2000

**DENR Administrative Order**  
**No. 2000-85**  
**November 29, 2000**

**SUBJECT : Declaring and Setting Aside a Certain Tracts of Public Forest Lands as Additional Sites for USUFRUCT Project Areas in Region III.**

Pursuant to DENR Memorandum Circular No. 99-29 dated September 15, 1999, otherwise known as the guidelines for the implementation of the USUFRUCT Rights in Tree Farming within forest lands where occupation is not allowed and as an additional sites to the approved USUFRUCT Project Area in Region 03 per DENR Administrative Order No. 2000-01 and 2000-36 dated January 05, 2000 and April 07, 2000, respectively certain parcels of forest lands within Region III, containing an aggregate total area of Three hundred fifty (350.0) hectares more or less, is hereby declared and set aside for additional USUFRUCT areas, subject to further precise ground delineation survey, which portions are more particularly describe as follows:

**NUEVA ECIJA**

Open and denuded areas (Map Sheet No. R3-03-B, Parcels I, II, III and IV) with an aggregate total area of Three hundred fifty (350) hectares for USUFRUCT Project situated at Barangay San Isidro, Municipality of Lupao, Province of Nueva Ecija.

Parcel I lies by longitude, 120 degrees, 51 minutes and 20 seconds and latitude 15 degrees, 50 minutes and 18 seconds. Parcel II lies by longitude 120 degrees, 57 minutes and 51 seconds and latitude 15 degrees, 51 minutes and 16 seconds. Parcel III lies by longitude 120 degrees, 57 minute and 14 seconds and latitude 15 degrees, 51 minutes and 43 seconds. Parcel IV lies by longitude 120 degrees, 57 minutes and 16 seconds and latitude 15 degrees, 51 minutes and 16 seconds and Parcel V lies by longitude

120 degrees 57 minutes and 48 seconds and latitude 15 degrees 52 minutes and 37 seconds.

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer the areas consistent with the objectives of the project and pertinent applicable provisions of Department Memorandum Order No. 99-29 (Implementation of USUFRUCT Rights).

The instrument that shall govern the dispositions of parcels of USUFRUCT areas under this Order shall conform to the format herein enclosed and mark as Annex "A".

Any subsequent rules and guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 – 88  
December 15, 2000**

**SUBJECT : Declaring and Setting Aside  
Certain Tract of Public Forestland  
Within The Kaliwa River  
Watershed Reservation, Province  
of Rizal Specifically For The  
DENR-NAMRIA Employees  
Usufruct Area.**

Pursuant to Memorandum Circular No. 99-09 dated April 13, 1999, otherwise known as the Guidelines for the Implementation of the DENR Forest Production Project and Memorandum Order No. 99-09 dated September 15, 1999 otherwise known as Guidelines in the Implementation of Usufruct Rights in the Tree Farming within Forest lands, certain parcel of forest lands within Kaliwa River Watershed Reservation, Province of Rizal, containing an aggregate area of 2,388 hectares, more or less, is hereby declared and set aside specifically for the **DENR-NAMRIA Employees Usufruct Project Area** subject to private rights, if any there be, and further precise actual ground delineation survey, which portion are more particularly described as follows:

**DENR-NAMRIA EMPLOYEES**

A parcel of land portion of (Parcel-8 Amendments of Proclamation No. 573 dated June 26, 1969 otherwise known as Kaliwa Watershed Reservation as per FR-167) situated at sitio Santo Nino, Kayabu, San Andres and Mayagay, Barrio of Laiban, Municipality of Tanay, Province of Rizal.

Bounded on the N, along lines 37-38-39-40-41-42-43-44-45 by Batang Susu Creek; along line 45-46 by Project No. 2-C, A & D, LC-1902; along lines 46-47-48-49-50-51-52-53-54-55-56-57-58-59-60 by Limutan River. Bounded on the E, along lines 60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-

82-83-84-85-86-87-88-89-90-91-92-93-94 by Lanatin River; along lines 94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109 by Lanatin River; along lines 109-110-111-112-113-114-115-116-117-118 by Rizal PDM No. 297; along lines 118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134 by Limutan River; along lines 134-135-136. Bounded on the S, along line 136-137. Bounded on the NW along lines 137-138-139-140-141 by Project NO. 28-B, A & D, LC-1902; along lines 141-142-143 by Project No. 28-B, A & D, LC- 1902, along lines 143, 144-145-146-1-2-3-4-5-6-7-8-9-10-11 by Tuyang Creek, along lines 11-12-13-14-15-16-17-18-19-20-21-22-23-24-25-26-27-28 by Lanatin River; along lines 28-29-30-31-32-33-34-35-36-37- by Rizal PMD No. 245 of Proposed SP-347. Beginning at a point marked "1" on the plan being N 26°50'E, 1,672 m from BLLM No. 14 PLS 39 Municipality of Tanay, Rizal. (as shown on the map)

The Provincial Environment and Natural Resources Office (PENRO), Rizal and Community Environment and Natural Resources Office (CENRO), Antipolo City shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of MC No. 99-09 (DEFPA), Department Administrative Order No. 96-24 (SIFMA) and Department Memorandum Order No. 99-29 (Implementation of Usufruct Rights). The instrument that shall govern the disposition of parcels of these DENR Personnel Forest Production areas under this Order shall conform to the format herein enclosed and marked as Annex "A".

Any subsequent rule or guideline that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 – 90  
December 15, 2000**

**SUBJECT : Declaring and Setting Aside Certain Tracts of Public Forest Land for Usufruct Rights in Tree Farming and Production Forest Area of DENR CENRO Albuera, Regional Office and CENRO Maasin Personnel, Respectively.**

Pursuant to MC NO. 99-29 dated September 15, 1999, otherwise known as the guidelines in the implementation of USUFRUCT rights in TREE FARMING within forestland where occupation is not allowed two (2) parcels of forestlands within the administrative jurisdiction of CENRO Albuera, Leyte and Basey, Western Samar containing an aggregate area of 1684.18 hectares is hereby declared and set aside for the purpose. Similarly, pursuant to MO 99-09 dated April 13, 1999, otherwise known as the implementing guidelines of the DENR Forest Production Area, One (1) parcel of land within CENRO Maasin, So. Leyte containing an area of fifty (50) hectares is hereby declared for the purpose subject to private rights and actual ground verification. Portions of abovesited areas are described hereunder as follows:

**I. USUFRUCT TREE FARMING**

**1. CENRO ALBUERA, LEYTE EMPLOYEES**

Open and denuded area containing a land area of ONE HUNDRED TWENTY SIX HECTARES AND EIGHT THOUSAND FOUR SQUARE METERS (126.8004 has.) located at Sitio Maglahug, Brgy. Gaas, Ormoc City within latitude 143°43'25.03" and longitude 11°01'46.32". It is inside timberland, project 10-B, Block X per LC Map No. 1259 certified on February 06, 1936.

## **2. REGIONAL OFFICE PERSONNEL**

Open and denuded area containing ONE THOUSAND FIVE HUNDRED FIFTY SEVEN HECTARES and THREE THOUSAND EIGHT HUNDRED SQUARE METERS (1557.38 has.) located at barangays Tinabunan, Osmeña, Canyoyo, Binuyahan and Odoc, all of the municipality of Marabut, Western Samar within latitude 125°12'00" and longitude 11°11'00". It is inside timberland project nos. 4 and 4-A under FAO Nos. 4-273 and 4-1992 per LC Map Nos. 1128 and 3340 dated December 14, 1934 and October 28, 1986.

## **II. PRODUCTION FOREST AREA**

### **1. CENRO MAASIN, SO. LEYTE EMPLOYEES**

Open and denuded area containing a land area of FIFTY HECTARES (50 has.) located at Sitio Pag-untuan, Brgys. Maria Clara and Cagnituan, Maasin, So. Leyte within atitude 124°54'14" and longitude 10°08'30" per LC Map No. 823 and Topo Map No. 3950 II.

The Community Environment and Natural Resources Offices (CENROs) shall administer and manage the abovected areas consisted with the objectives and provisions of MC No. 99-29 and MO No. 99-09 respectively, and other standing instructions for the purpose.

Any subsequent rules and guidelines that shall be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order  
No. 2000 – 91  
December 15, 2000**

**SUBJECT : Declaring and Setting Aside  
Certain Tract of Public Forest  
Land For the Use of the Usufruct  
Rights Area of DENR Region 2  
Employees.**

Pursuant to Memorandum Order No. 99-29 dated September 15, 1999, otherwise known as the Guidelines in the implementation of USUFRUCT RIGHTS in tree farming within forestland where occupation is not allowed, certain parcels of forestland in the different provinces of Region 02 containing an aggregate area of 4,354.54 is hereby declared and set aside for the DENR Region 02 employees subject to further precise ground verification and survey which portions are more particularly described as follows.

**CENRO Aparri Employees**

Open and denuded area (Map Sheet No. R2-01) containing a land area of Three Hundred Sixty Two (362) hectares situated at Barangay San Mariano, Municipality of Lallo, Province of Cagayan bounded between longitudes 121°42'41" and 121°43'42" and latitudes 18°6'57" and 18°8'37".

**CENRO Alcala Employees**

Open and denuded area (Map Sheet No. R2-02) containing a land area of four Hundred Seventy Two (472) hectares situated at Sitio Bayan, Barangay San Miguel, Municipality of Baggao, Province of Cagayan bounded between longitudes 121°53'34" and 121°55'47" and between latitudes 17°49'41" and 17°50;51".



### **CENRO Peñablanca Employees**

Open and denuded area (Map Sheet No. R2-02) containing a land area of Six Hundred Twenty Seven (627) hectares situated at Barangays Quibal, Agugaddan, Malibabag, Callao Nannarian, San Roque, Sisim, Bugatay and Cabasa, Municipality of Peñablanca, Province of Cagayan bounded between longitudes  $121^{\circ}48'40''$  and  $121^{\circ}49'23''$  and latitudes  $17^{\circ}36'21''$  and  $17^{\circ}43'19''$ .

### **CENRO Piat Employees**

Open and denuded area (Map Sheet No. R2-04) containing a land area of Fifty (50) hectares situated at Barangay Lipatan, Municipality of Sto. Niño, Province of Cagayan bounded between longitudes  $121^{\circ}26'14''$  and  $121^{\circ}28'27''$  and latitudes  $17^{\circ}51'27''$  and  $17^{\circ}53'6''$ .

### **CENRO Cabagan Employees**

Open and denuded area (Map Sheet No. R2-05) containing a land area of One Hundred Forty (140) hectares situated at Sitio Maguili, Barangay Antagan I, Municipality of Tumauini, Province of Isabela bounded between longitudes  $121^{\circ}57'6''$  and  $121^{\circ}58'9''$  and latitudes  $17^{\circ}18'8''$  and  $17^{\circ}19'5''$ .

### **CENRO Cauayan Employees**

Open and denuded area (Map Sheet No. R2-06) containing a land area of Fifty Six (56) hectares situated at Barangay Rizal, Municipality of San Guillermo, Province of Isabela bounded between longitudes  $121^{\circ}56'2''$  and  $121^{\circ}56'44''$  and latitudes  $16^{\circ}40'46''$  and  $16^{\circ}41'7''$ .

### **CENRO San Isidro Employees**

Open and denuded area (Map Sheet No. R2-07) containing a land area of **Seven Hundred Seventy Four (774) hectares** situated at Barangay Villa Miemban, Municipality of Cordon, Province of Isabela bounded between longitudes 121°22'23" and 121°24'47" and latitudes 16°42'12" and 16°45'13".

Open and denuded area (Map Sheet No. R2-07A) containing a land area of Eight Hundred Sixty Seven (867) hectares situated at Barangays Dallao and Talictic, Municipality of Cordon, Province of Isabela bounded between longitudes 121°24'18" and 121°26'21" and latitudes 16°48'07".

### **CENRO Aglipay Employees**

Open and denuded area (Map Sheet No. R2-08) containing a land area of Two Hundred (200) hectares situated at Barangay Pedlisan, Municipality of Maddela, Province of Quirino bounded between longitudes 121°27'51" and 121°38'25" and latitudes 16°18'38" and 16°19'46".

### **PENRO Nueva Vizcaya Employees**

Open and denuded area (Map Sheet No. R2-09) containing a land area of **Three Hundred Ninety Four & Two Hundredths (394.02) hectares** situated at Barangays Amballo, Masoc and Villaros, Municipality of Bayombong and Bagabag, Province of Nueva Vizcaya bounded between longitudes 121°05'35" and 121°21'51" and latitudes 16°28'54" and 16°35'15".

### **CENRO Dupax Employees**

Open and denuded area (Map Sheet No. R2-10) containing a land area of **Three Hundred Two & Fifty Two Hundredths (302.52) hectares** situated at Barangays Domang, Benay, Palabutan, Dulao and Mabasa, Municipality of Dupax del Sur and

Norte and Bambang, Province of Nueva Vizcaya bounded between longitudes 121°04'01" and 121°08'49" and latitudes 16°16'05" and 16°20'39".

### **CENRO Aritao Employees**

Open and denuded area (Map Sheet No. R2-11) containing a land area of **One Hundred Ten (110) hectares** situated at Barangay Kirang, Municipality of Aritao, Province of Nueva Vizcaya bounded between longitudes 120°59'00" and 121°00'50" and latitudes 16°15'40" and 16°18'24".

The Provincial Environment and Natural Resources Office (PENRO) and Community Environment and Natural Resources Office (CENRO) concerned shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of Memorandum Order No. 99-29. This instrument that shall govern the disposition of parcels of these Usufruct Areas under this Order shall conform with the format herein enclosed and marked as Annex "A".

Any subsequent rules and guidelines that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary

**DENR Administrative Order**  
**No. 2000 – 92**  
**December 15, 2000**

**SUBJECT : Declaring and Setting Aside  
Certain Tract of Forest Land for  
the DENR Employees Forest  
Production Area in Region 02.**

Pursuant to Memorandum Circular No. 99-09 dated April 13, 1999, otherwise known as the Guideline for the implementation of the DENR Forest Production Project, certain parcels of forestland in the different provinces of Region 02, Cagayan Valley with an aggregate area of 3,990.23 hectares more or less, is hereby declared and set aside for the DENR Region 02 Employees Forest Production Project. Area subject however to private rights, if there be any and subject to further verification and actual ground delineation survey which portions are more particularly described as follows:

**Regional Office Employee**

Open and denuded area (*Map Sheet No. R02-01*) containing a land area of **One Thousand Nine Hundred Forty (1,940.0) hectares** situated at Barangay Naganacan, Municipalities of Sta. Maria and Cabagan, Province of Isabela bounded between longitudes 121°37'5.42" and 121°41'32" and between latitudes 17°27'10" and 17°31'59.4".

**CENRO Sanchez Mira Employees**

Open and denuded area (*Map Sheet No. R02-02*) containing a land area of **Twenty (20.0) hectares** situated at Barangay Zitanga, Municipality of Ballesteros Province of Cagayan bounded between longitudes 121°29'00" and 121°29'30" and between latitudes 18°20'00" and 18°22'00".

### **CENRO Aparri Employees**

Open and denuded area (*Map Sheet No. R02-03*) containing an approximate land area of **Forty One & Twenty Three Hundredths (41.23) hectares** situated at Barangay Pateng, Municipalities of Gonzaga, Province of Cagayan specifically bounded by longitudes 121°58'69" and latitudes 18°15'54.55".

### **CENRO Alcala Employees**

Open and denuded area (*Map Sheet No. R02-04*) containing a land area of **Three Hundred (300) hectares** situated at Barangays Pigatan, Maraburab and Pusian Municipalities of Alcala Province of Cagayan bounded between longitudes 121°39'57.28" and 121°41'30.37" and between latitudes 17°55'55.77" and 17°57'13.51".

Open and denuded area (*Map Sheet No. R02-05a*) containing a land area of **Seventy Five (75.0) hectares** situated at Barangays Bical and Baliuag, Municipalities of Peñablanca Province of Cagayan bounded between longitudes 121°48'39.65" and 121°49'27.13" and between latitudes 17°32'38.86" and 17°33'11.65".

### **CENRO Piat Employees**

Open and denuded area (*Map Sheet No. R02-06*) containing a land area of **Twenty Three (23.0) hectares** situated at Barangay Silangan, Municipality of Allacapan, Province of Cagayan specifically bounded by longitudes 121°31'13" and bounded between latitude 18°15'41.46" and 18°16'07".

### **PENRO Isabela Employees**

Open and denuded area (*Map Sheet No. R02-07*) containing a land area of **One Hundred (100.0) hectares** situated at Barangay Nanaguan, Municipality of Ilagan, Province of Isabela specifically

bounded between longitudes 122°00' and latitudes 17°27'10" and 17°10'.

### **CENRO Cabagan Employees**

Open and denuded area (*Map Sheet No. R02-02*) containing a land area of **One Hundred Five (105.0) hectares** situated at Barangay Caralucud, Municipality of San Pablo, Province of Isabela bounded between longitudes 121°48'7.795" and 121°48'43.054" and between latitudes 17°28'22.771" and 17°28'53.494".

### **CENRO San Isidro Employees**

Open and denuded area (*Map Sheet No. R02-09*) containing a land area of **Forty (40.0) hectares** situated at Barangay General Aguinaldo, Municipality of Ramon, Province of Isabela specifically bounded by longitudes 121°27'30" and between latitude 16°49'13.12" and 16°49'45.29".

### **CENRO Cauayan Employees**

Open and denuded area (*Map Sheet No. R02-010*) containing a land area of **Two Hundred Seventy Eight (278.0) hectares** situated at Sitio Calaocan, Barangay Rizal, Municipality of San Guillermo, Province of Isabela specifically bounded by longitude 121°59' and between latitude 16°41'4.05" and 16°42'1.63".

Open and denuded area (*Map Sheet No. R02-010A*) containing an approximate land area of **Five Hundred Ninety Six (596.0) hectares** situated at Barangay Rizal, Municipality of San Guillermo, Province of Isabela bounded between longitudes 121°55' and 121°56'53.2" and between latitude 15°40' to 16°42'12.07".

### **CENRO Roxas Employees**

Open and denuded area (*Map Sheet No. R02-011*) containing a land area of **Two Hundred Ninety Five (295.0) hectares** situated at Sitio Stampa, Barangay Abut, Municipality of Quezon, Province of Isabela bounded between longitude  $121^{\circ}37'40.7''$  and  $121^{\circ}39'36''$  and specifically bounded by latitude  $17^{\circ}21'23''$ .

### **CENRO Palanan Employees**

Open and denuded area (*Map Sheet No. R02-012*) containing a land area of **Forty (40.0) hectares** situated at Barangay Fely, Municipality of Maconacon, Province of Isabela bounded between longitude  $121^{\circ}13'48.787''$  and  $122^{\circ}13'27.78''$  and between latitude  $17^{\circ}23'16.265''$  and  $17^{\circ}24''$ .

### **CENRO Naguilian Employees**

Open and denuded area (*Map Sheet No. R02-013*) containing a land area of **Ninety Five (95.0) hectares** situated at Barangay Nanaguan, Municipality of Ilagan, Province of Isabela specifically bounded by longitude  $121^{\circ}58'46.85''$  and latitude  $17^{\circ}10'13.79''$ .

### **PENRO Quirino Employees**

Open and denuded area (*Map Sheet No. R02-017*) containing a land area of **Forty Two (42.0) hectares** situated at Barangay Maria Clara, Municipality of Diffun, Province of Quirino bounded between longitude  $121^{\circ}28'27.61''$  and  $121^{\circ}29'13.158''$  and between latitude  $16^{\circ}36'45.36''$  and  $16^{\circ}37'7.483''$ .

The Provincial Environment and Natural Resources Office (PENRO) and Community Environment and Natural Resources Office (CENRO) shall administer and manage the area consistent

with the objectives of the project and pertinent applicable technical provisions of MC No. 99-09 (DEFFA) and Department Administrative Order No. 96-24 (SIFMA). The instrument that shall govern the disposition of parcels of these DENR Personnel Forest Production Areas under this Order shall conform to the format herein enclosed and marked as Annex “A”.

Any subsequent rules and regulations that may be issued shall conform or give effect to this Order.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary



**DENR Administrative Order  
No. 2000-93  
December 19, 2000**

**SUBJECT : Declaring And Setting Aside A  
Certain Tracts Of Public Forest  
Land For The DENR - Natural  
Resources Development  
Corporation Employees Forest  
Production Project Area In Region  
III.**

Pursuant to DENR Memorandum Circular No. 99-09 dated April 13, 1999, otherwise known as the guidelines for the implementation of DENR-NRDC Forest Production Project, certain parcels of forestlands in Region III containing an aggregate area of Two hundred forty-three (243,000) hectares, more or less, is hereby declared and set aside for the DENR-NRDC Employees FOREST PRODUCTION PROJECT subject to private rights if any there be, and subject to further precise ground delineation survey, which portions are more particularly described as follows:

**TARLAC (Map Sheet NO. R3-04 B)**

Open and denuded area containing Two hundred forty-three (243) hectares Production Forest situated at Barangay Bigbiga, Municipality of Mayantoc, Province of Tarlac specifically bounded by longitude 120 degrees, 18 minutes and latitude 15 degrees, 32 minutes.

The Provincial Environment and Natural Resources Office and Community Environment and Natural Resources Office shall administer and manage the area consistent with the objectives of the project and pertinent applicable technical provisions of MC No. 90-09 (DEFPA) and Department Administrative Order No. 96-24 (SIFMA). The instrument that shall govern the dispositions of parcels of these DENR-NRDC Personnel Forest Production areas

under this Order shall conform to the format herein enclosed and marked as Annex “A”.

Any subsequent rules or guidelines that maybe issued shall conform or give effect to this Office.

**(Sgd.) ANTONIO H. CERILLES**  
Secretary